

ALAMEDA-CONTRA COSTA TRANSIT DISTRICT



STAFF REPORT

MEETING DATE: 1/9/2019

Staff Report No. 19-017

TO: AC Transit Board of Directors
FROM: Michael A. Hursh, General Manager
SUBJECT: Amendment of Board Policy 437 - Vehicle Parking at District Facilities

ACTION ITEM

RECOMMENDED ACTION(S):

Consider approving amendments to Board Policy 437 - Vehicle Parking at District Facilities.

BUDGETARY/FISCAL IMPACT:

There is no budgetary impact.

BACKGROUND/RATIONALE:

Employees are encouraged to use public transportation whenever possible; however, it is not always feasible for staff to do so. At the General Office building employee parking is very limited. In addition, parking structures in downtown Oakland are being eliminated at an alarming rate. District parking structures and lots at Operating Divisions, the Central Maintenance Facility, and Training and Education Center provide ample parking for employees.

The current policy was last amended in 2005 but only addressed parking at the Administrative Office Facility. The purpose of the proposed Board Policy amendment is to update the old policy and ensure there are established directives for the overall use of AC Transit's parking structures and lots at District facilities.

A general rules applicable to all parking structures/lots section was added in the amendment that includes: Parking Privileges, Insurance Requirements, Indemnification, General Use, Hours of Use, and Accidents. The amended policy would raise the parking fee at the General Office from \$50.00 to \$75.00 a month.

The Board of Directors shall be responsible for setting parking rates. The General Manager shall issue any and all necessary administrative regulations required to implement this policy, including, but not limited to, the designation of visitor, employee, and non-revenue vehicle spaces; the assignment of parking spaces; procedures and remedies for suspension or loss of parking privileges; and the designation of a parking administrator to oversee parking at District facilities, including this policy and any administrative regulations related to it.

ADVANTAGES/DISADVANTAGES:

The advantage of amending the Vehicle Parking at District Facilities Policy is to include all other District owned

parking structures and lots, as well as additional sections and language to modernize and expand the scope of the policy.

There are no disadvantages associated with this policy amendments as the current Parking Policy is outdated and does not meet the District's needs.

ALTERNATIVES ANALYSIS:

None

PRIOR RELEVANT BOARD ACTION/POLICIES:

GM 05-139 Proposed Amendment to Board Policy No. 418 Regarding Parking Fees For Directors

ATTACHMENTS:

1. Board Policy No. 437 Vehicle Parking at District Facilities
2. Board Policy No. 418 Vehicle Parking - Administrative Office Facility

Approved by:

Denise C. Standridge, General Counsel

Salvador Llamas, Chief Operating Officer

Prepared by:

Kerry Jackson, Protective Services Manager