

Agenda Planning Pending List

Operations

Item Description	Expected Agenda Date	Responsible Department	Requested by/Date
Abolish the Central County Policy Advisory Committee following creation of an Interagency Liaison Committee with the City of Hayward.	2/27/2019	District Secretary	Williams - 6/27/18
Review of the District's sexual harassment/nepotism policies considering recent national headlines.	3/27/2019	Human Resources	Harper - 12/13/17
Amendments to Board Policy 465 – Procurement Policy: 1. Report on the feasibility and advisability of developing an evaluation process and debarment procedure for vendors, so that if they don't perform, the District does not have to accept their bid. Please reference the 2016-2017 Alameda County Grand Jury Report.	3/27/2019	Finance/ General Counsel	Peeples - 7/12/17
2. Policy change with respect to procurement protests that would allow the vote on a contract award to be postponed until staff analyzed any protest or opposition. The option of having a notice of intent should also be considered.	3/27/2019	Finance/ General Counsel	Ortiz - 12/13/17
3. Development of a Board Policy to address the issue of hiring/procurement of independent contractors and consultants.	3/27/2019	Finance/ General Counsel	Ortiz - 5/24/17
Report on the availability of grant funding for security/safety issues.	4/10/2019	Finance	Williams - 7/25/2018
Report how Human Resources plans to address the difficulties in hiring operators.	4/10/2019	Human Resources	Harper 09/12/18
Report on how the District plans to utilize the increased capabilities of Clever Devices CAD/AVL system.	4/24/2019	Operations	Harper - 9/12/18
Report on the District's emergency preparedness efforts and plans for handling emergencies at the bus divisions and how it compares with other cities within in the District.	7/10/2019	Operations	Ortiz - 11/8/17
Report on the availability of various types of driver assistance technology on buses that is already available for cars.	7/10/2019	Operations	Harper - 10/10/18

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<p>Report on MUNIs experience with wheelchair securement and why they have decided not to secure wheel chairs as well as what is required under FTA/ADA rules and what other agencies are doing. The report should also discuss studies by APTA and TRB on this issue. The report should also address the increasing presence of carts on buses and what should be done about it. Feedback is to be sought from bus operators.</p>	7/24/2019	Planning	Harper - 7/25/18
<p>Report on a back-up system to help operators address farebox jams and malfunctions.</p>	TBD	Operations	Wallace - 4/27/16
<p>Feasibility of providing stress management/crisis response training to ATU employees in order to provide assistance to co-workers after accidents/traumatic events.</p>	TBD	Operations	Williams - 10/25/17
<p>Report on how Sheriff's deputies prioritize which bus stops to patrol in terms of making sure that delivery trucks are not using them as loading zones.</p>	TBD	Operations	Harper - 1/15/18
<p>Consider ending Other Post-Employment Benefits for new Unrepresented employees.</p>	TBD	Finance/ General Counsel	Harper - 5/16/18
<p>Report from the General Counsel on the District's responsibilities with respect to the Supreme Court's decision on Janus v. AFSCME (may be a closed session item).</p>	TBD	Human Resources/ General Counsel	Harper - 6/27/18
<p>Analysis of the District's various insurance coverages and whether it makes sense to continue to carry those policies, self-insure to a higher level or self-insure completely.</p>	TBD	General Counsel/Risk	Peeples - 6/27/18
<p>Update on operator security.</p>	TBD	Operations	Wallace - 1/9/19

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Planning

Item Description	Expected Agenda Date	Responsible Department	Requested by/Date
Report on the status of Oakland's Complete Streets Projects and a policy decision on how aggressive we will be on enforcing the multimodal guidelines.	2/13/2019	Planning	Peeples
Update on the status of the customer satisfaction survey. Matter was retained in committee on July 9, 2008, pending receipt of proposed survey. On 9/30/09 Director Peeples requested the report include staff's analysis of surveys conducted in Europe, specifically surveys conducted in Helsinki Finland, to determine how surveys can be done cheaper, better and more often.	2/27/2019	Marketing	Peeples - 5/28/08
Redevelopment plan for the operating divisions (including any structural updates required, additional space for buses, and future service expansion), as well as a plan to go zero emission as soon as possible and a plan to fund it. Also requested research on zero emission bus purchase policies similar to the one at SunLine Transit. Report is to be a significant, well thought out report that will be available by the end of 2017 in order to make major policy advancements.	2/27/2019	Planning/ Operations	Young - 12/14/16
Report on the opportunities and challenges for implementing headway-based scheduling on high-frequency lines in the AC Transit system [Requested by Director Harper – 7/27/16]	4/10/2019	Planning/ Operations	Harper - 7/27/16
Report on the issue of eliminating local riders from Transbay lines where there is no underlying service.	4/10/2019	Planning	Peeples - 8/18/19
Explore the use of fare inspectors with hand held readers for Clipper cards in order to load passengers through the back door of buses at Berkeley BART and 14th Street and Broadway during peak hours. [Combine with BRT fare collection.]	5/8/2019	TBD	Peeples - 11/11/15
Invite PG&E and some of the Hydrogen providers to the next Board Retreat to discuss how they plan to address transit's needs for energy in the future as well as a review of our study to see how they will address the District's future needs.	5/29/2019	District Secretary/ General Manager	Young
Report on the feasibility of converting Line 97 to a rapid line.	6/26/2019	Planning	Williams - 4/11/18

Item Description	Expected Agenda Date	Responsible Department	Requested by/Date
Report on the methodology used to determine bus fleet composition and the factors considered in making fleet decisions.	??	Planning/ Operations	Harper - 7/27/16
Resolution supporting the continuation and expansion of the District's Fuel Cell Program, subject to funding availability. The resolution will be drafted by Director Peeples.	TBD	TBD	Peeples - 6/11/14
Request to have staff retain ITS Davis to work with the Planning Department and report on what AC Transit would look like after the Three Transportation Revolutions (vehicle electrification, automation, and widespread shared mobility).	TBD	TBD	Ortiz - 12/13/17
Feasibility study and cost of two projects to compete for Measure BB money: 1) strengthening the first lane of the parking lot on the east side of the Rockridge BART station in order to provide a transfer point for Line 51; and 2) a way to be able to take a bus down College Avenue and turn left onto Broadway.	TBD	TBD	Peeples - 11/11/15
Report back on contact with the City of Oakland regarding the possibility of developing standard routes for parades, demonstrations, marathons, etc., so AC Transit can figure out what to do with its service during these events.	TBD	Planning	Harper - 5/30/18

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External Affairs

Item Description	Expected Agenda Date	Responsible Department	Requested by/Date
Status report on the Oral History Project. [Request from Director Peeples to retain on long-term pending. Staff to continue efforts to locate funds, hire personnel utilizing grant funds, and contact local museums to determine if there is interest in taking on the project].	TBD	TBD	Peeples
Extend an invitation to John McPartland to provide a NIMs course ICS 402 to the Board and other local elected officials. [Staff is attempting to schedule course with Mr. McPartland; date is pending]	TBD	TBD	Peeples - 12/9/15
Development of recommendations to update Transit District Law.	TBD	General Counsel	Young - 12/12/18

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Routine
Reports

Item Description	Department	Expected Agenda Date
Monthly		
Legislative Report [Updates on state, federal, regional and local legislation]	External Affairs	2/27/2019
Report on Investments	Finance	2/13/2019
AAC Minutes	Planning	2/27/2019
Retirement Board Minutes	Retirement	2/27/2019
BRT Construction Progress	Planning	2/27/2019
Bi-Monthly		
Budget Update (Feb/April/June/Aug/Oct/Dec)	Finance	2/27/2019
Quarterly		
Board/Officer Travel & Meeting Expense Report (Feb/May/Aug/Nov)	District Secretary	2/27/2019
Employee & Non-Employee Out-of-State Travel Report (Feb/May/Aug/Nov)	Finance	2/27/2019
Surplus & Obsolete Materials Report (Feb/May/Aug/Nov)	Finance	2/27/2019
Contracts/Purchasing Activity Report (Feb/May/Aug/Nov)	Finance	2/27/2019
Quarterly Operations Performance Report (Feb/May/Aug/Nov)	Operations	2/27/2019
Quarterly Update on District Involment in External Planning Processes (Feb/May/Aug/Nov)	Planning	2/13/2019
Litigation Report (Feb/May/Aug/Nov)	General Counsel	2/13/2019
Semi-Annual		
Semi-Annual Update on the Clipper2 (April/Oct)	Information Technology	4/10/2019
Semi-Annual DBE/FTA Report and DBE Goal Update (May/Nov)	Contracts Compliance	4/10/2019

Item Description	Department	Expected Agenda Date
Retirement Board Update (Apr/Nov)	Retirement	4/10/2019
Annual		
Annual Adoption of State/Federal Advocacy Programs (Jan)	External Affairs	1/22/2020
Notice of Scheduled Adoption of the Appropriations Limit (June)	Finance	6/12/2019
Adoption of Appropriations Limit (July)	Finance	7/10/2019
Audit Engagement Letter (June)	Finance	6/26/2019
Budget Calendar (Nov)	Finance	11/13/2019
Year-End Audited Financial Statements (Nov)	Finance	11/13/2019
Report from the Parcel Tax Fiscal Oversight Committee (Dec)	Finance	12/11/2019
Mid-Year Budget Review (Jan)	Finance	11/22/2020
Annual State of the Bus Fleet Report	Operations	2/13/2019
Annual Classification Specification Modifications in Prior Year (Feb)	Human Resources	2/13/2019
Annual CARB Update (Jun)	Operations	6/12/2019
Annual Update on Service and Operations in Special District 2 (Meeting in D2)	Planning	TBD
Annual Ridership Report (Oct)	Planning	10/9/2019