

**California Energy Commission (CEC) Visit** On Tuesday, June 4, 2019, the General Manager traveled to Sacramento to meet with CEC commissioners to advocate for Cap & Trade and AB118 dollars be allocated to zero emission bus training programs. If successful the dollars will offset maintenance and operator training costs as AC Transit works to implement the Air Resources Board Innovative Clean Transit Regulation.

**Maintenance Career Ladder Training Program** – In partnership with ATU Local 192, the District and Union developed a Maintenance Career Ladder Training Program. The purpose of this program is to provide Service Employees, or other non-mechanic maintenance employees, the opportunity for career advancement into the District's Heavy-Duty Coach Mechanic Apprenticeship Program. On July 8, 2019, the program's inaugural kick-off takes place at the TEC. Four new Mechanic Helpers begin their new year-long journey toward the ultimate goal of becoming Apprentice Mechanics

**New Bus Operator Class 95** – On June 3, 2019, NBO 95 certified nine Professional Bus Operators reporting out of Division 6 in Hayward. In 11 total weeks of training, these newest Bus Operators completed all the requisite benchmarks: proficiency in all AC Transit procedures and policies, bus equipment, DMV licensing, ADA, customer service, and de-escalation techniques, as well as all of Hayward routes. We welcome all to their new careers.



**Transportation Division of the Quarter** - The Transportation Department is pleased to congratulate Division 6 for earning the prestigious title of Division of the Quarter for Q3; this is a back-to-back win for Division 6 since they also earned this title on Q2. This award is based on the following criteria: On-Time Performance, Accident Rate, Absenteeism reduction, Logon rate, Complaints responded to in a quarter, Operator Unscheduled availability, Overtime reduction cost, number of Commendations (tracked through Cusrel) and Division check-rides (Superintendent/Assistant Superintendent). The Division wins a BBQ and individual pins and certificates. Congratulations Division 6 Transportation!

**Maintenance Division of the Quarter** — The Maintenance Department is happy to congratulate Division 6 for winning the Maintenance Division of the Quarter award for Q3. The award is given to the division with superior achievement in Road Calls (MBCRC), Attendance, Bus Cleanliness, and Preventative Maintenance Inspection categories during the quarter. The division wins a BBQ and earns a spot on the trophy. Congratulations Division 6 Maintenance!

**New Bus Procurements:**

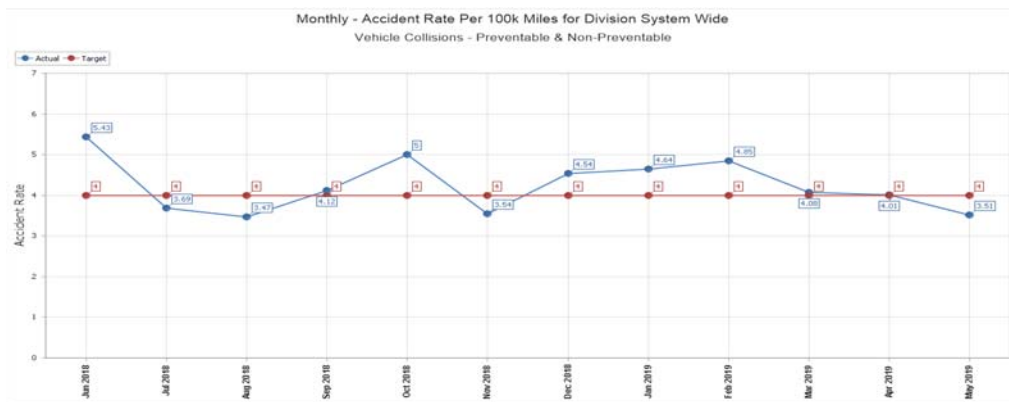
- **New Flyer 40-foot Fuel Cell Electric Bus (FCEB)** – There are currently (3) fuel cell buses delivered to Division Four. One bus that was fully accepted by the District is being used for operator training. A second bus was used for the second maintenance class on Ballard fuel cell training the week of May 27<sup>th</sup>. Currently the last of the (10) buses are scheduled to arrive by the end of July 2019.
- **New Flyer 40-foot Battery Electric Bus (BEB)** – The first bus arrived during the week of April 29, 2019. The bus is currently being commissioned by maintenance staff in addition to the mobile battery charging evaluations by Charge-Point and New Flyer. Currently the last of the (5) buses are scheduled to arrive by the end of July 2019.
- **New Flyer 60-foot Fuel Cell Electric Bus (FCEB)** – This is the first 60-foot FCEB bus to be produced in the United States. The District is partnering with CalStart and New Flyer, as part of a FTA grant, to operate the bus and provide performance

# General Manager's Report

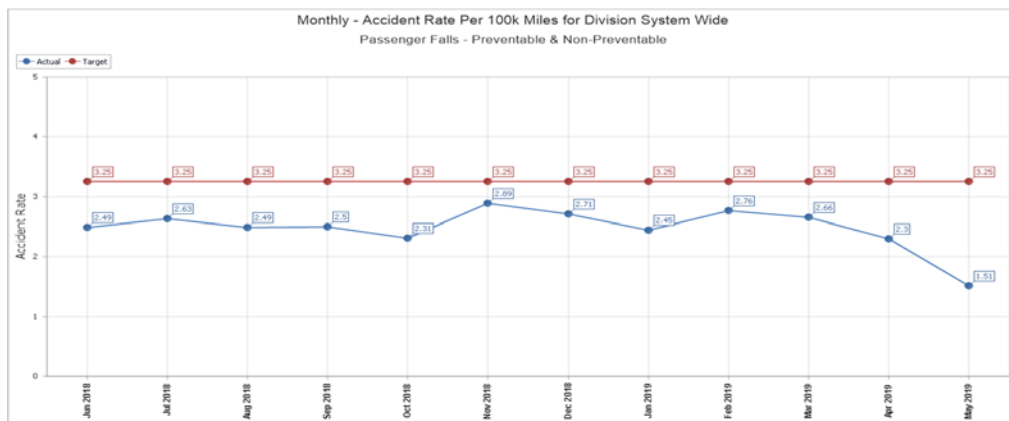
data. The bus was shipped the week of April 2<sup>nd</sup>, 2019 to the Motor Coach Industries (MCI) facility in Hayward awaiting a signed agreement. The Board approved this item during the March 27<sup>th</sup> meeting.

**Operator Log-On Rate** - Operator Log-On Rate improved from 96.06 percent in April to 96.42 percent in May, which is above the District's goal of 95.00. Staff continues to focus on reviewing log on rates daily to identify issues and mitigate them where possible. Since the implementation of Clever Devices this has shown steady improvements.

**Accident Rates** - System-Wide Vehicle Collisions Rate per 100,000 miles improved from 4.01 in April to 3.51 in May, which was below the District's target of 4.00. The Accident Reduction Committee's focus to implement safety and accident reduction campaigns is making a difference with improvements on accident rate categories.



Accident Rate for Passenger Falls reduced from 2.3 percent in April to 1.51 percent in May, which was below the District's target of 3.25.



**CALSTART Zero Emission Bus Lobby Day 2019-** On Wednesday, May 15<sup>th</sup>, 2019, CALSTART held its annual Zero Emission Bus Lobby Day in Sacramento, CA. Ryan Lau from Legislative Affairs and Community Relations attended on behalf of AC Transit. CALSTART's Lobby Day was composed of 2 contingents this year, a bus contingent and a truck contingent, each with 2 groups consisting of about 10 people per group (approximately 40 participants in total). Each group visited 9-10 legislators with the stated "ask" of \$350M (or 10 %) from the Greenhouse Gas Reduction Fund (GGRF) for the state's medium- and heavy-duty vehicle incentive programs. Throughout the various sessions with legislators and/or staff, AC Transit was able to highlight its Clean Corridor Plan and the potential to deploy 144 ZEBs in DACs, which resonated with the lawmakers. CALSTART's team lead,

# General Manager's Report

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Fred Silver, made a point of emphasizing the immense capital costs associated with ZEB deployment, a cost that have remained hidden to most agencies until recently. This provided an opportunity for AC Transit to present concrete numbers for the costs for a full ZEB transition, a number that none of the other agencies had a handle on. AC Transit also provided a “leave behind” consisting of the 2018 Annual Report, the new “The Future of Transit” AC Transit ZEB brochure, and a one-pager on the Clean Corridor Plan.



**East Bay Leadership Council – Therese McMillan-** East Bay Leadership Council’s May 16<sup>th</sup> quarterly Transportation Taskforce meeting, featured a conversation with MTC’s new Executive Director, Therese McMillan. Ms. McMillan covered a range of topics from regional planning efforts, the evolution of the transit industry, changes in the job market, Plan Bay Area 2050, RM3 and the potential Mega Measure, also known as “Faster Bay Area”.

**2019 California Transit Authority Spring Legislative Conference-** The Legislative Affairs and Community Relations Team ventured out to Sacramento on May 22<sup>nd</sup> to attend California Transit Authority’s Annual Spring Legislative Conference. The conference covered a range of topics from the Transportation Development Act, with all of its idiosyncrasies, to the Innovative Clean Transit Regulation, and all of the struggles of funding such an enormous mandate. Beyond brushing up on these important topics, it provided an opportunity for the team to network among other transit professionals and share common issues and concerns. For Ryan Lau, that meant strategizing with Rick Ramacier, the general manager of County Connection, on the Contra Costa Transportation Expenditure Plan.

**Berkeley Sunday Streets – Telegraph** - Historically, it has been a single event held in downtown Berkeley, but this year they have created 2 additional events to run in conjunction with their main Sunday Streets. On June 2<sup>nd</sup>, Berkeley held its the first of the three Sunday Streets festivals on Telegraph Avenue. This provided an opportunity for AC Transit staff to educate the public about a variety of different changes at AC Transit, including the move to Real-Time and the upcoming July 1<sup>st</sup> fare changes.

**San Leandro Cherry Festival 2019-** AC Transit’s BRT Outreach Team and Human Resources Department partnered to help make the District’s participation in this year’s San Leandro Cherry Festival a major success! We had not one but two entries in the parade this year – the District’s mini fuel cell bus and the new hiring bus. After the parade, the hiring bus parked near the AC Transit booth so people interested in a career with the District could learn more and apply on the spot. The teams were able to share valuable information about AC Transit’s hiring, service initiatives, and BRT construction progress with hundreds of people.



**CMAA NorCal & WTS SF Bay Area Presents Public Agency Night-** On Wednesday, May 20, 2019, AC Transit joined approximately 30 Bay Area governmental agencies in a *Public Agency Night* event at the War Memorial in San Francisco. This event was presented by the Construction Management Association of America (CMAA) and Women's Transportation Seminar (WTS). The evening was well attended with some 250 participants who were provided with an opportunity to learn about the state of infrastructure, transportation, and building industries; and to meet and network with public agencies with procurement and certification information, and contract opportunities. Special speakers included: Andrea Rutledge, CMAA National CEO, Alix Bockelman, Metropolitan Transportation Commission (MTC) Deputy Executive Director of Policy, and Charissa Frank, President of FMG Architects, and WTS Small Business Liaison. Representing AC Transit were: Gene Clark, Procurement & Materials Director; Brooklyn Moore-Green, Contract Compliance Officer; Fred Walls, Purchasing Manager; and Diann Castleberry, External Affairs Representative.



## **Executive Reporting**

**As of April 30, 2019**

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## Budget Summary

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### Overview

- **Overall**
  - Overall the District is on track for expenses, with a continued simple projection of 99% of budget spent at the end of the fiscal year.
  - April has several categories over target for the month partly due to the number of weekdays.
- **Total Labor**
  - April total Labor expenses are over budget, mainly due to Health Plan expenses. Full year expenses are projected as slightly (1%) over budget, but overall District expenses are expected to come in slightly below budget (-1%).
  - The timing of Health Plan expenses (delayed from March, making April significantly above budget) is the most significant factor total Labor Expense being over target.
  - Pension is slightly over target for the month and for the full year mainly due to higher than the projected payroll used in setting the budget.
- **Total Non-Labor**
  - Total Non-Labor expenses are on target for the month.
  - Several Non-Labor categories are over target for the month but all are on track for the full year with the exception of two categories. Miscellaneous Materials is trending back to target but likely to end the year over budget, and Miscellaneous is due to the effects of last month's large election expense and will end the year at or under target.

**Budget Summary (Budget vs Actuals as of April 30, 2019)**

Parent Account & Name	Single Month - April FY2019		
	Single Month Budget	Single Month Actuals	Single Month Budget Used %
<b>Wages</b>			
Operators Regular Time	5,882,265	5,826,461	99%
Operators Premium Time	1,481,076	1,505,634	102%
Maintenance Regular Time	2,122,010	2,172,173	102%
Maintenance Overtime	111,289	139,930	126%
Salaried Regular Time	2,669,344	2,917,604	109%
Salaried Overtime	48,270	107,417	223%
<b>Misc Wages &amp; Fringe</b>	5,641,508	5,265,745	93%
<b>Health Plans</b>	4,411,224	5,381,355	122%
<b>Pension</b>	4,530,134	4,684,133	103%
<b>Labor Total</b>	<b>26,897,120</b>	<b>28,000,452</b>	<b>104%</b>
<b>Key Services</b>			
Professional and Tech Svcs	600,228	405,358	68%
Security Services	1,037,829	964,383	93%
<b>Other Services</b>	1,205,223	1,222,663	101%
<b>Vehicle Parts</b>	962,451	1,147,946	119%
<b>Fuel &amp; Lubricants</b>	1,409,625	1,277,711	91%
<b>Other Maintenance</b>	155,429	175,480	113%
<b>Office Supplies</b>	62,608	112,740	180%
<b>Misc Materials</b>	69,396	59,047	85%
<b>Utilities</b>	313,780	342,690	109%
<b>Liability</b>	1,264,376	1,235,125	98%
<b>Taxes</b>	244,286	260,833	107%
<b>Purchased Transportation</b>	2,732,537	3,038,043	111%
<b>Miscellaneous</b>	530,664	372,698	70%
<b>Non-Labor Total</b>	<b>10,588,432</b>	<b>10,614,716</b>	<b>100%</b>
<b>Grand Total</b>	<b>37,485,551</b>	<b>38,615,168</b>	<b>103%</b>

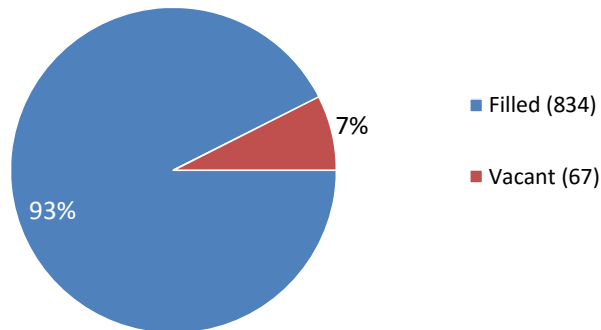
FYTD (% of year completed: 83%)					
Annual Budget	Actuals FYTD	Annual Budget Remaining	Budget Used % FYTD	Historical Avg % Used FYTD	Projected Annual Budget Used %
70,587,175	56,831,976	13,755,199	81%	83%	97%
17,772,907	15,826,493	1,946,414	89%	82%	109%
25,464,121	20,714,001	4,750,120	81%	82%	99%
1,335,465	1,431,218	(95,753)	107%	80%	134%
32,032,129	27,493,110	4,539,019	86%	83%	104%
579,236	1,073,740	(494,504)	185%	75%	248%
67,698,099	54,658,432	13,039,667	81%	79%	103%
52,934,693	42,581,448	10,353,246	80%	81%	99%
54,361,609	47,250,168	7,111,441	87%	84%	103%
<b>322,765,434</b>	<b>267,860,586</b>	<b>54,904,848</b>	<b>83%</b>	<b>82%</b>	<b>102%</b>
7,202,734	3,430,216	3,772,517	48%	66%	72%
12,453,950	9,833,253	2,620,697	79%	84%	94%
14,462,675	7,610,319	6,852,356	53%	79%	67%
11,549,411	9,485,759	2,063,652	82%	85%	96%
16,915,497	12,423,198	4,492,299	73%	85%	87%
1,865,152	1,333,668	531,484	72%	81%	88%
751,296	520,514	230,782	69%	72%	96%
832,753	815,632	17,121	98%	40%	246%
3,765,366	2,890,834	874,532	77%	80%	96%
15,172,507	12,360,803	2,811,704	81%	107%	76%
2,931,430	2,270,943	660,487	77%	79%	98%
32,790,439	26,575,339	6,215,100	81%	82%	98%
6,367,969	5,815,378	552,591	91%	48%	189%
<b>127,061,179</b>	<b>95,365,857</b>	<b>31,695,322</b>	<b>75%</b>	<b>82%</b>	<b>91%</b>
<b>449,826,614</b>	<b>363,226,443</b>	<b>86,600,170</b>	<b>81%</b>	<b>82%</b>	<b>99%</b>

2% - 9% over expected

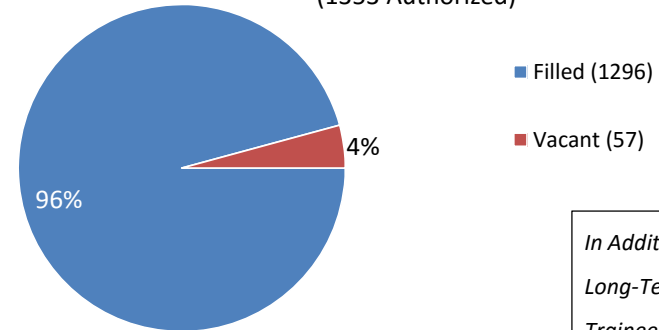
10% or more over expected

## Positions Summary

**Non-Bus Operators\***  
(890 Authorized)

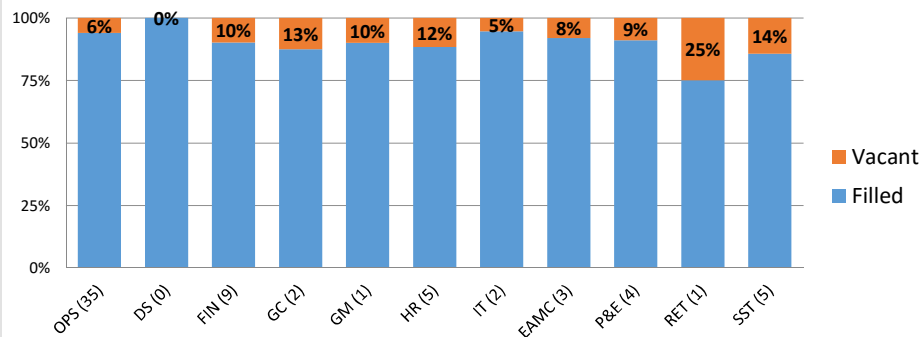


**Bus Operators**  
(1353 Authorized)

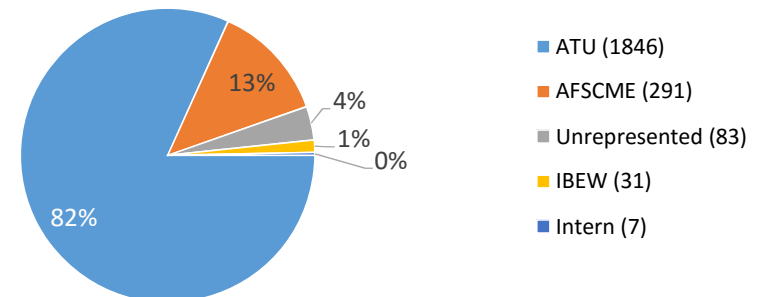


*In Addition:*  
Long-Term Leave (71)  
Trainees/NBO (39)

**Non-Operator Vacancies by Department**



**Employee Affiliation**

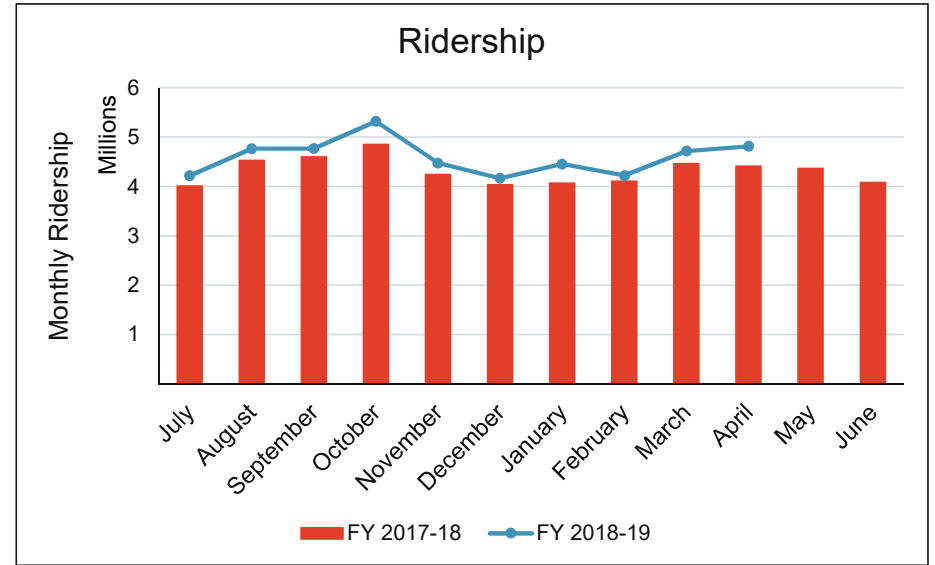
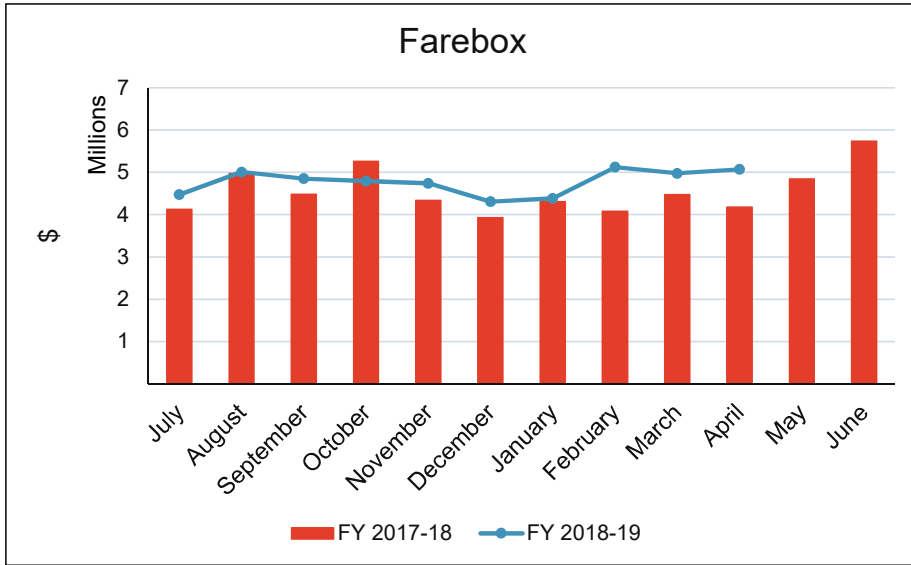


Authorized Positions			
Department	Filled	Vacant	Total
Operations - Bus Operators	1296	54	1350
Operations - Non-Operators	545	35	580
District Secretary	3	0	3
Finance	82	9	91
General Counsel	14	2	16
General Manager	9	1	10
Human Resources	38	5	43
Innovation and Technology	35	2	37
EAMC	34	3	37
Planning & Engineering	41	4	45
Retirement	3	1	4
Safety, Security, & Training	30	5	35
<b>Total</b>	<b>2130</b>	<b>121</b>	<b>2251</b>

Authorized Positions			
Position Type	Filled	Vacant	Total
Bus Operator	1296	54	1350
Maintenance	415	24	439
Salaried	364	36	400
Clerical	55	7	62
<b>Total</b>	<b>2130</b>	<b>121</b>	<b>2251</b>

\* Non-Bus Operators include all permanent employees except for operators  
Positions data as of March 20, 2019

**Farebox Revenue and Ridership**  
FY 2018-19 vs. FY 2017-18



Farebox Revenue	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	FYTD	FY Projection
FY 2018-19	4,473,761	5,008,431	4,850,857	4,796,155	4,742,955	4,306,796	4,387,029	5,124,161	4,977,423	5,070,409			47,737,978	57,285,574
FY 2017-18	4,126,503	4,971,400	4,477,518	5,258,337	4,340,479	3,927,483	4,308,441	4,082,446	4,474,823	4,175,469	4,841,057	5,738,291	44,142,899	54,722,246
Y-Y %	8.4%	0.7%	8.3%	-8.8%	9.3%	9.7%	1.8%	25.5%	11.2%	21.4%			8.1%	4.7%

NTD Ridership	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	FYTD	FY Projection
FY 2018-19	4,216,443	4,765,441	4,768,915	5,319,872	4,473,598	4,165,412	4,454,143	4,221,241	4,715,823	4,812,576			45,913,464	55,096,157
FY 2017-18	4,008,950	4,527,444	4,602,036	4,850,192	4,245,110	4,032,364	4,066,966	4,109,487	4,461,008	4,410,075	4,366,351	4,079,765	43,313,632	51,759,748
Y-Y %	5.2%	5.3%	3.6%	9.7%	5.4%	3.3%	9.5%	2.7%	5.7%	9.1%			6.0%	6.4%

**Notes:**

1. Farebox revenue is for per-boarding payments only; does not include EasyPass agreements or contract services (BART, City of Oakland, etc.)
2. Current FY total ridership and farebox revenue projections are based on the average monthly ridership and farebox revenue applied to the rest of the fiscal year.
3. ACTC Student Pass program farebox revenues are received irregularly and can have a significant effect on monthly Y-Y% comparisons.

## Capital Improvement Program Summary

Category	Total Budget	Actual/Projected Spending per FY (\$1,000s)						Projects Life-to-Date (\$1,000s)			
		Prior FYs	FY 2017	FY 2018	FY 2019	FY 2020+	Total	Spent	PO	Spent + PO	% Spent + PO
Corridor	21,445	1,068	489	1,318	10,445	8,089	21,410	7,532	3,716	11,248	52%
Environmental	3,959	204	20	-	2,642	800	3,666	889	690	1,580	40%
Facilities	47,754	11,722	18,138	3,547	4,599	8,808	46,814	37,267	673	37,940	79%
IS	41,054	7,040	4,814	5,261	14,972	2,273	34,360	28,767	3,919	32,686	80%
Marketing	2,295	1,471	172	241	411	-	2,295	2,037	58	2,096	91%
Other	40,237	37,462	2,579	21	153	10	40,226	40,227	-	40,227	100%
Safety	1,264	94	29	151	990	-	1,265	460	366	826	65%
Vehicles	186,144	48,194	22,736	54,257	42,180	11,883	179,249	156,915	13,714	170,629	92%
ZEBA	33,270	13,203	884	196	17,502	1,345	33,131	18,970	11,630	30,599	92%
BRT	210,045	56,968	20,449	35,325	57,872	52,000	222,613	154,301	45,603	199,904	95%
<b>587,468</b>		<b>177,428</b>	<b>70,309</b>	<b>100,317</b>	<b>151,767</b>	<b>85,208</b>	<b>585,029</b>	<b>447,366</b>	<b>80,368</b>	<b>527,734</b>	<b>90%</b>

Category	Project Name	Total Budget	Actual/Projected Spending per FY (\$1,000s)						Projects Life-to-Date (\$1,000s)			
			Prior FYs	FY 2017	FY 2018	FY 2019	FY 2020+	Total	Spent	PO	Spent + PO	% Spent + PO
Corridor	South County Corridor Line 97	6,732	50	332	1,123	5,192	-	6,696	5,931	454	6,385	95%
Facilities	D2 Storm Drains	1,895	193	43	1,605	48	-	1,889	1,889	0	1,890	100%
Facilities	D2-Trans Bldg Roof Repl/Equip	676	81	24	474	96	-	676	653	23	676	100%
Facilities	GO-Cust Serv Renovation	997	1	51	69	163	713	997	244	58	303	30%
Facilities	New Operator Restrooms	750	17	32	44	434	223	750	153	11	163	22%
Facilities	GO Water Intrusion Repairs	1,354	-	8	142	37	1,167	1,354	187	34	221	16%
Facilities	GO UST Replacement	600	-	-	-	600	-	600	524	1	525	87%
Facilities	CMF Boiler Replacement	1,354	-	-	-	863	200	1,063	142	688	830	61%
Safety	D6-Badge Access & Security Cam	599	-	0	-	598	-	599	175	361	536	90%
Vehicles	Roof A/C for Buses Retrofit	886	-	-	565	322	-	886	824	12	836	94%
<b>Total</b>		<b>15,844</b>	<b>342</b>	<b>490</b>	<b>4,022</b>	<b>8,354</b>	<b>2,303</b>	<b>15,511</b>	<b>10,722</b>	<b>1,642</b>	<b>12,364</b>	<b>78%</b>