

**BRT Update to the City of Oakland's Bicyclist and Pedestrian Advisory Commission (BPAC)**-As excitement continues to build around the launch of BRT, the community's interest in learning more about the project and its many benefits is also increasing. On Nov. 21, Legislative Affairs Representative Steven Jones, who manages the public outreach for the BRT project, provided an update to the Oakland BPAC about construction progress and BRT's bicycle and pedestrian safety enhancements.



The presentation highlighted the new bike lanes and bike racks coming to Oakland as part of BRT, in addition to the following pedestrian safety features:

- enhanced lighting and security cameras on station platforms for passenger safety;
- median stations that reduce street crossing distance;
- high visibility crosswalks for increased pedestrian safety; and
- level boarding, which makes it easier for cyclists and people using mobility devices to get on and off the bus.

**California Special Districts Association (CSDA) Bay Area Legislative Tour Stops at AC Transit D4** - On November 5, AC Transit hosted an East Bay delegation of legislative staff facilitated by the California Special Districts Association (CSDA). Participants included representatives from State Senate and Assembly Member offices representing the East Bay delegation, along with representatives from Alameda and Contra Costa County. Joe Callaway, Director of Capital Projects and Cecil Blandon, Director of Maintenance were joined by Board Director-at-Large H.E. Christian Peeples and Board Director Mark Williams along with Legislative Affairs Representatives (Legislative Affairs & Community Relations Department) Ryan Lau and Diann Castleberry along with Nicole Wilkinson. A special thanks to the D4 Facilities team and ACT Maintenance team for readying the site, buses, and supporting this successful visit: Chris Durant, Darion Edwards, Jose Vega, Patricia Lock, and Arlee Young as well as the support of Transportation Director Derick Calhoun; Executive Director of Legislative Affairs, Marketing & Communications Beverly Greene; and Director of Legislative Affairs and Community Relations Claudia Burgos.



**AC Transit Participates in Fremont B2B Summit-** On November 15, AC Transit participated in the Fremont Chamber B2B event sponsored by Kaiser Permanente at the Fremont Teen Center. There were approximately 70 people in attendance at the event, which included tabling, networking and a speaker panel. AC Transit was one of 8 tabling participants joining: Kaiser Permanente, Tesla, Washington Hospital, Think Fremont (City), East Bay Community Energy, Ohlone/Tri-Cities/Small Business Development Center, and Alameda County GSA. Representing AC Transit: Chellate Young and Patricia "Pat" Jacobson from Procurement; and Diann Castleberry, Legislative Affairs (LACR). A special thank you to Brooklyn Moore-Green, Contract Compliance, for providing additional outreach material.



**Veterans Day Event** -The District's fourth annual Veterans Day Celebration, held on November 6<sup>th</sup> at Division 2, focused on honoring and recognizing our nation's veterans and employees who have served and continue to serve in our Armed Forces as they bring special knowledge, leadership experience, and a sense of commitment to the District and our millions of riders. Prior to the event, members of the executive team delivered personalized Thank You cards and lapel pins to employee veterans at all Divisions.

This year's celebration began with a Welcome message by Superintendent Vicki Riggin, followed by the Presentation of the Colors by a Joint Color Guard composed of Army National Guard Team 7 and the Oakland Military Institute.

During the celebration, Joe Wallace, President of the AC Transit Board of Directors, thanked our employees for their service and introduced Special Speaker William Hansen, veterans of the U.S. Marine Corps and U.S. Army National Guard Staff. Mr. Hansen delivered an inspiring speech on ways commitment to physical and mental health can help recovering veterans and motivate future generations. General Manager Michael Hursh delivered closing remarks and offered appreciation for veterans in attendance and on duty. The festivities concluded with remarks by Lia D. Jones, Senior Buyer, followed by a traditional cake-cutting ceremony and reception, led by Chief Executive Officer Salvador Llamas and Maintenance Supervisor Arthur Hettinger. The event brought together AC Transit employees from different work locations who took on various roles and responsibilities, both in the planning and the production phases of the event. The lead Department was Communications, supported by the Office of the District Secretary, General Counsel, Legislative Affairs and Community Relations, Operations, Human Resources, Facilities, Maintenance, Information Technology, Safety and Security and staff from Division 2. All collateral for the event was printed at the AC Transit Print Shop.

- **Promotional Items:**

- Veterans Day Commemorative Pin
- Personalized Thank you cards signed by the Board of Directors and the General Manager

- **Printed:**

- Veterans Day Banner
- Veterans Day Program
- Veterans Day Poster and Flyer

- **Digital:**

- Social Media Images
- Slides for display in the Gillie Rooms
- Photography

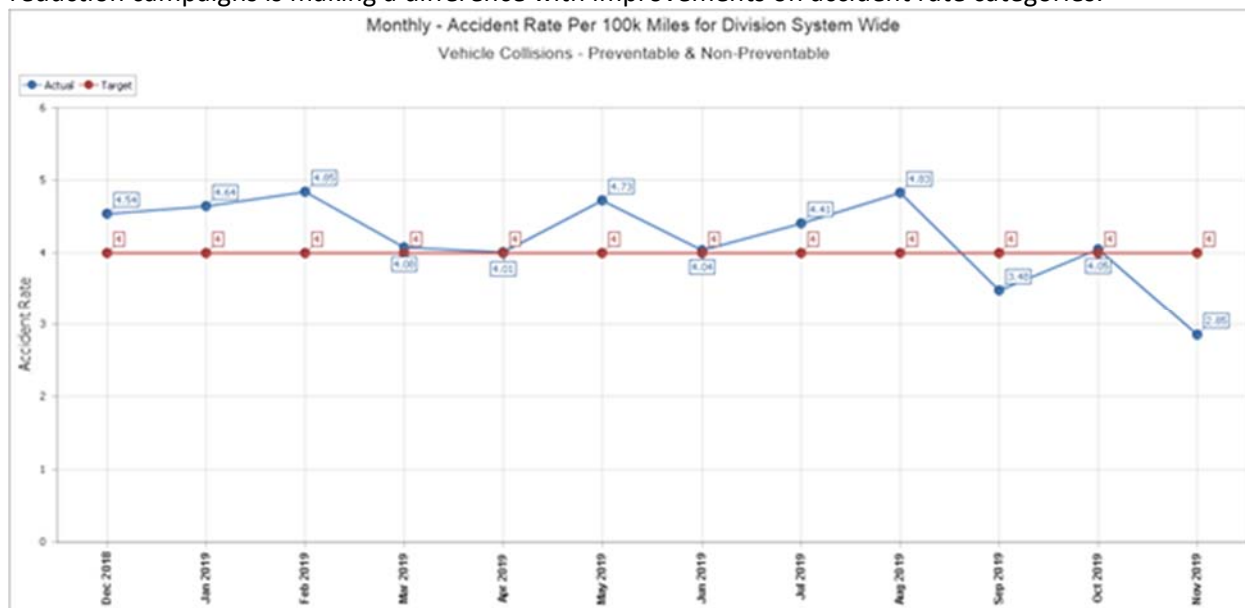




**ATU International Visits TEC** - On November 13, 2019, Mr. John A. Costa, International President of the Amalgamated Transit Union, visited the Training and Education Center (TEC) to learn more about the District's Mechanic Helper Career Ladder program. ATU Local 192 officers, COO Llamas, Training and Education staff, and members from the Joint Apprenticeship Committee, were all on-hand to discuss the many facets of the program. The event was followed by a technical tour of the TEC. Mr. John Costa is pictured below (1<sup>st</sup> picture, middle; 2<sup>nd</sup> picture, middle).



**Accident Rates** - System-Wide Vehicle Collisions Rate per 100,000 miles improved from 4.05 in October to 2.85 in November, which was below the District's target of 4.00. The Accident Reduction Committee's focus to implement safety and accident reduction campaigns is making a difference with improvements on accident rate categories.



**ZERO Emission Bus Programs** – On Tuesday, November 19th staff hosted representatives from the Santa Clara Valley Transportation Authority (VTA). Our peer agency took advantage of the tour by having a total 6 employees from various department consisting of environmental sustainability, operator training, maintenance, and facilities. VTA was accompanied by representatives from Bustuff and New Flyer during the visit. The focus was on the districts ZEB program.

**Local Community Outreach** – On November 20, Cecil Blandon, Director of Maintenance participated in an employer panel at the Oakland Unite Automotive Job Huddle. The job huddle was focused on automotive and med/heavy duty maintenance employers in the local area. The job huddle provided a stage for community-based organizations that are preparing people for careers to learn more about a specific sector and build relationships in the business community.

**Transportation Division of the Quarter** - The Transportation Department is pleased to congratulate Division 3 for earning the prestigious title of Division of the Quarter for Q1. This award is based on the following criteria: On Time Performance, Accident Rate, Absenteeism reduction, Logon rate, Complaints responded to in a quarter, Operator Unscheduled availability, Overtime reduction cost, number of Commendations (tracked through Cusrel) and Division check-rides (Superintendent/Assistant Superintendent). The Division wins a BBQ and individual pins and certificates. Congratulations Division 3 Transportation!

**Maintenance Division of the Quarter** — The Maintenance Department is happy to congratulate Division 3 for winning the Maintenance Division of the Quarter for Q1. The award is given to the division with superior achievement in Road Calls (MBCRC), Attendance, Bus Cleanliness, and PMI categories during the quarter. The division wins a BBQ and earns a spot on the trophy.



**Executive Reporting**  
**As of October 31, 2019**

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## Budget Summary - Overview

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### Overview

- **Overall**
  - Overall the District is on track for expenses, with the projected annual budget used for both Labor and non-Labor tracking closely to the annual budget.
- **Total Labor**
  - Total Labor expense is slightly above the monthly budget projection due to the higher number than average number of weekdays in October.
  - Regular Time for all employee groups is above budget for October due to a higher number of weekdays than the average month.
  - Maintenance Overtime is over budget due to vacancies in janitor and service employee positions.
  - Salaried Overtime is over budget due to a high proportion of vacant supervisory positions and ongoing CAD/AVL training in Transportation.
  - Miscellaneous Wages and Fringe expense is under budget primarily due to capital project wage reimbursements.
  - Health Plan expense is over budget due to timing.
  - Pension expense is over budget due to increased pensionable payroll expenses. Staff plans to increase pension budget at mid-year to match increased projections.
- **Total Non-Labor**
  - Total Non-Labor expenses are below budget. It is common for non-labor expenses to increase closer to budget as the fiscal year progresses.
  - Other Maintenance expense is higher due to large one-time purchases of various tools and supplies.
  - Taxes expense is over budget due to large use tax payments in October.

## Budget Summary (Budget vs Actuals as of October End, 2019)

Parent Account & Name	Single Month - October FY2020			FYTD (33% of year completed)					
	Single Month Budget	Single Month Actuals	Single Month Budget Used %	Annual Budget	Actuals FYTD	Annual Budget Remaining	Budget Used % FYTD	Historical Avg % Used FYTD	Projected Annual Budget Used %
<b>Wages</b>									
Operators Regular Time	5,826,727	5,952,132	102%	69,920,729	23,112,407	46,808,323	33%	34%	98%
Operators Premium Time	1,590,917	1,560,086	98%	19,091,000	6,104,855	12,986,145	32%	32%	100%
Maintenance Regular Time	2,121,587	2,342,128	110%	25,459,048	8,863,218	16,595,830	35%	33%	104%
Maintenance Overtime	128,158	159,209	124%	1,537,892	644,555	893,337	42%	31%	134%
Salaried Regular Time	2,925,806	3,376,179	115%	35,109,677	12,573,403	22,536,274	36%	34%	106%
Salaried Overtime	68,694	103,054	150%	824,328	438,850	385,478	53%	38%	142%
<b>Misc Wages &amp; Fringe</b>	5,955,630	5,349,827	90%	71,467,559	20,654,389	50,813,171	29%	30%	98%
<b>Health Plans</b>	4,707,617	5,042,546	107%	56,491,409	18,564,107	37,927,302	33%	32%	101%
<b>Pension</b>	4,853,589	5,141,225	106%	58,243,069	21,025,459	37,217,610	36%	35%	103%
<b>Labor Total</b>	<b>28,178,726</b>	<b>29,026,384</b>	<b>103%</b>	<b>338,144,712</b>	<b>111,981,243</b>	<b>226,163,469</b>	<b>33%</b>	<b>33%</b>	<b>101%</b>
<b>Key Services</b>									
Professional and Tech Svcs	528,583	292,682	55%	6,343,002	1,023,795	5,319,207	16%	24%	67%
Security Services	1,092,501	982,445	90%	13,110,014	3,954,960	9,155,054	30%	34%	89%
<b>Other Services</b>	1,499,679	939,054	63%	17,996,147	4,079,157	13,916,990	23%	29%	79%
<b>Vehicle Parts</b>	997,217	977,159	98%	11,966,602	4,664,677	7,301,925	39%	34%	113%
<b>Fuel &amp; Lubricants</b>	1,376,737	1,256,506	91%	16,520,849	5,226,676	11,294,173	32%	36%	89%
<b>Other Maintenance</b>	161,501	207,619	129%	1,938,008	498,047	1,439,962	26%	34%	75%
<b>Office Supplies</b>	94,280	87,129	92%	1,131,362	262,033	869,329	23%	32%	72%
<b>Misc Materials</b>	68,421	39,558	58%	821,046	195,197	625,849	24%	20%	118%
<b>Utilities</b>	328,308	278,857	85%	3,939,695	1,197,357	2,742,338	30%	31%	97%
<b>Liability</b>	1,374,429	1,088,945	79%	16,493,152	5,711,780	10,781,372	35%	67%	51%
<b>Taxes</b>	254,286	311,521	123%	3,051,430	1,059,932	1,991,498	35%	30%	115%
<b>Purchased Transportation</b>	2,903,786	2,834,764	98%	34,845,427	11,264,682	23,580,745	32%	33%	98%
<b>Miscellaneous</b>	396,983	339,974	86%	4,763,793	1,036,188	3,727,605	22%	19%	114%
<b>Non-Labor Total</b>	<b>11,076,711</b>	<b>9,636,212</b>	<b>87%</b>	<b>132,920,526</b>	<b>40,174,478</b>	<b>92,746,048</b>	<b>30%</b>	<b>34%</b>	<b>89%</b>
<b>Grand Total</b>	<b>39,255,437</b>	<b>38,662,597</b>	<b>98%</b>	<b>471,065,238</b>	<b>152,155,721</b>	<b>318,909,517</b>	<b>32%</b>	<b>33%</b>	<b>98%</b>

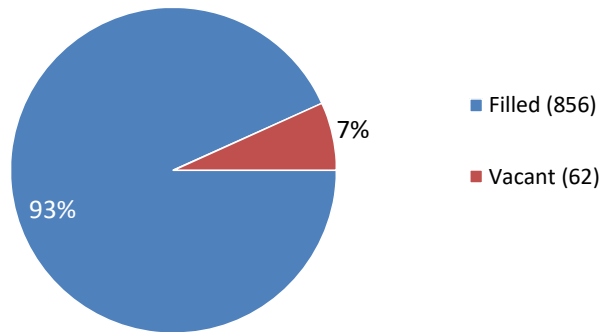
2% - 9% over expected

10% or more over expected

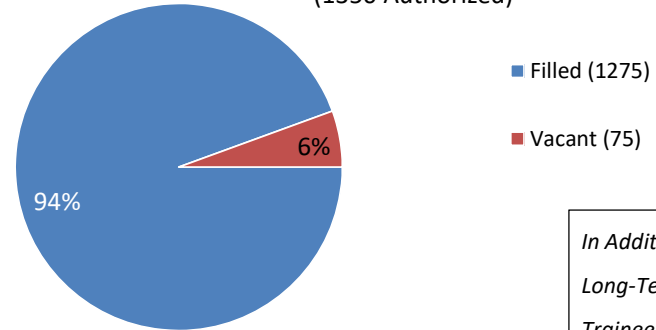


## Positions Summary

**Non-Operators\***  
(901 Authorized)

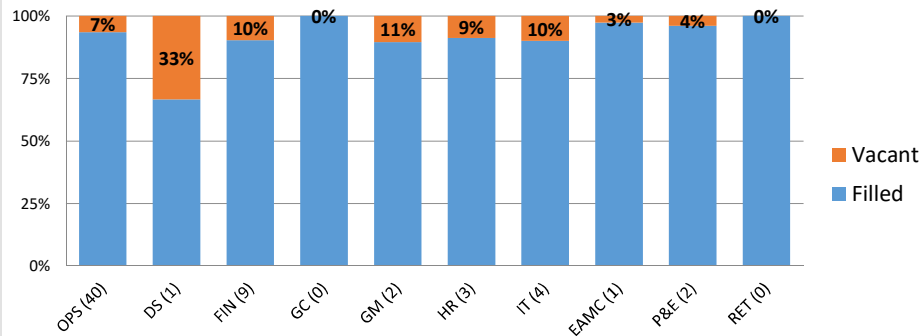


**Operators**  
(1350 Authorized)

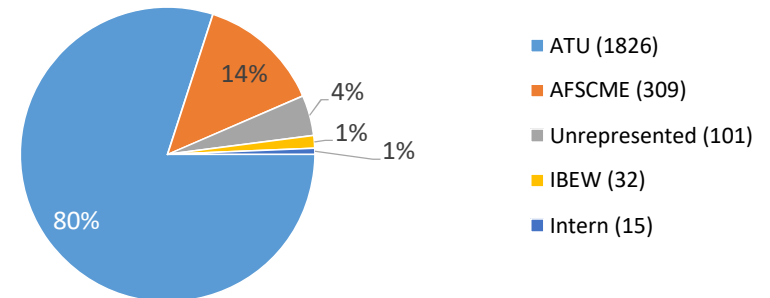


*In Addition:*  
Long-Term Leave (53)  
Trainees/NBO (35)

**Non-Operator Vacancies by Department**



**Employee Affiliation\*\***



Authorized Positions			
Department	Filled	Vacant	Total
Operations - Bus Operators	1275	75	1350
Operations - Non-Operators	574	40	614
District Secretary	2	1	3
Finance	84	9	93
General Counsel	24	0	24
General Manager	17	2	19
Human Resources	31	3	34
Innovation and Technology	36	4	40
EAMC	36	1	37
Planning & Engineering	48	2	50
Retirement	4	0	4
<b>Total</b>	<b>2131</b>	<b>137</b>	<b>2268</b>

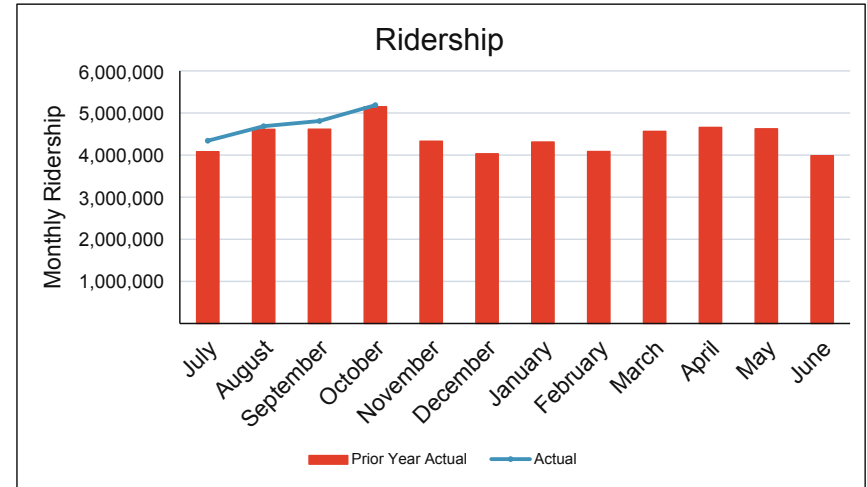
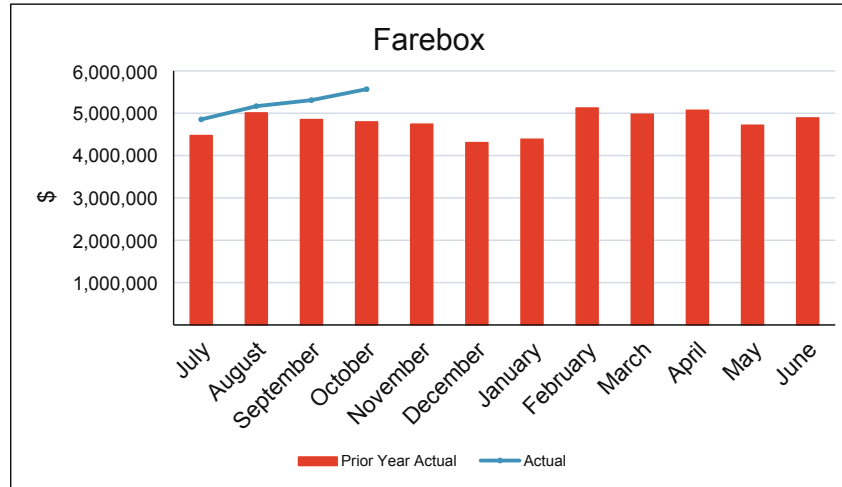
Authorized Positions			
Position Type	Filled	Vacant	Total
Bus Operator	1275	75	1350
Maintenance	413	29	442
Salaried	376	26	402
Clerical	67	7	74
<b>Total</b>	<b>2131</b>	<b>137</b>	<b>2268</b>

\* Non-Bus Operators include all permanent employees except for operators

\*\*Employee Affiliation errors in prior reports have been corrected

Position data as of October 31, 2019

**Farebox Revenue and Ridership**  
**FY 2019-20 vs. FY 2018-19**



Farebox Revenue	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	FYTD	FY Projection
<b>FY 2019-20</b>	4,853,941	5,166,683	5,308,998	5,568,452									<b>20,898,075</b>	<b>62,694,224</b>
<b>FY 2018-19</b>	4,473,800	5,008,431	4,850,857	4,796,155	4,742,955	4,306,796	4,387,029	5,124,161	4,977,423	5,070,409	4,717,293	4,890,378	<b>19,129,243</b>	<b>57,345,689</b>
<b>Y-Y %</b>	8.5%	3.2%	9.4%	16.1%									<b>9.2%</b>	<b>9.3%</b>

NTD Ridership	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	FYTD	FY Projection
<b>FY 2019-20</b>	4,340,908	4,686,254	4,809,687	5,186,044									<b>19,022,893</b>	<b>57,068,679</b>
<b>FY 2018-19</b>	4,080,350	4,611,628	4,614,990	5,148,164	4,329,205	4,030,966	4,310,368	4,084,993	4,563,612	4,657,242	4,624,283	3,985,680	<b>18,455,132</b>	<b>53,041,481</b>
<b>Y-Y %</b>	6.4%	1.6%	4.2%	0.7%									<b>3.1%</b>	<b>7.6%</b>

**Notes:**

1. Farebox revenue is for per-boarding payments only; does not include EasyPass agreements or contract services (BART, City of Oakland, etc.)
2. Current FY total ridership and farebox revenue projections are based on the average monthly ridership and farebox revenue applied to the rest of the fiscal year.
3. ACTC Student Pass program farebox revenues are received irregularly and can have a significant effect on monthly Y-Y% comparisons.