AC Transit "Draft Day" recruitment event at TEC: On January 31, 2020, the Talent Acquisition team, in conjunction with Media Affairs and Transportation, hosted an onsite interview and recruitment event designed to replicate the draft rounds experienced during professional football selections. Draft Day is the first widespread recruitment event for 2020 and included a 30-minute presentation highlighting AC Transit as an employer of choice (including transportation, maintenance, benefits, and training departments). Candidates previously selected and prescreened at an array of East Bay community-based agencies were offered priority during onsite interviews. Staff interviewed fifty (50) candidates, during Draft Day, and received an additional seventy (70), walk-in candidates. Each candidate was either interviewed, supplied information or scheduled for future interviews.





This is the first of four (4) recruitment events that augment traditional recruiting activities while personalizing the talent acquisition efforts.

New Bus Operator (NBO) Certification – On January 21, 2020, General Manager Michael Hursh and Director of Transportation Derik Calhoun along with Training Instructors Zaurice Brown and Veronica Jackson welcomed twelve newly certified, Professional Bus Operators that will be assigned to Richmond Division 3. Each completed eleven training weeks demonstrating proficiency in all AC Transit procedures and policies, bus equipment, DMV licensing, ADA, customer service, and de-escalation techniques, as well as all routes. The final two weeks of training put it all to the test as each practiced their new skills serving the public, in live revenue service.

AC Transit Takes Top Spots in 2020 APTA Ad Wheel Awards- AC Transit garnered two first place awards in the American Public Transportation Association's (APTA) Ad Wheel Awards this month. The awards recognize APTA member agencies for outstanding marketing and communications efforts. The award-winning entries were chosen by industry peers from among more than 300 entries from public transportation agencies across the US and Canada.

AC Transit's recent bus operator and mechanic recruitment campaign, "Do What You Love at AC Transit," nabbed the top prize for best Comprehensive Campaign in the "Best Marketing and Communications Educational Initiative" in the Large Operator Category. The 2018 Annual Report took home the top spot in Print Media for "Best Marketing and Communications to Highlight Transit Needs/Funding," also in the Large Operator Category. Both projects were crafted and executed by the Legislative Affairs, Marketing, and Communications Department.

AC Transit will be honored in February at the 2020 APTA Marketing and Communication Workshop in Orlando, FL, and as first place winners, will compete for the APTA Grand Award. The winners for this "best in show" achievement will be announced in July and honored at the APTA EXPO in October. Congratulations to AC Transit!



Preventative Maintenance Inspections — Maintenance programs are designed to maximize the effective and efficient useful life of the bus fleet. Preventative Maintenance Inspections (PMI) and scheduled standard tasks are the foundation of the District's fleet maintenance programs. There are forty-three scheduled maintenance activities required for each bus to meet Original Equipment Manufacturer (OEM) recommended maintenance intervals, along with safety and regulatory compliance. Major and Minor bus inspections and Deep Cleaning are the base programs to sustain a safe, clean and reliable bus fleet. Maintenance uses the Ellipse Enterprise Asset Management System (EAMS) to create work orders and track asset maintenance activities.

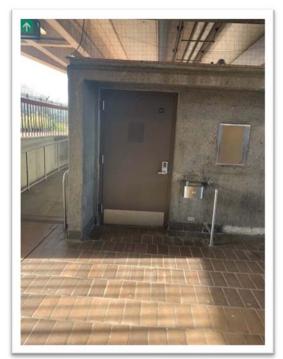
Maintenance completed 28,795 preventative maintenance inspections and 10,499 bus deep cleanings during the past calendar year. During preventative maintenance inspections mechanics identify bus equipment requiring corrective maintenance. A maintenance work order is created to address PMI defects, 78,873 corrective maintenance work orders were completed during 2019.

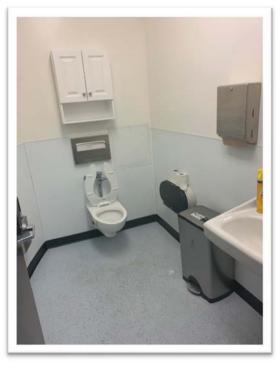
Maintenance Division of the Quarter — The District Maintenance Department is happy to congratulate Division 6 for winning the Maintenance Division of the Quarter for Q2. The award is given to the division with superior achievement in Road Calls (MBCRC), Attendance, Bus Cleanliness, and PMI categories during the quarter. The Division wins a BBQ and earns a spot on the trophy. Congratulations Division 6 Maintenance!

Transportation Division of the Quarter- Every Quarter, the Transportation Department recognizes the Division of the Quarter. This recognition is based on Key Performance Indicator weighted scores on the following: On Time Performance, Log on Rate, Operator Unscheduled Availability; and Accident Rate (Vehicle/Passenger Falls). The wining Division is awarded with a celebration for the team along with a trophy. At this celebration, the last Division winner passes the trophy to the new winning Division team. All Divisions have strived to earn this prestigious award and the competitive fire amongst the teams is exciting.

For the 2nd Quarter of FY 2020, the Seminary Division 4 put up some impressive statistics and won the Transportation Division of the Quarter Award. Congratulations Division 4!

Hayward Bart Station Restroom - Our brand-new restroom facility at the Hayward Bart Station is finally open! As part of a joint effort with BART, the second brand new BART accessible restroom has been finalized for the AC Transit Operators and Road Supervisors. This is the second AC Transit Operator restroom to open at a BART station, the first one was at the Fruitvale BART station. In total, once the full project has been completed, there will be AC Transit Operator restrooms at nine BART stations within our service area. We would like to thank the BART and AC Transit Interagency Liaison Committee (ILC) for the collaboration to make this project possible.





Chamber of Commerce Representation- External Affairs Representative, Chantal Reynolds, has been elected to serve on the *Oakland African American Chamber of Commerce* Board of Directors effective January 1, 2020. The Chamber installed its first female Board Chair, Shonda Scott, and hired President and CEO, Cathy Adams. Chantal will lead the Government Relations and Political Committee for the Chamber.

On January 27th, the *Richmond Chamber of Commerce* swore in its 96th installment of the Board of Directors. AC Transit External Affairs Representative, Ryan Lau, was sworn in for his second term as a Richmond Chamber Board member, and currently serves as the chair to the Government Relations Committee.

4th Annual MLK Freedom Breakfast- On January 20th, AC Transit joined community leaders from across the East Bay as a sponsor of the 4th Annual Allen Temple Baptist Church Martin Luther King Jr. Freedom Breakfast. Directors Elsa Ortiz, Chris Peeples, and Mark Williams along with AC Transit Staff participated in the event themed, *a new decade and new era*, *a*long with key community leaders and Elected Officials.

Measure J on March 3rd Ballot in Contra Costa County-

The Contra Costa Board of Supervisors voted to put the Contra Costa sales tax measure on the March ballot (first reading on November 19th and again on November 26th). It will appear on the ballot as Measure J. Legislative Affairs and Community Relations has been busy getting an educational campaign up and running to ensure that we maximize the relatively small window available to inform our riders about this measure. Informational Car cards and brochures have been placed onboard coaches at divisions 2 and 3 and will remain onboard through early March.



§90 Million

This funding could be used to: increase express

bus service along the corridor; improve

interchanges and local access for buses so they can utilize the highways more efficiently; provide dedicated part-time transit lanes along I-80 to bypass congestion; improve transit connections between transit stations (including BART stations and ferry terminals), schools, housing, and employment centers, thereby

to Improve Transit Reliability along the I-80 Corridor

WHAT IS MEASURE J?

Measure J would generate over \$3.6 Billion over 35 years to be expended pursuant to an approved transportation plan for transportation projects aimed at alleviating congestion throughout Contra Costa County. Almost \$2 Billion of the measure's funds are focused on public transit and alternative modes of transportation which include funding local transit, BART, and improving walking and biking. Funds for this measure would be generated through a half-cent transportation sales tax through 2055.

HOW MUCH FUNDING IS IN THE MEASURE FOR BUS SERVICE IN WEST CONTRA COSTA COUNTY?



to Increase Bus Services and Reliability in West Contra Costa.

AC Transit would be eligible to use these additional funds to increase service frequency, purchase additional Zero Emission buses, and to help improve



For more details, please visit or call

- actransit.org/MeasureJ
- (510) 891-7287

ADDITIONAL BENEFITS TO WEST CONTRA COSTA COUNTY

In addition to improved bus service, the expenditure plan for Measure J includes the following for West Contra Costa County:

- . \$57 Million to relieve congestion and improve local access along the I-80 corridor
- \$43 Million for BART safety and maintenance
- \$38 Million to improve traffic flow on major roads in West County
- \$34 Million to enhance ferry service and commuter rail in West County
- . \$19 Million to improve traffic flow and local access to the Richmond-San Rafael Bridge along I-580 and Richmond Parkway



use alternative transportation options

addressing first-mile/last-mile challenges fo

transit users: provide incentives to travelers to

Measure J On Your Ballot March 3, 2020

La Medida J en su balota del 3 de marzo de 2020 提案 J 在您 2020 年 3 月 3 日的选票上



(510) 891-5470 / Free language assistance / Asistencia gratuita en el idioma / 免費語言協助 / Libreng tulong para sa wika / Hỗ trợ giúp thông dịch miễn phí / 무료언이 지원 / मुफ़्त भाषा में सहयता / મક્ત માં ભાષા ની મહત્ત 無料の言語支援 مستعد لغویه مجانبه / مفت لستني معزيت / ريد بي ستن مات استار / Assistance linguistique gratulta para idiomas / Бесплатная языковая помощь / பாபுറംവന്നെ विजनितायु

BRT's Bus Only Lanes Now Open from San Leandro to Havenscourt- The BRT project passed another major milestone on the road to completion when it opened the bus only lanes on International Blvd. from 90th Ave. to Havenscourt Blvd. on January 29th. A four-mile stretch of the BRT corridor, from the San Leandro BART Station to East Oakland, is now open for operator training. Prior to opening BRT's bus only lanes, the BRT Public Outreach Team conducted an extensive community education effort reminding merchants and motorists to avoid using or parking in the lanes. The following flyer was distributed in-person by the Outreach Team and Alameda County Sheriff's Deputies, on social media, and via eNews and emails to key stakeholders in the area, including council offices.



AC Transit Seeks to Improve Bus Network in cities of Fremont and Newark - AC Transit has launched its Phase 2 Outreach to share proposed scenarios for improving the current bus network in the cities of Fremont and Newark to add frequent service in response to community input received during Phase 1. Print and digital promotional material has been developed to support outreach and to garner community input into the final plan. Please see sample material along with postings by partner agencies to help get the word out.





Executive Reporting

As of December 31, 2019

Contents

- 1. Budget Summary Overview
- 2. Budget Summary Chart
- 3. Positions Summary
- 4. Farebox Revenue and Ridership

Budget Summary - Overview

Overview

Overall

 Overall the District is on track for expenses, with the projected annual budget used for both Labor and non-Labor tracking closely to the annual budget.

Total Labor

- Maintenance Overtime is over budget due to vacancies in janitor and service employee positions. Staff plans to add
 Maintenance Overtime budget at the mid-year.
- o Health Plan expense is over budget due to timing of payments.
- Pension expense is slightly over budget due to increased pensionable payroll expenses. Staff plans to increase pension budget at mid-year to match increased projections.

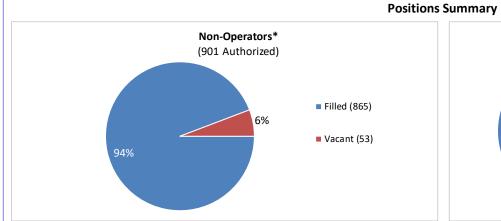
Total Non-Labor

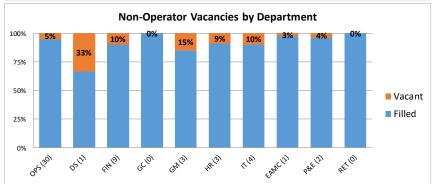
- Total Non-Labor expenses are below budget. It is common for non-labor expenses to increase closer to budget as the fiscal year progresses.
- o Year-to-date Vehicle Parts expenses are over budget due to increased maintenance needs of aging revenue vehicles.
- Office Supplies and Miscellaneous Materials are over budget due to a bulk purchase of computer hardware to replace out-of-date equipment and the associated freight charges.
- o Purchased Transportation expenses are over budget due to timing of invoices.

Budget Summary (Budget vs Actuals as of December End, 2020)

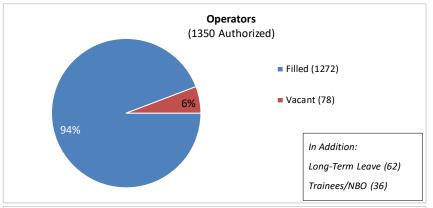
	Single Month - December FY2020							
Parent Account & Name	Single Month Budget	Single Month Actuals	Single Month Budget Used %					
Wages								
Operators Regular Time	5,826,727	5,702,777	98%					
Operators Premium Time	1,590,917	1,602,666	101%					
Maintenance Regular Time	2,121,587	2,021,486	95%					
Maintenance Overtime	128,158	143,000	112%					
Salaried Regular Time	2,925,923	2,992,258	102%					
Salaried Overtime	68,694	69,594	101%					
Misc Wages & Fringe	5,955,735	5,316,657	89%					
Health Plans	4,707,617	5,056,466	107%					
Pension	4,853,589	5,225,948	108%					
Labor Total	28,178,948	28,130,853	100%					
Key Services Professional and Tech Svcs	521,658	265,475	51% 92%					
	···	***************************************						
Security Services Other Services	1,092,501 1,502,840	1,000,023 1,163,692	77%					
Vehicle Parts	998,050	1,134,138	114%					
Fuel & Lubricants	1,376,737	1,051,935	76%					
Other Maintenance	161,148	129,909	81%					
Office Supplies	95,765	155,201	162%					
Misc Materials	67,754	106,920	158%					
Utilities	328,308	285,550	87%					
Liability	1,374,429	1,256,891	91%					
Taxes	254,286	269,538	106%					
Purchased Transportation	2,903,786	3,404,673	117%					
Miscellaneous	399,226	253,971	64%					
Internal Expense Transfers								
Internal Expense Transfers Non-Labor Total	11,076,489	10,477,916	95%					

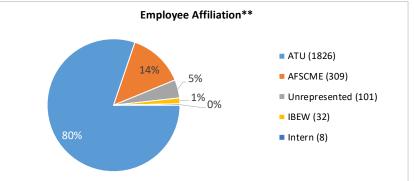
	FYTD	(50% of year co	ompleted)		
Annual Budget	Actuals FYTD	Annual Budget Remaining	Budget Used % FYTD	Historical Avg % Used FYTD	Projected Annual Budget Used %
69,920,729	34,185,067	35,735,663	49%	50%	98%
19,091,000	9,481,085	9,609,915	50%	50%	100%
25,459,048	12,875,498	12,583,550	51%	49%	104%
1,537,892	951,765	586,127	62%	48%	129%
35,111,073	18,389,359	16,721,714	52%	49%	107%
824,328	589,795	234,533	72%	51%	140%
71,468,823	31,746,232	39,722,591	44%	47%	94%
56,491,409	28,549,184	27,942,225	51%	50%	101%
58,243,069	29,262,530	28,980,539	50%	49%	103%
338,147,372	166,030,515	172,116,857	49%	49%	100%
6,259,902	1,533,105	4,726,797	24%	37%	66%
13,110,014	5,990,216	7,119,798	46%	51%	89%
18,034,081	6,579,949	11,454,131	36%	44%	82%
11,976,602	6,790,454	5,186,148	57%	50%	113%
16,520,849	7,455,705	9,065,144	45%	52%	87%
1,933,778	754,508	1,179,270	39%	50%	78%
1,149,177	471,619	677,558	41%	43%	95%
813,046	337,041	476,005	41%	26%	159%
3,939,695	1,790,734	2,148,961	45%	47%	96%
16,493,152	8,209,864	8,283,288	50%	101%	50%
3,051,430	1,601,248	1,450,182	52%	44%	118%
34,845,427	17,110,165	17,735,262	49%	49%	99%
4,790,714	1,625,723	3,164,991	34%	29%	118%
		0	-	-	-
132,917,866	60,250,332	72,667,535	45%	51%	89%
471,065,238	226,280,847	244,784,392	48%	49%	97%





Authorized Positions											
Department	Filled	Vacant	Total								
Operations - Bus Operators	1272	78	1350								
Operations - Non-Operators	583	30	613								
District Secretary	2	1	3								
Finance	84	9	93								
General Counsel	24	0	24								
General Manager	17	3	20								
Human Resources	31	3	34								
Innovation and Technology	36	4	40								
EAMC	36	1	37								
Planning & Engineering	48	2	50								
Retirement	4	0	4								
Total	2137	131	2268								



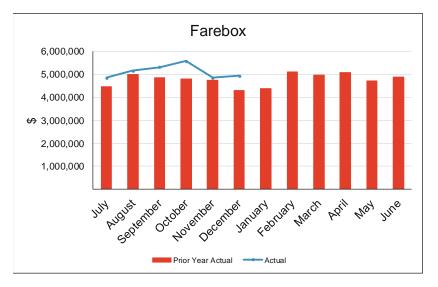


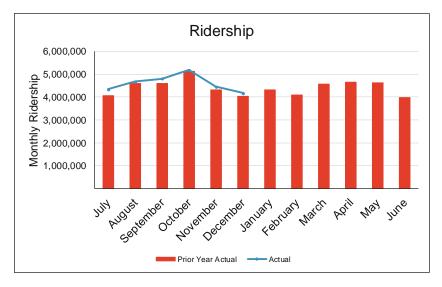
Authorized Positions										
Position Type	Filled	Vacant	Total							
Bus Operator	1272	78	1350							
Maintenance	423	23	446							
Salaried	383	27	410							
Clerical	59	3	62							
Total	2137	131	2268							

^{*} Non-Bus Operators include all permanent employees except for operators

Position data as of December 31, 2019

Farebox Revenue and Ridership FY 2019-20 vs. FY 2018-19





Farebox Revenue	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	FYTD	FY Projection
FY 2019-20	4,853,941	5,166,683	5,308,998	5,575,216	4,853,148	4,941,046							30,699,033	61,398,065
FY 2018-19	4,473,800	5,008,431	4,850,857	4,796,155	4,742,955	4,306,796	4,387,029	5,124,161	4,977,423	5,070,409	4,717,293	4,890,378	28,178,995	57,345,689
Y-Y %	8.5%	3.2%	9.4%	16.2%	2.3%	14.7%							8.9%	7.1%

NTD Ridership	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	FYTD	FY Projection
FY 2019-20	4,340,908	4,686,254	4,809,687	5,186,044	4,460,110	4,174,736							27,657,739	55,315,478
FY 2018-19	4,080,350	4,611,628	4,614,990	5,148,164	4,329,205	4,030,966	4,310,368	4,084,993	4,563,612	4,657,242	4,624,283	3,985,680	26,815,303	53,041,481
Y-Y %	6.4%	1.6%	4.2%	0.7%	3.0%	3.6%							3.1%	4.3%

Notes:

- 1. Farebox revenue is for per-boarding payments only; does not include EasyPass agreements or contract services (BART, City of Oakland, etc.)
- 2. Current FY total ridership and farebox revenue projections are based on the average monthly ridership and farebox revenue applied to the rest of the fiscal year.
- 3. ACTC Student Pass program farebox revenues are received irregularly and can have a significant effect on monthly Y-Y% comparisons.