

# ALAMEDA-CONTRA COSTA TRANSIT DISTRICT



## STAFF REPORT

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**MEETING DATE:** 3/11/2020

**Staff Report No.** 18-247a

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**TO:** AC Transit Board of Directors  
**FROM:** Michael A. Hursh, General Manager  
**SUBJECT:** Construction Contract Award for the Customer Service Center(P2071)

### ACTION ITEM

#### **RECOMMENDED ACTION(S):**

Consider approving the award of a firm fixed price construction contract to Streamline Builders, Inc. of Lafayette in the amount of \$996,500 for the construction of the Customer Service Center rehabilitation at the AC Transit General Office.

#### **STRATEGIC IMPORTANCE:**

Goal - Safe and Secure Operations  
Initiative - Infrastructure Modernization

This project will modernize the ticket office/customer service center work spaces, provide updated Americans with Disabilities Act (ADA) improvements for customers and employees and provide upgraded technology and security features for the ticket sales operation.

#### **BUDGETARY/FISCAL IMPACT:**

This project is part of the current year capital budget and the Capital Improvement Plan. The funding sources are: District Capital Funds, 10%; Federal Transit Administration Funds, 40%; and Senate Bill 1 Funds, 50%.

#### **BACKGROUND/RATIONALE:**

This contract will rehabilitate the existing Customer Service Center at the AC Transit General Office. The project will provide improved facility design that will be safe, more functional, and have improved ergonomics. The upgrade will also provide an ADA accessible workstation and ADA accessible customer stations. The project includes larger new offices, a breakroom, new ADA restroom, new ticket counters and communication equipment.

This contract will result in a firm-fixed price contract with an approximate six-month period of performance. Upon evaluation, Streamline Builders, Inc., has been determined to be the lowest priced responsive and responsible bidder. There were five firms that submitted bids for this solicitation. One bid was below the Independent Cost Estimate (ICE) and the remaining four bids were above the ICE.

#### **Procurement Timeline**

Solicitation Issued	12/11/2019
Pre-Bid Conference and Job Walk	12/20/2019
Bid Due Date	01/23/2020
Low Responsible Bidder Determined	01/31/2020

The District received five responsive and responsible bids. One bid was below the ICE and the other four were above the ICE.

Streamline Builders, Inc.'s bid was determined to be the lowest responsive and responsible bid. Streamline's bid also met the District's Contracts Compliance SBE goal of 3%.

**ADVANTAGES/DISADVANTAGES:**

The advantages of awarding this contract include improved convenience and comfort, and safety for AC Transit Ticket Sales staff at the Customer Service Center located at the General Offices. The District's procurement department received five solicitations. Staff has not identified any disadvantages to awarding this contract.

**ALTERNATIVES ANALYSIS:**

The no-project option would result in continuing the use of the existing Customer Service Center. This not recommended for reasons stated in this staff report.

**PRIOR RELEVANT BOARD ACTION/POLICIES:**

Staff Report 18-247 Solicitation to Construct Customer Service Center  
Board Policy 465

**ATTACHMENTS:**

None.

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