

**ALAMEDA-CONTRA COSTA TRANSIT DISTRICT  
RESOLUTION NO. 20-020**

**A RESOLUTION GRANTING EMERGENCY AUTHORITY TO THE GENERAL MANAGER FOR THE  
OPERATION AND ADMINISTRATION OF THE DISTRICT DURING THE COVID-19 CRISIS**

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**WHEREAS**, the Board of Directors of the Alameda-Contra Costa Transit District recognizes that a state and national emergency has been declared with respect to the COVID-19 pandemic; and

**WHEREAS**, on March 16, 2020, the Health Officer of the County of Alameda directed all individuals living in the County to shelter at their place of residence except to provide or receive certain essential services or engage in certain essential activities and work for essential businesses and governmental services; and

**WHEREAS**, the District has activated its Emergency Operations Center in response to the COVID-19 crisis; and

**WHEREAS**, the Board recognizes that certain decisions must be made quickly in response to the COVID-19 emergency.

**NOW THEREFORE**, the Board of Directors of the Alameda-Contra Costa Transit District does resolve as follows:

**Section 1.** The General Manager shall have the following authority for the next 30 days:

- (1) To award contracts within the Board's authority that the General Manager deems necessary to adequately respond to the COVID-19 emergency;
- (2) To apply for grants on behalf of the District;
- (3) To execute funding agreements;
- (4) To adjust and/or reduce service levels commensurate with available workforce;
- (5) To waive the 30-day requirement for current new employees to qualify for health benefits;
- (6) To approve additional sick leave as required to ensure employees who are unable to report to work do not exhaust paid leave options; and
- (7) To take any other action necessary to ensure the proper administration and operation of the District for the next 30 days.

**Section 2.** The General Manager shall report all actions taken pursuant to this Resolution at the next scheduled Board meeting.

**Section 3.** This resolution shall become effective immediately upon its passage by four affirmative votes of the Board of Directors.

**PASSED AND ADOPTED** this 17<sup>th</sup> day of March 2020.

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Joe Wallace, President

Attest:

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Linda A. Nemeroff, District Secretary

I, Linda A. Nemeroff, District Secretary for the Alameda-Contra Costa Transit District, do hereby certify that the foregoing Resolution was passed and adopted at an emergency meeting of the Board of Directors held on the 17th day of March, 2020, by the following roll call vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

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Linda A. Nemeroff, District Secretary

Approved as to Form and Content:

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Jill A. Sprague, General Counsel