

ALAMEDA-CONTRA COSTA TRANSIT DISTRICT



STAFF REPORT

MEETING DATE: 4/8/2020

Staff Report No. 20-172

TO: AC Transit Board of Directors
FROM: Linda A. Nemeroff, District Secretary
SUBJECT: Creation of Limited Purpose Committee

ACTION ITEM

RECOMMENDED ACTION(S):

Consider approving the creation of a Limited Purpose COVID-19 Response Committee.

STRATEGIC IMPORTANCE:

The creation of the committee and its activities has no relevance to the Strategic Plan.

BUDGETARY/FISCAL IMPACT:

There is no budgetary/fiscal impact associated with this report.

BACKGROUND/RATIONALE:

The Board President is requesting the creation of a Limited-Purpose COVID-19 Response Committee. The purpose of the Committee is to provide support/assistance to the General Manager with regard to COVID-19 related decisions.

Board Policy 101, Section 8.4(b) provides that: "The Board may establish Limited-Purpose Committees and the Board President shall appoint the Chair and members of Limited-Purpose Committees so established by the Board. Limited-Purpose Committees shall be composed of no more than three members of the Board of Directors and may include the Vice President and President. A Limited-Purpose Committee is a temporary advisory committee that serves a limited or single purpose, is not perpetual, and will be dissolved once its specific task is complete. This type of committee is not subject to the provisions of the Brown Act. Any request to the Board to authorize the creation of a Limited-Purpose Committee shall specify 1) the limited or single purpose of the committee and 2) the committee's sunset date. Limited-Purpose Committees shall report on their activities to the Board or the appropriate Standing Committee as appropriate."

As a committee created for a limited duration and purpose, the COVID-19 Response Committee shall be exempt from the provisions of the Brown Act and shall sunset once its purpose is fulfilled. If the Board approves the creation of this committee, the Board President will then proceed with making appointments to it.

The Board has the option to modify the responsibilities of the committee, as necessary, at the time it

establishes the committee; but must keep in mind committee's role is to be limited in scope. This report has been provided at the request of the Board President.

ADVANTAGES/DISADVANTAGES:

This report has been provided at the request of the Board President.

ALTERNATIVES ANALYSIS:

This report has been provided at the request of the Board President.

PRIOR RELEVANT BOARD ACTION/POLICIES:

Board Policy 101 - Board of Directors Rules for Procedure

ATTACHMENTS:

None

Prepared by:

Linda A. Nemeroff, District Secretary

Approved/Reviewed by:

Jill A. Sprague, General Counsel

Michael A. Hursh, General Manager

Linda A. Nemeroff, District Secretary