

ALAMEDA-CONTRA COSTA TRANSIT DISTRICT



STAFF REPORT

MEETING DATE: 5/13/2020

Staff Report No. 20-192

TO: AC Transit Board of Directors
FROM: Michael A. Hursh, General Manager
SUBJECT: Amendments to Board Policy 465

ACTION ITEM

RECOMMENDED ACTION(S):

Consider approving amendments to Board Policy 465 - Procurement Policy in order to maintain compliance with Federal Transit Administration regulations and external auditing requirements.

STRATEGIC IMPORTANCE:

Goal - Financial Stability and Resiliency

Initiative - Financial Efficiency and Revenue Maximization

The proposed amendments to Board Policy 465 will help maintain compliance with FTA and State regulations.

BUDGETARY/FISCAL IMPACT:

Outside of staff time, no additional costs are required to improve and implement procurement policies.

BACKGROUND/RATIONALE:

Minor changes to the procurement policy are needed to remain compliant with auditing, and signature authority/solicitation requirements. There are no changes to the General Manager's authorities.

ADVANTAGES/DISADVANTAGES:

Advantages include being compliance with FTA and State Audit requirements. There are no disadvantages to updating the policy.

ALTERNATIVES ANALYSIS:

Staff found no practical alternatives to the course of action recommended in this report.

PRIOR RELEVANT BOARD ACTION/POLICIES:

Board Policy 465, October 23, 2019 version.

ATTACHMENTS:

1. Board Policy 465 - Procurement Policy
2. Board Policy 465 - Appendix A

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