



# ALAMEDA-CONTRA COSTA TRANSIT DISTRICT

## Master Minute Order

**File Number: 20-180**

**Report ID:** 20-180

**Type:** Regular - Planning

**Status:** Approved

**Agenda  
Section:**

**Meeting Body:** Board of Directors -  
Regular Meeting

**Report Created:** 04/08/2020

**Final Action:**

**ded Action:** Consider approving staff's plans for bus service over the next 12 months as a result of the Coronavirus (COVID-19) pandemic and its lasting impacts. In addition, consider adopting staff's proposed Guiding Principles document for potential service reductions in FY 2020-21.

**Sponsors:**

**Enactment Date:**

**Attachments:** STAFF REPORT, Reduced Service Network Plan  
Guiding Principles

**Enactment Number:**

**Hearing Date:**

**Effective Date:**

### History of Legislative File

Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
Board of Directors - Regular Meeting	05/13/2020	Approved				Pass
<b>Action Text:</b>	MOTION: PEEPLES/WALLACE to adopt staff's proposed Guiding Principles document for potential service reductions in FY 2020-21. The motion carried by the following vote:					
<b>Notes:</b>	Director of Planning and Service Development Robert del Rosario presented the staff report.					
<p>Vice President Ortiz commented on impacts to gas tax revenues, believing they would be down considerably. She further inquired about school service and how the District would effectively provide service with staggered classes and bell times, as currently being proposed as a means of addressing social distancing, and while also interlining with Transbay service. Mr. del Rosario advised that the District's service cannot handle staggered bell times and that schools have been asked to leave the bell times the same as last year. He added that schools also don't know what they are doing next year and that staff has asked all schools to respond to the District by the end of the month.</p> <p>With regard to staff's planned service reduction, Vice President Ortiz pointed out that the Metropolitan Transportation Commission's funding requirements are based on service in low income areas. Mr. del Rosario added that in terms of obtaining</p>						

needs/equity-based funding, he believed the District's service would meet the criteria.

Director Harper asked about social distancing measures that might be in place for the August sign-up and how service would be planned to accommodate this. Mr. del Rosario advised that the District would be able to provide stand-by buses to pick up additional passengers for heavily traveled lines. Staff has an idea now of where overloads are occurring and can schedule stand-bys now to meet the demand. Director Harper complained that since he has not seen any ridership numbers over the past two months, it was affecting his ability to understand how much service could be provided. He further questioned how the District could provide 80% of the service in August with social distancing guidelines in place. The cost of the service was another area of concern for him. He believed that staff should be looking to the December sign-up as a baseline. He further complained that not enough information was available on the use of the District's reserves.

Vice President Ortiz asked if staff's proposal was flexible since we are not sure at this point how many buses will be available to provide the service. Mr. del Rosario advised that the content of service changes was subject to further review and reporting to the Board.

Director Young asked how staff arrived at the goals, believing that service should be allocated on the basis of the District's finances and the amount of service that can be provided. He felt the goal did not reflect the uncertainty the District is facing. Mr. del Rosario advised that staff would base the amount of service reductions on the District's financial outlook, adding that ridership needed to be balanced with the socially distant load capacity revenue limitations. He added that the District needed to react fairly soon to the changing conditions impacting service.

Director Harper further commented that the District was not going to know what the revenue picture would look like for several months and should be planned for conservatively.

General Manager Michael Hursh reassured the Board that staff has tightened the belt where it can, noting that overtime has been cut and there was a high operator vacancy count. He discouraged any discussion of layoffs and furloughs until more financial information is available. He further advised that staff's presentation is a starting point in preparation for the difficult process that lies ahead.

Director Shaw asked if the Board would be briefed on the permanent service changes. Mr. del Rosario advised that the Board would be briefed in July on the plan.

Director Shaw also suggested that the District not run any supplemental service when social distancing restrictions are in effect because it is too cost prohibitive, and believed there would be more virtual classes in the fall. She further approved of

the guiding principles recommended by staff and was looking forward to how the District might reinvent its service post-pandemic. Vice President Ortiz reminded staff the Oakland Unified School District had \$2 million in the bank for school service. Mr. del Rosario commented that it was impossible under social distancing to determine who would be able to use bus service each day, which would pose an additional challenge.

Director Young commented that two issues that should be considered are to allow the most people on the bus as possible and to wear personal protective equipment. He added that it did not seem financially sustainable to run socially distant service.

**Public Comment:**

Yvonne Williams, President and Business Agent of ATU Local 192, felt it was inappropriate to even suggest the discontinuance of supplemental service. She also felt it was inappropriate to suggest that the District not follow CDC guidance.

MOTION: PEEPLES/WALLACE to approve staff's plans for bus service over the next 12 months as a result of the Coronavirus (COVID-19) pandemic and its lasting impacts. The motion carried by the following vote:

Ayes: Peeples, Wallace, Williams. Shaw, Young, Ortiz

Noes: Harper

Ayes: 7 President Wallace, Vice President Ortiz, Director Harper, Director Shaw,  
Director Williams, Director Peeples, Director Young

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