

**Travel/Meeting Expense  
Directors and Officers  
FY 2019/20 - Third Quarter Report**

Staff Report 20-191, Att.1

Director	Expense Description	Expense Q3	Quarter	Declining Balance
	(Pursuant to Board Policy 155, the Board President shall receive an additional \$2000 available during 1st half of fiscal year, and \$2,000 available during 2nd half of fiscal year)			
<b>WALLACE</b>	<b>Beginning Balance</b>			<b>\$9,000.00</b>
	<b>Additional \$2,000 available 2nd half of fiscal year - Board President</b>			<b>\$2,000.00</b>
	1st Quarter Travel/Meetings (July/Aug/Sep)		\$204.97	\$10,795.03
	2nd Quarter Travel/Meetings (Oct/Nov/Dec)		\$165.00	\$10,630.03
	3rd Quarter Travel/Meetings (Jan/Feb/Mar)	\$187.50	\$187.50	\$10,442.53
	4th Quarter Travel/Meetings (Apr/May/Jun)		\$158.48	\$10,284.05
	<b>3rd Quarter Report</b>			
	<b>January</b>			
	Fax line charges - 01/09/20	\$22.50		
	PDA Service Fee*	\$40.00		
	<b>February</b>			
	Fax line charges - 02/09/20	\$22.50		
	PDA Service Fee*	\$40.00		
	<b>March</b>			
	Fax line charges - 03/09/20	\$22.50		
	PDA Service Fee*	\$40.00		
	<b>Total:</b>	<b>\$187.50</b>		

\*Pursuant to Board Policy 180A, Section V.B, expenses related to District provided faxes and cell phones shall be charged against the funds provided to each Director under Section III.C (Travel).

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Director	Expense Description	Expense Q3	Quarter	Declining Balance
<b>HARPER</b>	<b>Beginning Balance</b>			<b>\$9,000.00</b>
	1st Quarter Travel/Meetings (July/Aug/Sep)		\$150.00	\$8,850.00
	2nd Quarter Travel/Meetings (Oct/Nov/Dec)		\$3,943.26	\$4,906.74
	3rd Quarter Travel/Meetings (Jan/Feb/Mar)	\$0.00	\$0.00	\$4,906.74
	4th Quarter Travel/Meetings (Apr/May/Jun)		\$0.00	\$4,906.74
	<b>3rd Quarter Report</b>			
	<b>January</b>			
	No Reportables			
	<b>February</b>			
	No Reportables			
	<b>March</b>			
	No Reportables			
	<b>Total:</b>	<b>\$0.00</b>		

**TRAVEL/MEETING EXPENSE**  
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**FY 2019/20 - Third Quarter Report**

Director	Expense Description	Expense Q3	Quarter	Declining Balance
<b>ORTIZ</b>	<b>Beginning Balance</b>			<b>\$9,000.00</b>
	1st Quarter Travel/Meetings (July/Aug/Sep)		\$861.73	\$8,138.27
	2nd Quarter Travel/Meetings (Oct/Nov/Dec)		\$696.02	\$7,442.25
	3rd Quarter Travel/Meetings (Jan/Feb/Mar)	\$381.42	\$381.42	\$7,060.83
	4th Quarter Travel/Meetings (Apr/May/Jun)		\$273.75	\$6,787.08
	<b>3rd Quarter Report</b>			
	<b>January</b>			
	1/8/2020-Roundtrip mileage to attend Board of Directors meeting at G.O	\$8.05		
	1/22/2020-Roundtrip mileage to attend Board of Directors meeting at G.O	\$8.05		
	1/28/2020-Roundtrip mileage to attend Special Board of Directors meeting at G.O	\$8.05		
	1/10/2020-Roundtrip mileage to attend meeting w/ Shafli Nath-3701 Broadway, Oakland, CA	\$7.48		
	1/13/2020-Roundtrip mileage to attend ACTC PPLC Meeting at G.O	\$8.05		
	1/14/2020-Roundtrip mileage to attend Agenda Review meeting at G.O	\$8.05		
	1/20/2020-Roundtrip mileage to attend MLK Breakfast-Hilton Airport	\$8.05		
	1/20/2020-MLK Breakfast Parking	\$6.00		
	1/21/2020- Meeting w/ Assemblyman Bonta parked at G.O	\$8.05		
	1/30/2020-Roundtrip mileage to attend ACTC meeting	\$8.05		
	1/30/2020-Roundtrip mileage to attend Special Board meeting	\$8.05		
	1/31/2020-Roundtrip mileage to ARNP office - 1330 Broadway	\$8.05		
	PDA Service Fee*	\$40.00		
	<b>February</b>			
	2/12/20- Roundtrip mileage to attend Board of Directors meeting at G.O	\$8.05		
	2/26/20- Roundtrip mileage to attend Board of Directors meeting at G.O	\$8.05		
	2/1/20 - Roundtrip travel to Supply Bank 10-year Anniversary Celebration	\$8.05		
	2/1/20- Roundtrip travel to Supply Bank 10-year Anniversary Celebration (Parking)	\$2.75		
	2/14/2020-Toner Cartridge for Printer	\$86.27		
	2/4/20-Roundtrip mileage to attend Agenda Review meetings at G.O	\$8.05		
	2/5/20-Roundtrip mileage to attend Spur Meeting 1544 Broadway, Oakland	\$8.05		
	2/6/20-Roundtrip mileage to GO attend Spur Mtg at 654 Mission St, S.F.	\$8.05		
	2/5/20-Roundtrip BART 19th Street to New Montgomery	\$2.70		
	<b>2/12/20-BATA at MTC, San Francisco-parked car at G.O</b>			
	"Roundtrip to G.O parked car"	\$8.05		
	"Roundtrip Travel BART" 19th to New Montgomery	\$2.70		
	2/15/20-Roundtrip mileage to attend Alameda Traffic Meeting 2315 Lincoln, Alameda, CA	\$6.32		
	2/22/20-Roundtrip mileage to attend Councilwomen Thao "Local Heroes", 3750 Brown Ave., Oakland	\$2.30		
	PDA Service Fee*	\$40.00		
	<b>March</b>			
	3/05/20- Roundtrip mileage to attend Board of Directors meeting at G.O	\$8.05		
	PDA Service Fee*	\$40.00		
	<b>Total:</b>	<b>\$381.42</b>		

**TRAVEL/MEETING EXPENSE**  
**Directors and Officers**  
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Director	Expense Description	Expense Q3	Quarter	Declining Balance
<b>WILLIAMS</b>	<b>Beginning Balance</b>			<b>\$9,000.00</b>
	1st Quarter Travel/Meetings (July/Aug/Sep)		\$581.14	\$8,418.86
	2nd Quarter Travel/Meetings (Oct/Nov/Dec)		\$366.86	\$8,052.00
	3rd Quarter Travel/Meetings (Jan/Feb/Mar)	\$160.69	\$160.69	\$7,891.31
	4th Quarter Travel/Meetings (Apr/May/Jun)		\$303.75	\$7,587.56
	<b>3rd Quarter Report</b>			
	<b>January</b>			
	3/2/20 - Roundtrip travel to attend MLK Event- Oakland Airport Hilton	10.69		
	PDA Service Fee*	\$50.00		
	<b>February</b>			
	PDA Service Fee*	\$50.00		
	<b>March</b>			
	PDA Service Fee*	\$50.00		
	<b>Total:</b>	<b>\$160.69</b>		

**TRAVEL/MEETING EXPENSE**  
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Director	Expense Description	Expense Q3	Quarter	Declining Balance
<b>SHAW</b>	<b>Beginning Balance</b>			<b>\$9,000.00</b>
	1st Quarter Travel/Meetings (July/Aug/Sep)		\$3,023.28	\$5,976.72
	2nd Quarter Travel/Meetings (Oct/Nov/Dec)		\$1,623.41	\$4,353.31
	3rd Quarter Travel/Meetings (Jan/Feb/Mar)	\$309.48	\$309.48	\$4,043.83
	4th Quarter Travel/Meetings (Apr/May/Jun)		\$150.00	\$3,893.83
	<b>3rd Quarter Report</b>			
	<b>January</b>			
	PDA Service Fee*	\$50.00		
	<b>February</b>			
	2/11/20- Round Trip Travel to AAC Meeting	\$27.60		
	2/12/20- Round Trip Travel to Board Meeting	\$27.60		
	2/14/20 -Round Trip Travel D6 Townhall Meeting	\$13.80		
	2/24/20-PAPCO/TAC Meeting BART + Parking	\$12.60		
	2/26/20 -Board Meeting BART + Parking	\$12.60		
	PDA Service Fee*	\$50.00		
	<b>March</b>			
	03/11/20 - Travel - ACT Board Meeting (BART + Parking)	\$7.80		
	03/12/20 - Travel - Mileage-Maintenance Lunch at D6	\$13.80		
	03/31/20 - Ofc Supplies - Borthor Printer Ink	\$43.68		
	PDA Service Fee*	\$50.00		
	<b>Total:</b>	<b>\$309.48</b>		

**TRAVEL/MEETING EXPENSE**  
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Director	Expense Description	Expense Q3	Quarter	Declining Balance
<b>YOUNG</b>	<b>Beginning Balance</b>			<b>\$9,000.00</b>
	1st Quarter Travel/Meetings (July/Aug/Sep)		\$146.87	\$8,853.13
	2nd Quarter Travel/Meetings (Oct/Nov/Dec)		\$4,539.95	\$4,313.18
	3rd Quarter Travel/Meetings (Jan/Feb/Mar)	\$4,193.18	\$4,193.18	\$120.00
	4th Quarter Travel/Meetings (Apr/May/Jun)		\$120.00	\$0.00
	<b>3rd Quarter Report</b>			
	<b>January</b>			
	PDA Service Fee*	\$40.00		
	<b>February</b>			
	2/13/20 - Deposit Paid Toward 2020 APTA International Study Mission	\$2,500.00		
	2/13/20 - Deposit Paid Toward 2020 APTA International Study Mission	\$1,573.18		
	PDA Service Fee*	\$40.00		
	<b>March</b>			
	PDA Service Fee*	\$40.00		
	<b>Total:</b>	<b>\$4,193.18</b>		

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<b>PEEPLS</b>	<b>Beginning Balance</b>			<b>\$9,000.00</b>
	1st Quarter Travel/Meetings (July/Aug/Sep)		\$1,247.67	\$7,752.33
	2nd Quarter Travel/Meetings (Oct/Nov/Dec)		\$1,451.95	\$6,300.38
	3rd Quarter Travel/Meetings (Jan/Feb/Mar)	\$3,378.92	\$3,378.92	\$2,921.46
	4th Quarter Travel/Meetings (Apr/May/Jun)		\$1,248.75	\$1,672.71
	<b>3rd Quarter Report</b>			
	<b>January</b>			
	Transportation Review Board (TRB) Annual Meeting, Washington D.C., January 12-16, 2020			
	Registration - \$790.00 - \$720.00 paid in FY 2018-19.	\$70.00		
	Airfare	\$338.20		
	Lodging	\$1,480.57		
	Ground Transportaton - UBER from DCA to Hotel	\$25.69		
	Per diem	\$570.00		
	Individual Affiliate Membership Fee	\$215.00		
	1/24/20 - Paratransit to WCCTAC	\$4.00		
	Orange County Transit Authority-Hydrogen Fuel Event, Orange, CA January 31, 2020			
	Airfare	\$391.96		
	Per Diem	\$49.50		
	PDA Service Fee*	\$40.00		
	<b>February</b>			
	2/28/20 - Paratransit to WCCTAC	\$4.00		
	PDA Service Fee*	\$40.00		
	<b>March</b>			
	3 Revolutions Policy Conference, UC Davis - March 24-25, 2020			
	Registration (event postponed - keep registration per request by director)	\$150.00		
	PDA Service Fee*	\$40.00		
	<b>Total:</b>	<b>\$3,378.92</b>		

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	Expense Description	Expense Q3	Quarter	Declining Balance
<b>BOARD OFFICERS</b>	<b>MICHAEL A. HURSH, GENERAL MANAGER</b>			
	1st Quarter Travel/Meetings (July/Aug/Sep)		\$4,863.06	
	2nd Quarter Travel/Meetings (Oct/Nov/Dec)		\$1,464.79	
	3rd Quarter Travel/Meetings (Jan/Feb/Mar)	\$560.74	\$560.74	
	4th Quarter Travel/Meetings (Apr/May/Jun)		\$0.00	
	<b>3rd Quarter Report</b>			
	<b>January</b>			
	No reportables.			
	<b>February</b>			
	California Transit Association Retreat, Sausalito, February 6, 2020			
	Hotel	\$560.74		
	<b>March</b>			
	No reportables.			
	<b>Total:</b>	<b>\$560.74</b>		



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	Expense Description	Expense Q3	Quarter	Declining Balance
<b>BOARD OFFICERS</b>	<b>JILL SPRAGUE - GENERAL COUNSEL</b>			
	1st Quarter Travel/Meetings (July/Aug/Sep)		\$0.00	
	2nd Quarter Travel/Meetings (Oct/Nov/Dec)		\$0.00	
	3rd Quarter Travel/Meetings (Jan/Feb/Mar)	\$1,202.94	\$1,202.94	
	4th Quarter Travel/Meetings (Apr/May/Jun)		\$0.00	
	<b>3rd Quarter Report</b>			
	<b>January</b>			
Standridge	No reportables.			
Sprague	<b>February</b>			
	APTA Legal Affairs Conference, San Diego, CA February 23-25, 2020			
	Registration	\$695.00		
	Airfare	\$260.97		
	Hotel	\$246.97		
	<b>March</b>			
	No reportables.			
	<b>Total:</b>	<b>\$1,202.94</b>		

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	Expense Description	Expense Q3	Quarter	Declining Balance
<b>BOARD OFFICERS</b>	<b>LINDA A. NEMEROFF - DISTRICT SECRETARY</b>			
	1st Quarter Travel/Meetings (July/Aug/Sep)		\$50.00	
	2nd Quarter Travel/Meetings (Oct/Nov/Dec)		\$167.16	
	3rd Quarter Travel/Meetings (Jan/Feb/Mar)	\$0.00	\$0.00	
	4th Quarter Travel/Meetings (Apr/May/Jun)		\$605.40	
	<b>3rd Quarter Report</b>			
	<b>January</b>			
	No reportables.			
	<b>February</b>			
	No reportables.			
	<b>March</b>			
	No reportables.			
	<b>Total:</b>	<b>\$0.00</b>		