



# ALAMEDA-CONTRA COSTA TRANSIT DISTRICT

## Master Minute Order

File Number: 20-081

Report ID: 20-081

Type: Regular - Operations

Status: Adopted

Agenda  
Section:

Meeting Body: Board of Directors -  
Regular Meeting

Report Created: 01/21/2020

Final Action: 06/10/2020

**ded Action:** Consider receiving a report summarizing the creation of and modifications to Classification Specifications during 2019 and adoption of Resolution No. 20-018 abolishing ten classifications and repealing Resolution Nos. 17-042, 2053, and 12-040.

Per GM moved to 6/10. LN  
Moved to 5/13 per GM. (JH 3/10/20)

Sponsors:

Enactment Date:

**Attachments:** STAFF REPORT, Att 1: Summary of New and Revised Classification Specifications 2019, Att 2: Recommendation for Abolition of Unrepresented Classifications, Att 3: Resolution No. 20-018, Exh. A - Deputy District Secretary, Exh. B - Director of Administrative Services, Exh. C - Director of Facilities and Construction Engineering, Exh. D - Director of Information Technology, Exh. E - Executive Director of Safety Security and Training, Exh. F - General Services Manager, Exh. G - Information Services Manager, Exh. H - Information Services Support Manager, Exh. I - Manager of Safety & Environmental Engineering, Exh. J - Project Engineer Architect

Enactment Number:

Hearing Date:

Effective Date:

### History of Legislative File

Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
Board of Directors - Regular Meeting	06/10/2020	Adopted				Pass
<b>Action Text:</b>	MOTION: SHAW/PEEPLS to receive a report summarizing the creation of and modifications to Classification Specifications during 2019 and adopt Resolution No. 20-018 abolishing ten classifications and repealing Resolution Nos. 17-042, 2053, and 12-040. The motion carried by the following vote:					
<b>Notes:</b>	Human Resources Manager Emily Cruz presented the staff report.					

Vice President Ortiz asked whether any of the revised classifications would result in a salary increase and whether the abolished classifications would be removed from the budget. Ms. Cruz explained staff's endeavors to create accurate/modern job classifications and the people in those positions did not receive a salary increase. She added that there were no employees in the classifications staff was proposing to abolish.

Ayes: 6 President Wallace, Vice President Ortiz, Director Shaw, Director  
Williams, Director Peebles, Director Young  
Absent: 1 Director Harper

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