



PROPOSED BUDGET

Fiscal Year 2020-2021



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BUDGET OVERVIEW

AC TRANSIT
FY 2020-21 ADOPTED OPERATING REVENUE AND SUBSIDIES BUDGET
(\$ IN THOUSANDS)

	FY 2018-19	FY 2019-20	FY 2020-21
	ACTUALS	ADOPTED BUDGET	PROPOSED BUDGET
REVENUE & SUBSIDIES			
Line	Operating		
1	Passenger Fares	55,292	24,900
2	Contract Services	8,642	9,786
3	BART Transfers	4,376	4,824
4	Advertising	1,717	1,147
5	Other Revenue	1,327	1,364
6	Real Estate	1,250	1,385
7	Interest Income	1,292	630
8	Total Operating Revenues	73,895	44,036
Unrestricted Subsidies			
9	State - TDA	76,795	57,056
10	State - AB1107, Sales Tax	46,776	32,057
11	Local Sales Taxes - Measure B	33,367	22,573
12	Local Sales Taxes - Measure BB	36,935	24,590
13	Local Sales Taxes - Measure J	5,064	3,611
14	Property Taxes	110,467	118,568
15	Parcel Taxes - Measure VV	29,727	28,678
16	State - STA	27,132	22,764
17	State - AB2972, OUSD	500	1,000
18	RM2 and DB Service	-	8,501
19	ADA Federal	-	13,462
20	ADA State and Local	-	5,051
21	Other Federal	-	84,157
22	Other Local	938	1,228
23	Total Unrestricted Subsidies	367,702	423,298
24	TOTAL UNRESTRICTED	441,597	467,334
25	Restricted Preventative Maintenance	2,742	11,451
26	TOTAL ALL REVENUE & SUBSIDIES	444,339	478,785

AC TRANSIT
FY 2019-20 ADOPTED OPERATING BUDGET
(\$ IN THOUSANDS)

	FY 2018-19	FY 2019-20	FY 2020-21
	ACTUALS	ADOPTED BUDGET	PROPOSED BUDGET
Line			
	REVENUES & SUBSIDIES		
1	73,895	79,256	44,036
2	367,702	394,768	423,298
3	441,597	474,024	467,334
	OPERATING EXPENSES		
	<u>Labor</u>		
4	86,263	91,662	80,579
5	57,339	71,039	74,050
6	105,218	117,477	121,911
7	55,398	58,970	61,950
8	304,218	339,148	338,491
	<u>Non-Labor</u>		
9	25,915	37,327	40,294
10	13,953	15,418	13,602
11	663	1,300	1,256
12	16,706	18,168	16,632
13	29,496	34,845	28,647
14	6,343	7,140	6,815
15	10,869	16,493	20,504
16	897	1,028	491
17	(1,845)	382	601
18	102,996	132,101	128,843
19	407,213	471,249	467,334
20	34,383	2,774	0
21	2,742	-	11,451
22	1,500	1,000	2,000
23	11,031	9,766	7,861
24	24,595	(7,992)	1,590

POSITION COUNT BY DEPARTMENT

Department & Position Title	FY 18-19 Mid-Year Headcount	FY19-20 Adopted Headcount	FY20-21 Proposed Headcount
(District Secretary) District Secretary	3	3	3
(External Affairs) External Affairs	37	37	37
(Finance) Finance	91	93	93
(General Manager) General Manager	20	21	21
(HR) Human Resources	32	33	33
(IT) Innovation and Technology	39	41	41
(Legal) Legal	22	23	23
(Operations) Operations	1,954	1,963	1,903
(Planning) Planning and Engineering	49	50	51
(Retirement) Retirement	4	4	4
Grand Total	2,251	2,268	2,209

POSITION TITLES BY DEPARTMENT

Department & Position Title	FY 18-19 Mid-Year Headcount	FY19-20 Adopted Headcount	FY20-21 Proposed Headcount
(District Secretary) District Secretary			
Administrative Specialist	1	1	1
Assistant District Secretary	1	1	1
District Secretary	1	1	1
(District Secretary) District Secretary Total	3	3	3
(External Affairs) External Affairs			
Administrative Coordinator	3	3	3
Assistant Graphic Designer	1	1	1
Bindery Worker	1	1	1
Customer Service Clerk	4	4	4
Customer Services Manager	1	1	1
Customer Services Supervisor	1	1	1
Digital Communications Spec	1	1	1
Dir of Legis Aff & Comm Rel	1	1	1
Exec Dir ExtrnAffrs,Mktg,Commn	1	1	1
Executive Administrative Asst.	1	1	1
External Affairs Rep	4	4	4
Graphic Arts/Comput Typesetter	1	1	1
Lead Customer Service Clerk	1	1	1
Marketing Administrator	4	4	4
Mktg/Communications Manager	2	2	2
Mrkt'g & Communicatns Director	1	1	1
Print Shop Supervisor	1	1	1
Printer	1	1	1
Printing Press Operator	1	1	1
Public Info Systems Coord	1	1	1
Public Information SystemsAsst	1	1	1
Social Media Coordinator	2	2	2
Sr. Marketing Representative	2	2	2
(External Affairs) External Affairs Total	37	37	37
(Finance) Finance			
Administrative Coordinator	1	1	1
Assistant Contracts Specialist	1	2	2
Asst Dir of Procurement&Matrls	1	1	1
Asst Materials Superintendent	1	1	1
Budget Manager	1	1	1
Buyer	2	2	2
Capital Planning & Grants Mgr	1	1	1

Department & Position Title	FY 18-19 Mid-Year Headcount	FY19-20 Adopted Headcount	FY20-21 Proposed Headcount
Chief Financial Officer	1	1	1
Contracts Services Manager	1	1	1
Contracts Specialist	5	5	4
Controller	1	1	1
Deputy Chief Financial Officer	0	0	1
Director of Mgmt and Budget	1	1	1
Director of Revenue Management	1	1	1
Executive Administrative Asst.	1	1	1
Finance Administrator	2	2	3
Financial Analyst	1	1	1
Inventory Control Clerk	5	5	5
Management Analyst	1	1	1
Materials Superintendent	1	1	1
Materials Supervisor	1	1	1
Parts Clerk	27	27	27
Payroll Administrator	1	1	1
Payroll Manager	1	1	1
Payroll Specialist	4	4	4
Principal Financial Analyst	1	1	1
Procurement & Matrls Director	1	1	1
Project Manager	1	1	1
Purchasing Manager	1	1	1
Real Estate Manager	1	1	1
Senior Account Clerk	3	3	3
Senior Administrative Asst.	1	1	1
Senior Capital Planning Spec.	2	2	2
Senior Clerk	1	1	1
Senior Contracts Specialist	1	1	1
Senior Financial Analyst	2	2	2
Senior Payroll Specialist	2	2	2
Senior Project Manager	0	1	0
Shipping/Receiving Clerk	2	2	2
Sr Fin Analyst-Budget	1	1	1
Sr Fin Analyst-Fin Reporting	3	3	3
Sr Fin Analyst-FixedAssetGrnts	1	1	1
Sr. Buyer	3	3	3
Treasury Administrator	1	1	1
(Finance) Finance Total	91	93	93
(General Manager) General Manager			
Assistant Program Specialist	1	1	1
Associate Management Analyst	1	1	1

Department & Position Title	FY 18-19 Mid-Year Headcount	FY19-20 Adopted Headcount	FY20-21 Proposed Headcount
Contracts Compliance Admin	1	1	1
Dir of Civil Rights&Compliance	1	1	1
EEO Program Administrator	1	1	1
Executive Coordinator	1	1	1
General Manager	1	1	1
Human Resources Administrator	1	1	1
Internal Audit Manager	1	1	1
Internal Auditor	1	1	1
Media Affairs Manager	1	1	1
Program Manager	1	1	1
Safety Administrator	1	1	1
Safety Manager	0	1	1
Safety Representative	1	1	1
Senior Administrative Clerk	1	1	1
Senior Management Analyst	1	1	1
Senior Program Specialist	1	1	1
Title VI Program Administrator	1	1	1
Transportation Supervisor	2	2	2
(General Manager) General Manager Total	20	21	21
(HR) Human Resources			
Exec Dir of Human Resources	1	1	1
Human Resources Analyst	4	4	4
Human Resources Assistant	2	2	2
Human Resources Manager	3	3	3
Labor & Employee Relations Mgr	1	1	1
Labor Relations Representative	1	1	1
Labor Relatns Administrator	1	1	1
Management Analyst	1	1	1
Project Manager	1	1	1
Senior Administrative Asst.	3	3	3
Senior Administrative Clerk	3	3	3
Senior Human Resources Analyst	4	4	4
Senior Typist Clerk	1	1	1
Sr HR Info Systems Analyst	2	2	2
Sr Human Resources Admin	2	3	3
Sr. Employee Development Rep	1	1	1
Wellness Coordinator	1	1	1
(HR) Human Resources Total	32	33	33
(IT) Innovation and Technology			
Chief Information Officer	1	1	1

Department & Position Title	FY 18-19 Mid-Year Headcount	FY19-20 Adopted Headcount	FY20-21 Proposed Headcount
Computer Ops Administrator	1	1	1
Database Administrator	4	5	5
Dir of Sys and Software Dev	1	1	1
Enterprise Network Engineer	1	1	1
Enterprise Software Engineer	2	2	2
Executive Administrative Asst.	1	1	1
Information Technology Manager	1	1	1
Network Security Engineer	1	2	2
Network Server Administrator	1	1	1
Network/PC Analyst	6	6	6
Network/Server Engineer	3	3	3
Project Coordinator	1	1	1
Project Manager	1	1	1
Senior PeopleSoft Engineer	5	5	5
Senior Project Manager	2	2	2
Software Engineer	3	3	3
Sr. Network/PC Analyst	1	1	1
Telecomm Administrator	1	1	1
Telecommunications Coord.	2	2	2
(IT) Innovation and Technology Total	39	41	41
(Legal) Legal			
Assistant General Counsel	1	1	1
Assistant Legal Secretary	1	1	1
Attorney II	1	1	1
Attorney III	1	1	1
Claims and Liability Analyst	1	1	1
Claims and Liability Assistant	0	1	1
Claims and Liability Manager	1	1	1
Executive Coordinator	1	1	1
General Counsel	1	1	1
Human Resources Analyst	1	1	1
Human Resources Assistant	1	1	1
Human Resources Manager	2	2	2
Incident Review Administrator	1	1	1
Incident Review Specialist	1	1	1
Program Administrator	1	1	1
Senior Attorney	2	2	2
Senior Legal Assistant	2	2	2
Sr Claims & Liability Analyst	2	2	2
Sr Human Resources Admin	1	1	1
(Legal) Legal Total	22	23	23

Department & Position Title	FY 18-19 Mid-Year Headcount	FY19-20 Adopted Headcount	FY20-21 Proposed Headcount
(Operations) Operations			
Administrative Assistant	1	1	1
Administrative Coordinator	2	2	2
Apprentice Mechanic	21	21	21
Apprentice Mentor	1	1	1
Assistant Dir of Maintenance	1	1	1
Assistant Director of Transp	1	1	1
Asst Transp Superintendent	10	10	10
Body/Frame Mechanic	3	3	3
BRT Platform Agent	0	4	4
Bus Operator	288	288	257
Bus Operator (42)	495	495	466
Bus Operator (48)	567	567	557
Bus Stop Maintenance Worker	7	8	10
Chief Dispatcher	4	4	4
Chief Operating Officer	1	1	1
Director of Maintenance	1	1	1
Director of Transportation	1	1	1
Dispatcher	20	21	21
Div Senior Clerk/Maintenance	5	5	5
Division Clerk	4	4	4
Electrician	5	5	5
Electronic Support Worker	1	1	1
Electronic Systems Supervisor	1	1	1
Executive Administrative Asst.	1	1	1
Facilities Maintenance Manager	1	1	1
Facilities Maintenance Suprvsr	4	4	4
Facilities Maintenance Trainer	1	1	1
Facilities Systems Technician	2	2	2
Frame/Body Mechanic	1	1	1
HVAC Technician	2	2	2
Janitor	20	20	26
Journey Facil Mtce Mechanic	11	11	12
Journey Level Mechanic	146	146	146
Lead Timekeeper	1	1	1
Lift Mechanic	2	2	2
Machinist	4	4	4
Mail Clerk	1	1	1
Mail Messenger	1	1	1
Maintenance Superintendent	5	5	5
Maintenance Supervisor	26	26	26

Department & Position Title	FY 18-19 Mid-Year Headcount	FY19-20 Adopted Headcount	FY20-21 Proposed Headcount
Maintenance Technical Supervsr	4	4	4
Maintenance Trainer	5	5	5
Mechanic A / Unit Room	9	9	9
Painter A	3	3	3
Protective Services Manager	1	1	1
Senior Administrative Asst.	2	2	2
Senior Administrative Clerk	1	1	1
Senior Body Mechanic	28	28	28
Senior Electronic Technician	22	22	23
Senior Maintenance Supervisor	4	4	4
Senior Typist Clerk	1	1	1
Service Employee	93	95	95
Small & Med Duty Veh Mechanic	4	4	4
Sr. Transportation Supervisor	4	4	4
Technical Services Manager	1	1	1
Timekeeper	3	3	3
Training & Education Asst Mgr	2	2	2
Training And Education Mgr	1	1	1
Training Instructor	12	13	13
Transit Office Manager	4	4	4
Transit Projects Supervisor	1	1	1
Transportation Superintendent	4	4	4
Transportation Supervisor	58	58	58
Transportation Supervisor Asst	8	8	8
Upholsterer A	6	6	6
Waste Clean Up Worker	1	1	1
Welder/Sheetmetal Mechanic A	1	1	1
Welder/Sheetmetal Mechanic AA	1	1	1
Yard Scrubber Equipt Operator	1	1	1
(Operations) Operations Total	1,954	1,963	1,903
(Planning) Planning and Engineering			
Accessible Services Manager	1	1	1
Administrative Coordinator	1	1	1
Asst Transportation Planner	1	1	1
Dir of Prj Ctrl & Sys Analysis	1	1	1
Director of Bus Rapid Transit	1	1	1
Director of Capital Projects	1	1	1
Director of Srvc Devl&Planning	1	1	1
Environmental Compliance Spec	1	2	2
Exec Director of Planning&Engr	1	1	1
Executive Administrative Asst.	1	1	1

Department & Position Title	FY 18-19 Mid-Year Headcount	FY19-20 Adopted Headcount	FY20-21 Proposed Headcount
Manager of Systems Analysis	1	1	1
Ops Data Syst Administrator	2	2	2
Planning Data Administrator	2	2	2
Project Controls Administrator	1	1	1
Project Coordinator	2	2	2
Project Manager	3	3	3
Scheduling Data Administrator	1	1	1
Senior Administrative Asst.	2	2	2
Senior Administrative Clerk	1	1	1
Senior Management Analyst	1	1	1
Senior Program Specialist	1	1	1
Senior Project Manager	4	4	4
Senior Schedule Analyst	5	5	5
Senior Transportation Planner	5	5	5
Service Planning Manager	1	1	1
Statistical Data& Info Analyst	1	1	1
Traffic & Schedules Admin.	1	1	1
Traffic Engineer	1	1	1
Transit Schedules Manager	1	1	1
Transportation Planner	2	2	3
Transportation Planning Mgr	1	1	1
(Planning) Planning and Engineering Total	49	50	51
(Retirement) Retirement			
Retirement Sys Administrator	1	1	1
Retirement System Analyst	1	1	1
Retirement System Assistant	1	1	1
Retirement System Manager	1	1	1
(Retirement) Retirement Total	4	4	4
Grand Total	2,251	2,268	2,209

POSITIONS BY CLASSIFICATION GROUP

Department & Position Title	FY 18-19 Mid-Year Headcount	FY 19-20 Adopted Headcount	FY 20-21 Proposed Headcount
Clerical	56	61	61
Maintenance	444	447	457
Operators	1,350	1,350	1,280
Salaried	401	410	411
Grand Total	2,251	2,268	2,209

FY 2020-21 NEW POSITIONS

Department	Position Title	Union Code	FY20-21 Proposed
(Finance) Finance	Finance Administrator	AFS	1
(Operations) Operations	Bus Stop Maintenance Worker	ATU	2
	Janitor	ATU	6
	Journey Facil Mtce Mechanic	ATU	1
	Senior Electronic Technician	IBW	1
Grand Total			11

OPERATING EXPENSE BUDGET BY DEPARTMENT

Department	FY 18-19 Actuals	FY 19-20 Adopted Budget	FY 20-21 Proposed Budget
(Board of Directors) Board of Directors	211,049	306,912	296,738
(District Secretary) District Secretary	583,734	587,166	591,695
(External Affairs) External Affairs	7,614,909	9,194,719	9,790,550
(Finance) Finance	17,858,326	19,319,368	20,706,948
(General Manager) General Manager	3,737,094	4,725,042	5,306,561
(HR) HR	7,502,294	7,625,457	7,991,260
(IT) IT	12,358,645	13,796,342	16,066,340
(Legal) Legal	21,549,987	24,956,544	29,075,930
(Operations) Operations	290,005,671	329,804,622	324,191,214
(Overhead) Overhead	7,902,577	14,256,873	12,035,474
(Planning) Planning	38,261,896	46,676,338	41,261,766
(Retirement) Retirement	(372,704)	1	19,081
Grand Total	\$407,213,478	\$471,249,384	\$467,333,557

FY 2020-21 PROPOSED BUDGET BY EXPENSE ACCOUNT

Category	FY 18-19 Actuals	FY 19-20 Adopted Budget	FY 20-21 Proposed Budget
Labor			
Operators			
(50101) Operators Regular Time	65,271,949	69,920,729	68,722,646
(50105) Operators Premium Time	19,079,857	19,091,000	9,798,455
(50106) Operators Holiday Time	1,911,546	2,650,500	2,057,965
Operators Total	86,263,351	91,662,229	80,579,066
Maintenance			
(50110) Maintenance Regular Time	14,284,435	25,563,222	27,461,655
(50115) Maintenance Overtime	1,771,859	1,537,892	1,814,841
(50116) Maintenance Holiday Time	326,941	382,523	490,684
Maintenance Total	16,383,235	27,483,637	29,767,179
Clerical			
(50120) Clerical Regular Time	2,981,148	4,153,214	4,044,897
(50125) Clerical Overtime	530,708	555,000	544,046
(50126) Clerical Holiday Time	61,710	54,200	126,906
Clerical Total	3,573,565	4,762,414	4,715,848
Salaried			
(50130) Salaried Regular Time	32,543,515	36,081,241	38,318,048
(50135) Salaried Overtime	1,263,395	824,328	998,840
(50136) Salaried Holiday Time	140,662	110,308	250,511
Salaried Total	33,947,571	37,015,877	39,567,398
New Operator Training			
(50140) NBO Training Regular Time	1,155,425	1,503,139	
(50145) NBO Training Overtime	15,864		
(50146) NBO Training Holiday Time	1,350		
New Operator Training Total	1,172,639	1,503,139	
Fringe Benefits	160,615,494	177,647,518	185,061,180
Temp Help			
(50340) Temporary Help	2,261,662	268,518	
Temp Help Total	2,261,662	268,518	
Indirect Labor Costs			
(50150) Indirect Labor Costs		5,000	

Category	FY 18-19 Actuals	FY 19-20 Adopted Budget	FY 20-21 Proposed Budget
Indirect Labor Costs Total		5,000	
Labor Total	\$304,217,518	\$340,348,333	\$339,690,672
Non-Labor			
Fuel & Lubricants			
(50437) Gasoline	331,789	444,499	332,077
(50438) Diesel Fuel	12,183,295	13,416,874	11,881,413
(50439) Motor Oil	301,027	304,114	336,789
(50447) Lubricants	348,375	343,098	226,893
(50448) Hydrogen Fuel	788,981	909,764	825,324
Fuel & Lubricants Total	13,953,466	15,418,349	13,602,496
Interest Expense			
(51105) Interest Expense	674,343	651,859	300,000
(51125) Bank Credit Line Interest	222,250	375,843	190,685
Interest Expense Total	896,593	1,027,703	490,685
Leases & Rentals			
(51201) Leases and Rentals	698,265	784,169	768,813
Leases & Rentals Total	698,265	784,169	768,813
Materials & Supplies			
(50401) Front Axle	17,676	25,500	26,000
(50402) Rear Axle	221,303	248,000	212,700
(50404) Brakes	722,217	925,000	745,000
(50405) Clutch	295		2,500
(50406) Cooling System	553,254	645,000	425,200
(50407) Electrical	896,513	850,600	697,200
(50408) Engine	2,327,516	2,300,000	2,188,000
(50411) Frame	1,039	29,000	13,900
(50412) Fuel System	1,797,545	1,710,000	1,484,000
(50414) Air Suspension	170,348	190,000	176,400
(50416) Steering	191,012	199,500	149,000
(50417) Transmission	1,712,821	1,735,000	1,814,500
(50418) Propeller Shaft	164,530	141,000	127,500
(50419) Wheel Bearings	31,555	35,200	16,200
(50421) Passenger Seats	1,706	10,500	
(50424) Body Parts	761,256	1,304,608	1,146,000
(50426) Air Conditioning	249,020	190,600	270,500
(50430) Air Brake and Door Control	321,525	357,500	296,000
(50432) Other Bearings	6,154	5,000	4,500

Category	FY 18-19 Actuals	FY 19-20 Adopted Budget	FY 20-21 Proposed Budget
(50435) Fuel, Oil, Water Elements	49,329	48,100	28,000
(50436) Flex Lines and Fitting	10,616	11,700	12,100
(50440) Miscellaneous Automotive	94,116	126,500	236,750
(50441) Tires and Tubes - Revenue Vehicles	3,087,456	3,240,340	2,682,820
(50442) Tires and Tubes - Non-Revenue Vehicles	17,511	20,000	17,500
(50443) Hardware	824,176	403,341	480,424
(50444) Shop Materials	64,919	106,650	103,200
(50445) Cleaning and Painting Supplies	455,048	564,177	486,312
(50446) Manufacturing Equipment and Tools <\$5,000	22,346	299,500	291,000
(50450) Building Supplies	86,228	157,885	205,500
(50451) GFI Genfare Farebox Materials	40,411	30,500	58,003
(50453) Electronic Destination Sign Materials	26,129	41,000	28,500
(50455) Bus Lift Materials	85,440	97,500	142,200
(50456) Trans ISS Mach Materials	101,920	247,500	103,000
(50457) Radio Parts	67,239	47,750	59,500
(50460) Stationery Supplies	281,325	313,116	264,350
(50461) Office Furniture and Equipment <\$5,000	156,537	261,710	196,100
(50462) Postage	29,679	91,818	94,115
(50463) Printing Supplies	168,863	214,210	182,983
(50468) Timetables	99,791	103,200	74,800
(50470) Price Variance Expense	11,292		
(50471) Inventory Adjustment	685,192		
(50474) Safety and Medical Supplies	18,503	62,290	69,100
(50475) Coveralls and Coats	30,017	23,975	20,319
(50480) Computer Related Equipment	26,923	418,938	518,333
(50490) Standard Price Postings	1,101		
(50495) Miscellaneous Supplies	605,237	1,619,807	1,633,028
(50497) Freight-In	65,802	84,000	85,000
(50498) Transfers Tickets	50,216	50,000	60,000
(50499) Warranties	(41,386)	(120,000)	(40,000)
Materials & Supplies Total	17,369,257	19,467,515	17,888,037
Miscellaneous			
(50901) Dues and Subscriptions	417,937	626,464	550,210
(50905) Travel and Meetings	192,766	367,391	259,177
(50910) BART Tickets	965	1,625	1,600
(50915) Bridge, Tunnel, Highway Tolls	11,915	8,350	12,940
(50920) Fines and Penalties	36,034	25,000	20,000
(50930) Employee Incentive	169,013	238,565	229,357
(50940) Election of Directors	532,168	1,056,416	1,527,266
(50945) Cash Over and Short		1,025	1,000
(50955) Vendor Discounts	3,332	3,420	3,000

Category	FY 18-19 Actuals	FY 19-20 Adopted Budget	FY 20-21 Proposed Budget
(50960) Advertisement and Promotion Media Fees	186,078	276,296	275,000
(50970) Bank Charges	35,768	39,116	37,000
(50990) Other Miscellaneous Expenses	1,125	402,550	405,600
(50991) Miscellaneous Marketing Expenses	71,147	147,910	305,337
Miscellaneous Total	1,658,248	3,194,127	3,627,487
Outside Professional Services			
(50301) Management Service Fees	364,986	489,166	421,000
(50305) Advertising Production Costs	28,544	52,000	116,600
(50308) Professional and Technical Services	5,042,019	6,383,527	5,887,652
(50309) Software Licenses	16,687	1,690,783	3,047,553
(50315) Claims Administration	1,534,547	1,570,347	1,700,000
(50317) Outside Attorney	473,153	783,400	750,000
(50320) Physicals		30,000	27,917
(50330) Non-Lawyer Legal	75,950	77,000	97,000
(50335) Audit Fees	198,385	254,500	254,500
(50342) Outside Repair Services	823,811	1,072,515	950,450
(50345) Contract Maintenance Services	2,738,045	2,063,936	2,092,765
(50350) Custodial Services	34,820	67,000	286,708
(50355) Security Services	11,394,528	13,110,014	13,298,462
(50357) Outside Training Services	210,860	801,064	695,177
(50360) Printing Services	310,811	410,322	414,850
(50365) Help Wanted Advertisement	92,633	91,000	50,000
(50370) Hazardous Waste	121,946	245,275	225,275
(50375) Laundry	148,616	146,564	146,564
(50380) Towing	152,470	214,954	200,000
(50390) Other Services	393,978	4,592,480	5,589,000
(50307) Clipper Expenses	1,757,935	1,495,000	1,580,000
(50341) Temporary Help - Additional		1,685,958	2,462,996
Outside Professional Services Total	25,914,723	37,326,803	40,294,468
Purchased Transportation			
(50802) Purchased Transportation - ADA Consortium	28,532,581	30,965,614	24,934,875
(50803) ADA Consortium - Other	174,915	115,755	191,000
(50804) Paratransit Miscellaneous Expenses	578,103	900,000	600,000
(50806) Dumbarton Purchased Transportation	210,000	2,864,058	2,921,339
Purchased Transportation Total	29,495,600	34,845,427	28,647,214
Taxes			
(50701) Property Taxes	10,842	10,000	10,000
(50702) Workers Compensation Assessment Fee	454,037	525,000	550,000
(50705) Vehicle License and Registration	10,668	16,350	14,430

Category	FY 18-19 Actuals	FY 19-20 Adopted Budget	FY 20-21 Proposed Budget
(50710) Fuel and Lubricant Taxes	162,563	177,600	170,000
(50715) Use Tax	2,191,766	2,194,780	1,647,572
(50720) Hazardous Waste Tax	19,114	22,000	20,000
(50725) Permits	101,053	105,700	108,100
Taxes Total	2,950,044	3,051,430	2,520,102
Expense Reclass			
(51001) Remanufactured Inventory	(2,625,117)	(2,500,000)	(2,500,000)
(51002) Functional Expense Reclassifications	(1,576,646)	(1,095,819)	(1,295,000)
(51005) Grant Labor Reclass to Capital		(1,200,000)	(1,200,000)
Expense Reclass Total	(4,201,763)	(4,795,819)	(4,995,000)
Utilities and Taxes			
(50501) Telephone	1,122,588	1,424,195	1,386,000
(50505) Electric and Gas	1,567,010	1,834,500	2,148,504
(50510) Water	421,976	370,000	346,000
(50515) Bio Gas	(77,100)		
(50520) Waste Management	358,184	459,500	414,500
Utilities and Taxes Total	3,392,659	4,088,195	4,295,004
Casualty and Liabilities			
(50601) Insurance Premium	7,690,356	9,253,920	13,163,580
(50605) Loss Recoveries	(351,672)	(360,768)	(360,000)
(50641) Casualty and Liability Costs	3,162,162	6,700,000	6,800,000
(50642) Property Damage	368,023	900,000	900,000
Casualty and Liabilities Total	10,868,869	16,493,152	20,503,580
Non-Labor Total	\$102,995,960	\$130,901,051	\$127,642,886
Grand Total	\$407,213,478	\$471,249,384	\$467,333,557

DEPARTMENT BUDGETS

1. BOARD OF DIRECTORS

Board of Directors Department at a Glance

Category	FY 19-20 Adopted Budget	FY 19-20 Proposed Budget
Labor		
Fringe Benefits	202,462	206,738
Labor Total	\$202,462	\$206,738
Non-Labor		
Materials & Supplies	8,850	1,500
Miscellaneous	70,100	72,750
Outside Professional Services	25,500	15,750
Utilities and Taxes		
Non-Labor Total	\$104,450	\$90,000
Grand Total	\$306,912	\$296,738

Board of Directors Department Budget Worksheet

Category	FY 18-19 Actuals	FY 19-20 Adopted Budget	FY 20-21 Proposed Budget
Labor			
Fringe Benefits	176,944	202,462	206,738
Labor Total	\$176,944	\$202,462	\$206,738
Non-Labor			
Materials & Supplies			
(50460) Stationery Supplies	1,208	4,000	
(50461) Office Furniture and Equipment <\$5,000		4,500	1,000
(50462) Postage		350	
(50495) Miscellaneous Supplies	27		500
Materials & Supplies Total	1,236	8,850	1,500
Miscellaneous			
(50901) Dues and Subscriptions	570	3,100	750
(50905) Travel and Meetings	31,767	67,000	72,000
Miscellaneous Total	32,337	70,100	72,750
Outside Professional Services			
(50308) Professional and Technical Services	800	25,000	15,000
(50360) Printing Services	212	500	750
Outside Professional Services Total	1,012	25,500	15,750
Utilities and Taxes			
(50501) Telephone	(480)		
Utilities and Taxes Total	(480)		
Non-Labor Total	\$34,105	\$104,450	\$90,000
Grand Total	\$211,049	\$306,912	\$296,738

2.DISTRICT SECRETARY

District Secretary Department at a Glance

Category	FY 19-20 Adopted Headcount	FY 19-20 Adopted Budget	FY 19-20 Proposed Headcount	FY 19-20 Proposed Budget
Labor				
Salaried	3	236,124	3	281,029
Fringe Benefits		283,643		289,566
Temp Help		45,000		
Labor Total	3	\$564,766	3	\$570,595
Non-Labor				
Materials & Supplies		2,800		3,250
Miscellaneous		7,300		7,100
Outside Professional Services		12,300		10,750
Non-Labor Total		\$22,400		\$21,100
Grand Total	3	\$587,166	3	\$591,695

District Secretary Department Budget Worksheet

Category	FY 18-19 Actuals	FY 19-20 Adopted Budget	FY 20-21 Proposed Budget
Labor			
Salaried			
(50130) Salaried Regular Time	306,018	236,124	281,029
(50136) Salaried Holiday Time	536		
Salaried Total	306,554	236,124	281,029
Fringe Benefits			
	268,244	283,643	289,566
Temp Help			
(50340) Temporary Help		45,000	
Temp Help Total		45,000	
Labor Total	\$574,798	\$564,766	\$570,595
Non-Labor			
Materials & Supplies			
(50460) Stationery Supplies	1,959	1,800	2,000
(50461) Office Furniture and Equipment <\$5,000	637	1,000	1,000
(50462) Postage			250
Materials & Supplies Total	2,596	2,800	3,250
Miscellaneous			
(50901) Dues and Subscriptions	824	1,300	1,100
(50905) Travel and Meetings	35	6,000	6,000
Miscellaneous Total	859	7,300	7,100
Outside Professional Services			
(50308) Professional and Technical Services	5,316	10,800	10,000
(50360) Printing Services	165	1,500	750
Outside Professional Services Total	5,481	12,300	10,750
Non-Labor Total	\$8,936	\$22,400	\$21,100
Grand Total	\$583,734	\$587,166	\$591,695

District Secretary Department Positions

Department & Position Title	FY 18-19 Mid-Year Headcount	FY19-20 Adopted Headcount	FY20-21 Proposed Headcount
Salaried			
Administrative Specialist	1	1	1
Assistant District Secretary	1	1	1
District Secretary	1	1	1
Salaried Total	3	3	3
Grand Total	3	3	3

3. GENERAL MANAGER

General Manager Department at a Glance

Category	FY 19-20 Adopted Headcount	FY 19-20 Adopted Budget	FY 19-20 Proposed Headcount	FY 19-20 Proposed Budget
Labor				
Clerical	1	30,498	1	85,280
Salaried	20	1,827,113	20	2,087,204
Fringe Benefits		1,793,734		2,097,708
Temp Help				
Labor Total	21	\$3,651,345	21	\$4,270,192
Non-Labor				
Materials & Supplies		31,175		20,600
Miscellaneous		65,943		48,921
Outside Professional Services		968,579		957,849
Taxes		8,000		9,000
Non-Labor Total		\$1,073,697		\$1,036,370
Grand Total	21	\$4,725,042	21	\$5,306,561

General Manager Department Budget Worksheet

Category	FY 18-19 Actuals	FY 19-20 Adopted Budget	FY 20-21 Proposed Budget
Labor			
Clerical			
(50120) Clerical Regular Time	23,441	30,498	73,274
(50125) Clerical Overtime			9,823
(50126) Clerical Holiday Time			2,183
Clerical Total	23,441	30,498	85,280
Salaried			
(50130) Salaried Regular Time	1,577,583	1,814,113	2,051,219
(50135) Salaried Overtime	17,859	12,000	28,697
(50136) Salaried Holiday Time	1,107	1,000	7,288
Salaried Total	1,596,549	1,827,113	2,087,204
Fringe Benefits	1,375,505	1,793,734	2,097,708
Temp Help			
(50340) Temporary Help	125,204		
Temp Help Total	125,204		
Labor Total	\$3,120,699	\$3,651,345	\$4,270,192
Non-Labor			
Materials & Supplies			
(50445) Cleaning and Painting Supplies	224	800	100
(50455) Bus Lift Materials	1,663		
(50460) Stationery Supplies	4,223	3,450	4,200
(50461) Office Furniture and Equipment <\$5,000	2,154	5,000	100
(50462) Postage	149	200	200
(50463) Printing Supplies			3,000
(50474) Safety and Medical Supplies	1,801	21,450	9,000
(50475) Coveralls and Coats	26	25	
(50480) Computer Related Equipment			3,000
(50495) Miscellaneous Supplies	4,569	250	1,000
Materials & Supplies Total	14,810	31,175	20,600
Miscellaneous			
(50901) Dues and Subscriptions	15,977	39,513	24,370
(50905) Travel and Meetings	9,500	29,030	24,451
(50930) Employee Incentive	9,262	(2,600)	100

Category	FY 18-19 Actuals	FY 19-20 Adopted Budget	FY 20-21 Proposed Budget
(50960) Advertisement and Promotion Media Fees	74		
Miscellaneous Total	34,813	65,943	48,921
Outside Professional Services			
(50305) Advertising Production Costs	11,876	18,000	23,500
(50308) Professional and Technical Services	520,814	768,440	583,393
(50342) Outside Repair Services		4,000	
(50357) Outside Training Services	1,254	63,441	187,200
(50360) Printing Services	24,676	54,698	59,650
(50341) Temporary Help - Additional		60,000	104,106
Outside Professional Services Total	558,620	968,579	957,849
Taxes			
(50725) Permits	8,152	8,000	9,000
Taxes Total	8,152	8,000	9,000
Non-Labor Total	\$616,395	\$1,073,697	\$1,036,370
Grand Total	\$3,737,094	\$4,725,042	\$5,306,561

General Manger Department Positions

Department & Position Title	FY 18-19 Mid-Year Headcount	FY19-20 Adopted Headcount	FY20-21 Proposed Headcount
Clerical			
Senior Administrative Clerk	1	1	1
Clerical Total	1	1	1
Salaried			
Assistant Program Specialist	1	1	1
Associate Management Analyst	1	1	1
Contracts Compliance Admin	1	1	1
Dir of Civil Rights&Compliance	1	1	1
EEO Program Administrator	1	1	1
Executive Coordinator	1	1	1
General Manager	1	1	1
Human Resources Administrator	1	1	1
Internal Audit Manager	1	1	1
Internal Auditor	1	1	1
Media Affairs Manager	1	1	1
Program Manager	1	1	1
Safety Administrator	1	1	1
Safety Manager		1	1
Safety Representative	1	1	1
Senior Management Analyst	1	1	1
Senior Program Specialist	1	1	1
Title VI Program Administrator	1	1	1
Transportation Supervisor	2	2	2
Salaried Total	19	20	20
Grand Total	20	21	21

4.LEGAL

Legal Department at a Glance

Category	FY 19-20 Adopted Headcount	FY 19-20 Adopted Budget	FY 19-20 Proposed Headcount	FY 19-20 Proposed Budget
Labor				
Clerical		55,362		
Salaried	23	2,264,420	23	2,338,536
Fringe Benefits		2,361,185		2,278,919
Temp Help				
Labor Total	23	\$4,680,967	23	\$4,617,455
Non-Labor				
Materials & Supplies		56,510		153,800
Miscellaneous		99,600		46,100
Outside Professional Services		2,740,547		2,844,995
Taxes		525,000		550,000
Casualty and Liabilities		16,853,920		20,863,580
Non-Labor Total		\$20,275,577		\$24,458,475
Grand Total	23	\$24,956,544	23	\$29,075,930

Legal Department Budget Worksheet

Category	FY 18-19 Actuals	FY 19-20 Adopted Budget	FY 20-21 Proposed Budget
Labor			
Clerical			
(50120) Clerical Regular Time	22,923	55,362	
Clerical Total	22,923	55,362	
Salaried			
(50130) Salaried Regular Time	2,007,725	2,264,420	2,297,684
(50135) Salaried Overtime			32,827
(50136) Salaried Holiday Time	909		8,025
Salaried Total	2,008,634	2,264,420	2,338,536
Fringe Benefits	1,814,928	2,361,185	2,278,919
Temp Help			
(50340) Temporary Help	62,368		
Temp Help Total	62,368		
Labor Total	\$3,908,852	\$4,680,967	\$4,617,455
Non-Labor			
Materials & Supplies			
(50445) Cleaning and Painting Supplies	467		400
(50460) Stationery Supplies	7,552	28,400	7,600
(50461) Office Furniture and Equipment <\$5,000	2,526	24,900	6,900
(50462) Postage	691	1,500	2,300
(50463) Printing Supplies	83	410	700
(50474) Safety and Medical Supplies		500	450
(50475) Coveralls and Coats		500	250
(50480) Computer Related Equipment			135,000
(50495) Miscellaneous Supplies		300	200
Materials & Supplies Total	11,318	56,510	153,800
Miscellaneous			
(50901) Dues and Subscriptions	37,521	53,600	46,100
(50905) Travel and Meetings	7,902	21,000	(0)
(50920) Fines and Penalties		25,000	
Miscellaneous Total	45,423	99,600	46,100

Category	FY 18-19 Actuals	FY 19-20 Adopted Budget	FY 20-21 Proposed Budget
Outside Professional Services			
(50308) Professional and Technical Services	76,971	257,000	319,000
(50315) Claims Administration	1,534,547	1,570,347	1,700,000
(50317) Outside Attorney	473,153	783,400	750,000
(50330) Non-Lawyer Legal	17,675	17,000	17,000
(50342) Outside Repair Services	320		
(50357) Outside Training Services	3,958	19,500	11,500
(50360) Printing Services	119	900	880
(50341) Temporary Help - Additional		92,400	46,615
Outside Professional Services Total	2,106,744	2,740,547	2,844,995
Taxes			
(50702) Workers Compensation Assessment Fee	457,347	525,000	550,000
Taxes Total	457,347	525,000	550,000
Casualty and Liabilities			
(50601) Insurance Premium	7,690,356	9,253,920	13,163,580
(50641) Casualty and Liability Costs	6,429,957	6,700,000	6,800,000
(50642) Property Damage	899,990	900,000	900,000
Casualty and Liabilities Total	15,020,304	16,853,920	20,863,580
Non-Labor Total	\$17,641,135	\$20,275,577	\$24,458,475
Grand Total	\$21,549,987	\$24,956,544	\$29,075,930

Legal Department Positions

Department & Position Title	FY 18-19 Mid-Year Headcount	FY19-20 Adopted Headcount	FY20-21 Proposed Headcount
Salaried			
Assistant General Counsel	1	1	1
Assistant Legal Secretary	1	1	1
Attorney II	1	1	1
Attorney III	1	1	1
Claims and Liability Analyst	1	1	1
Claims and Liability Assistant		1	1
Claims and Liability Manager	1	1	1
Executive Coordinator	1	1	1
General Counsel	1	1	1
Human Resources Analyst	1	1	1
Human Resources Assistant	1	1	1
Human Resources Manager	2	2	2
Incident Review Administrator	1	1	1
Incident Review Specialist	1	1	1
Program Administrator	1	1	1
Senior Attorney	2	2	2
Senior Legal Assistant	2	2	2
Sr Claims & Liability Analyst	2	2	2
Sr Human Resources Admin	1	1	1
Salaried Total	22	23	23
Grand Total	22	23	23

5. OPERATIONS

Operations Department at a Glance

Category	FY 19-20 Adopted Headcount	FY 19-20 Adopted Budget	FY 19-20 Proposed Headcount	FY 19-20 Proposed Budget
Labor				
Operators	1,350	91,621,229	1,280	80,579,066
Maintenance	409	25,313,248	419	27,395,580
Clerical	41	3,333,577	41	3,137,495
Salaried	163	13,884,808	163	14,619,283
New Operator Training		1,503,139		
Fringe Benefits		142,863,412		149,326,930
Labor Total	1,963	\$278,519,413	1,903	\$275,058,354
Non-Labor				
Fuel & Lubricants		15,415,849		13,602,496
Leases & Rentals		646,600		606,813
Materials & Supplies		16,644,870		15,075,979
Miscellaneous		687,282		654,043
Outside Professional Services		19,822,258		21,202,099
Taxes		24,350		22,430
Expense Reclass		(2,500,000)		(2,500,000)
Utilities and Taxes		544,000		469,000
Non-Labor Total		\$51,285,209		\$49,132,860
Grand Total	1,963	\$329,804,622	1,903	\$324,191,214

Operations Department Budget Worksheet

Category	FY 18-19 Actuals	FY 19-20 Adopted Budget	FY 20-21 Proposed Budget
Labor			
Operators			
(50101) Operators Regular Time	65,178,108	69,880,729	68,722,646
(50105) Operators Premium Time	19,073,401	19,090,000	9,798,455
(50106) Operators Holiday Time	1,911,546	2,650,500	2,057,965
Operators Total	86,163,055	91,621,229	80,579,066
Maintenance			
(50110) Maintenance Regular Time	12,147,903	23,525,048	25,277,328
(50115) Maintenance Overtime	1,596,045	1,414,200	1,667,769
(50116) Maintenance Holiday Time	319,086	374,000	450,483
Maintenance Total	14,063,034	25,313,248	27,395,580
Clerical			
(50120) Clerical Regular Time	1,942,286	2,760,377	2,709,831
(50125) Clerical Overtime	482,485	519,000	351,561
(50126) Clerical Holiday Time	60,929	54,200	76,103
Clerical Total	2,485,700	3,333,577	3,137,495
Salaried			
(50130) Salaried Regular Time	11,629,095	13,067,600	13,818,710
(50135) Salaried Overtime	1,179,469	717,000	639,535
(50136) Salaried Holiday Time	130,125	100,208	161,038
Salaried Total	12,938,688	13,884,808	14,619,283
New Operator Training			
(50140) NBO Training Regular Time	1,155,425	1,503,139	
(50145) NBO Training Overtime	15,864		
(50146) NBO Training Holiday Time	1,350		
New Operator Training Total	1,172,639	1,503,139	
Fringe Benefits	131,201,033	142,863,412	149,326,930
Labor Total	\$248,024,148	\$278,519,413	\$275,058,354
Non-Labor			
Fuel & Lubricants			
(50437) Gasoline	333,723	444,499	332,077
(50438) Diesel Fuel	12,183,349	13,414,374	11,881,413

Category	FY 18-19 Actuals	FY 19-20 Adopted Budget	FY 20-21 Proposed Budget
(50439) Motor Oil	307,818	304,114	336,789
(50447) Lubricants	344,474	343,098	226,893
(50448) Hydrogen Fuel	788,576	909,764	825,324
Fuel & Lubricants Total	13,957,939	15,415,849	13,602,496
Leases & Rentals			
(51201) Leases and Rentals	572,384	646,600	606,813
Leases & Rentals Total	572,384	646,600	606,813
Materials & Supplies			
(50401) Front Axle	18,683	25,500	26,000
(50402) Rear Axle	222,064	248,000	212,700
(50404) Brakes	735,988	925,000	745,000
(50405) Clutch	295		2,500
(50406) Cooling System	566,365	645,000	425,200
(50407) Electrical	895,744	850,600	697,200
(50408) Engine	2,315,946	2,300,000	2,188,000
(50411) Frame	1,039	29,000	13,900
(50412) Fuel System	1,798,401	1,710,000	1,484,000
(50414) Air Suspension	170,348	190,000	176,400
(50416) Steering	190,719	199,500	149,000
(50417) Transmission	1,701,535	1,735,000	1,814,500
(50418) Propeller Shaft	163,183	141,000	127,500
(50419) Wheel Bearings	27,143	35,200	16,200
(50421) Passenger Seats	1,706	10,500	
(50424) Body Parts	749,497	1,069,500	946,000
(50426) Air Conditioning	226,688	190,600	270,500
(50430) Air Brake and Door Control	312,007	357,500	296,000
(50432) Other Bearings	6,154	5,000	4,500
(50435) Fuel, Oil, Water Elements	49,225	48,100	28,000
(50436) Flex Lines and Fitting	10,642	11,700	12,100
(50440) Miscellaneous Automotive	94,116	126,500	236,750
(50441) Tires and Tubes - Revenue Vehicles	3,087,456	3,240,340	2,682,820
(50442) Tires and Tubes - Non-Revenue Vehicles	17,511	20,000	17,500
(50443) Hardware	478,817	326,727	328,800
(50444) Shop Materials	62,084	106,650	103,200
(50445) Cleaning and Painting Supplies	450,623	562,850	485,812
(50446) Manufacturing Equipment and Tools <\$5,000	22,346	299,500	291,000
(50450) Building Supplies	74,547	156,085	203,700
(50451) GFI Genfare Farebox Materials	40,736	30,500	58,003
(50453) Electronic Destination Sign Materials	25,583	41,000	28,500
(50455) Bus Lift Materials	83,108	95,000	142,000

Category	FY 18-19 Actuals	FY 19-20 Adopted Budget	FY 20-21 Proposed Budget
(50456) Trans ISS Mach Materials	111,975	247,500	103,000
(50457) Radio Parts	80,548	47,750	59,500
(50460) Stationery Supplies	115,547	124,552	100,550
(50461) Office Furniture and Equipment <\$5,000	43,280	71,350	46,800
(50462) Postage	3,408	4,299	4,475
(50463) Printing Supplies	1,009	1,400	950
(50468) Timetables	6,109	38,500	13,000
(50474) Safety and Medical Supplies	16,290	40,300	59,650
(50475) Coveralls and Coats	29,077	22,700	19,669
(50480) Computer Related Equipment	9,103	28,317	42,000
(50490) Standard Price Postings	40,712		
(50495) Miscellaneous Supplies	380,766	406,350	453,100
(50499) Warranties	(41,844)	(120,000)	(40,000)
Materials & Supplies Total	15,396,275	16,644,870	15,075,979
Miscellaneous			
(50901) Dues and Subscriptions	7,325	18,096	21,446
(50905) Travel and Meetings	55,834	117,871	82,900
(50915) Bridge, Tunnel, Highway Tolls	11,119	8,350	12,940
(50930) Employee Incentive	85,961	140,965	136,757
(50990) Other Miscellaneous Expenses		402,000	400,000
Miscellaneous Total	160,240	687,282	654,043
Outside Professional Services			
(50308) Professional and Technical Services	195,268	105,225	135,000
(50309) Software Licenses		48,890	43,500
(50342) Outside Repair Services	763,760	972,315	864,200
(50345) Contract Maintenance Services	1,068,430	1,124,068	1,009,365
(50350) Custodial Services	34,820	67,000	286,708
(50355) Security Services	11,391,559	13,107,044	13,295,000
(50357) Outside Training Services	14,902	164,000	182,000
(50360) Printing Services	29,926	48,499	37,762
(50375) Laundry	148,616	146,564	146,564
(50380) Towing	152,470	214,954	200,000
(50390) Other Services	296,747	3,818,279	5,002,000
(50341) Temporary Help - Additional		5,420	
Outside Professional Services Total	14,096,497	19,822,258	21,202,099
Taxes			
(50701) Property Taxes	10,842	10,000	10,000
(50705) Vehicle License and Registration	10,131	14,350	12,430

Category	FY 18-19 Actuals	FY 19-20 Adopted Budget	FY 20-21 Proposed Budget
Taxes Total	20,974	24,350	22,430
Expense Reclass			
(51001) Remanufactured Inventory	(2,625,117)	(2,500,000)	(2,500,000)
Expense Reclass Total	(2,625,117)	(2,500,000)	(2,500,000)
Utilities and Taxes			
(50505) Electric and Gas	5,985	34,500	25,500
(50510) Water	132,205	67,000	46,000
(50515) Bio Gas	(77,100)		
(50520) Waste Management	341,241	442,500	397,500
Utilities and Taxes Total	402,331	544,000	469,000
Non-Labor Total	\$41,981,523	\$51,285,209	\$49,132,860
Grand Total	\$290,005,671	\$329,804,622	\$324,191,214

Operations Department Positions

Department & Position Title	FY 18-19 Mid-Year Headcount	FY19-20 Adopted Headcount	FY20-21 Proposed Headcount
Clerical			
BRT Platform Agent		4	4
Chief Dispatcher	4	4	4
Dispatcher	20	21	21
Division Clerk	4	4	4
Lead Timekeeper	1	1	1
Mail Clerk	1	1	1
Mail Messenger	1	1	1
Senior Administrative Clerk	1	1	1
Senior Typist Clerk	1	1	1
Timekeeper	3	3	3
Clerical Total	36	41	41
Maintenance			
Apprentice Mechanic	21	21	21
Apprentice Mentor	1	1	1
Body/Frame Mechanic	3	3	3
Bus Stop Maintenance Worker	7	8	10
Div Senior Clerk/Maintenance	5	5	5
Electrician	5	5	5
Electronic Support Worker	1	1	1
Facilities Maintenance Trainer	1	1	1
Facilities Systems Technician	2	2	2
Frame/Body Mechanic	1	1	1
HVAC Technician	2	2	2
Janitor	20	20	26
Journey Facil Mtce Mechanic	11	11	12
Journey Level Mechanic	146	146	146
Lift Mechanic	2	2	2
Machinist	4	4	4
Maintenance Trainer	5	5	5
Mechanic A / Unit Room	9	9	9
Painter A	3	3	3
Senior Body Mechanic	28	28	28
Senior Electronic Technician	22	22	23
Service Employee	93	95	95
Small & Med Duty Veh Mechanic	4	4	4
Upholsterer A	6	6	6
Waste Clean Up Worker	1	1	1
Welder/Sheetmetal Mechanic A	1	1	1

Department & Position Title	FY 18-19 Mid-Year Headcount	FY19-20 Adopted Headcount	FY20-21 Proposed Headcount
Welder/Sheetmetal Mechanic AA	1	1	1
Yard Scrubber Equipt Operator	1	1	1
Maintenance Total	406	409	419
Operators			
Bus Operator	288	288	257
Bus Operator (42)	495	495	466
Bus Operator (48)	567	567	557
Operators Total	1350	1,350	1,280
Salaried			
Administrative Assistant	1	1	1
Administrative Coordinator	2	2	2
Assistant Dir of Maintenance	1	1	1
Assistant Director of Transp	1	1	1
Asst Transp Superintendent	10	10	10
Chief Operating Officer	1	1	1
Director of Maintenance	1	1	1
Director of Transportation	1	1	1
Electronic Systems Supervisor	1	1	1
Executive Administrative Asst.	1	1	1
Facilities Maintenance Manager	1	1	1
Facilities Maintenance Suprvsr	4	4	4
Maintenance Superintendent	5	5	5
Maintenance Supervisor	26	26	26
Maintenance Technical Supervsr	4	4	4
Protective Services Manager	1	1	1
Senior Administrative Asst.	2	2	2
Senior Maintenance Supervisor	4	4	4
Sr. Transportation Supervisor	4	4	4
Technical Services Manager	1	1	1
Training & Education Asst Mgr	2	2	2
Training And Education Mgr	1	1	1
Training Instructor	12	13	13
Transit Office Manager	4	4	4
Transit Projects Supervisor	1	1	1
Transportation Superintendent	4	4	4
Transportation Supervisor	58	58	58
Transportation Supervisor Asst	8	8	8
Salaried Total	162	163	163
Grand Total	1954	1,963	1,903

6.PLANNING & ENGINEERING

Planning & Engineering Department at a Glance

Category	FY 19-20 Adopted Headcount	FY 19-20 Adopted Budget	FY 19-20 Proposed Headcount	FY 19-20 Proposed Budget
Labor				
Maintenance				
Clerical	6	497,997	6	497,763
Salaried	44	4,325,037	45	4,513,035
Fringe Benefits		4,827,754		5,517,728
Temp Help				
Indirect Labor Costs		5,000		
Labor Total	50	\$9,655,789	51	\$10,528,527
Non-Labor				
Materials & Supplies		90,132		99,620
Miscellaneous		36,250		33,640
Outside Professional Services		1,929,140		1,834,265
Purchased Transportation		34,845,427		28,647,214
Taxes		119,600		118,500
Non-Labor Total		\$37,020,549		\$30,733,239
Grand Total	50	\$46,676,338	51	\$41,261,766

Planning & Engineering Department Budget Worksheet

Category	FY 18-19 Actuals	FY 19-20 Adopted Budget	FY 20-21 Proposed Budget
Labor			
Maintenance			
(50110) Maintenance Regular Time	1,652		
(50115) Maintenance Overtime	2,769		
Maintenance Total	4,421		
Clerical			
(50120) Clerical Regular Time	356,630	465,997	432,952
(50125) Clerical Overtime	44,985	32,000	53,028
(50126) Clerical Holiday Time	416		11,784
Clerical Total	402,031	497,997	497,763
Salaried			
(50130) Salaried Regular Time	3,615,859	4,297,037	4,474,188
(50135) Salaried Overtime	37,785	28,000	31,135
(50136) Salaried Holiday Time	465		7,712
Salaried Total	3,654,109	4,325,037	4,513,035
Fringe Benefits	3,544,545	4,827,754	5,517,728
Temp Help			
(50340) Temporary Help	18,970		
Temp Help Total	18,970		
Indirect Labor Costs			
(50150) Indirect Labor Costs		5,000	
Indirect Labor Costs Total		5,000	
Labor Total	\$7,624,076	\$9,655,789	\$10,528,527
Non-Labor			
Materials & Supplies			
(50443) Hardware	23,019		
(50445) Cleaning and Painting Supplies	45	527	
(50450) Building Supplies	77		
(50455) Bus Lift Materials		2,500	200
(50460) Stationery Supplies	22,007	21,550	19,850
(50461) Office Furniture and Equipment <\$5,000	2,345	17,210	13,000
(50462) Postage	303	655	470

Category	FY 18-19 Actuals	FY 19-20 Adopted Budget	FY 20-21 Proposed Budget
(50468) Timetables	1,033	1,500	1,500
(50474) Safety and Medical Supplies	31		
(50475) Coveralls and Coats	32		
(50480) Computer Related Equipment		11,090	24,500
(50495) Miscellaneous Supplies	27,022	35,100	40,100
Materials & Supplies Total	75,915	90,132	99,620
Miscellaneous			
(50901) Dues and Subscriptions	5,125	15,260	16,800
(50905) Travel and Meetings	6,172	17,540	13,890
(50910) BART Tickets	465	600	400
(50960) Advertisement and Promotion Media Fees	2,037	2,800	2,500
(50990) Other Miscellaneous Expenses		50	50
Miscellaneous Total	13,800	36,250	33,640
Outside Professional Services			
(50308) Professional and Technical Services	597,899	1,259,627	1,310,640
(50309) Software Licenses		800	
(50342) Outside Repair Services	52,525	90,200	80,250
(50345) Contract Maintenance Services	26,943	45,000	38,700
(50357) Outside Training Services	71,878	198,538	90,600
(50360) Printing Services	73,514	89,700	88,800
(50370) Hazardous Waste	121,946	245,275	225,275
(50390) Other Services	(3,951)		
Outside Professional Services Total	940,755	1,929,140	1,834,265
Purchased Transportation			
(50802) Purchased Transportation - ADA Consortium	28,532,581	30,965,614	24,934,875
(50803) ADA Consortium - Other	174,915	115,755	191,000
(50804) Paratransit Miscellaneous Expenses	578,103	900,000	600,000
(50806) Dumbarton Purchased Transportation	210,000	2,864,058	2,921,339
Purchased Transportation Total	29,495,600	34,845,427	28,647,214
Taxes			
(50720) Hazardous Waste Tax	19,114	22,000	20,000
(50725) Permits	92,635	97,600	98,500
Taxes Total	111,750	119,600	118,500
Non-Labor Total	\$30,637,819	\$37,020,549	\$30,733,239
Grand Total	\$38,261,896	\$46,676,338	\$41,261,766

Planning & Engineering Department Positions

Department & Position Title	FY 18-19 Mid-Year Headcount	FY19-20 Adopted Headcount	FY20-21 Proposed Headcount
Clerical			
Senior Administrative Clerk	1	1	1
Senior Schedule Analyst	5	5	5
Clerical Total	6	6	6
Salaried			
Accessible Services Manager	1	1	1
Administrative Coordinator	1	1	1
Asst Transportation Planner	1	1	1
Dir of Prj Ctrl & Sys Analysis	1	1	1
Director of Bus Rapid Transit	1	1	1
Director of Capital Projects	1	1	1
Director of Srvc Devl&Planning	1	1	1
Environmental Compliance Spec	1	2	2
Exec Director of Planning&Engr	1	1	1
Executive Administrative Asst.	1	1	1
Manager of Systems Analysis	1	1	1
Ops Data Syst Administrator	2	2	2
Planning Data Administrator	2	2	2
Project Controls Administrator	1	1	1
Project Coordinator	2	2	2
Project Manager	3	3	3
Scheduling Data Administrator	1	1	1
Senior Administrative Asst.	2	2	2
Senior Management Analyst	1	1	1
Senior Program Specialist	1	1	1
Senior Project Manager	4	4	4
Senior Transportation Planner	5	5	5
Service Planning Manager	1	1	1
Statistical Data& Info Analyst	1	1	1
Traffic & Schedules Admin.	1	1	1
Traffic Engineer	1	1	1
Transit Schedules Manager	1	1	1
Transportation Planner	2	2	3
Transportation Planning Mgr	1	1	1
Salaried Total	43	44	45
Grand Total	49	50	51

7.INNOVATION & TECHNOLOY

Innovation & Technology Department at a Glance

Category	FY 19-20 Adopted Headcount	FY 19-20 Adopted Budget	FY 19-20 Proposed Headcount	FY 19-20 Proposed Budget
Labor				
Salaried	41	3,979,671	41	4,375,256
Fringe Benefits		3,972,067		4,610,001
Temp Help				
Labor Total	41	\$7,951,738	41	\$8,985,257
Non-Labor				
Materials & Supplies		262,265		327,900
Miscellaneous		74,300		32,500
Outside Professional Services		4,083,843		5,334,684
Utilities and Taxes		1,424,195		1,386,000
Non-Labor Total		\$5,844,603		\$7,081,084
Grand Total	41	\$13,796,342	41	\$16,066,340

Innovation & Technology Department Budget Worksheet

Category	FY 18-19 Actuals	FY 19-20 Adopted Budget	FY 20-21 Proposed Budget
Labor			
Salaried			
(50130) Salaried Regular Time	3,662,108	3,979,671	4,277,161
(50135) Salaried Overtime	3,206		78,534
(50136) Salaried Holiday Time	515		19,561
Salaried Total	3,665,829	3,979,671	4,375,256
Fringe Benefits	3,328,696	3,972,067	4,610,001
Temp Help			
(50340) Temporary Help	92,962		
Temp Help Total	92,962		
Labor Total	\$7,087,487	\$7,951,738	\$8,985,257
Non-Labor			
Materials & Supplies			
(50443) Hardware	300,398	14,729	
(50460) Stationery Supplies	6,771	14,000	12,000
(50461) Office Furniture and Equipment <\$5,000	76,383	5,600	17,000
(50462) Postage	365	350	400
(50475) Coveralls and Coats	224		
(50480) Computer Related Equipment		227,586	298,500
Materials & Supplies Total	384,141	262,265	327,900
Miscellaneous			
(50901) Dues and Subscriptions	254	57,800	30,000
(50905) Travel and Meetings	4,863	15,000	
(50910) BART Tickets		500	500
(50930) Employee Incentive		1,000	2,000
Miscellaneous Total	5,117	74,300	32,500
Outside Professional Services			
(50308) Professional and Technical Services	2,097,802	1,204,149	1,144,531
(50309) Software Licenses	1,862	1,595,935	2,722,398
(50345) Contract Maintenance Services	1,629,913	882,059	1,043,700
(50357) Outside Training Services	29,096	11,200	25,000
(50360) Printing Services	159	500	500
(50341) Temporary Help - Additional		390,000	398,555

Category	FY 18-19 Actuals	FY 19-20 Adopted Budget	FY 20-21 Proposed Budget
Outside Professional Services Total	3,758,832	4,083,843	5,334,684
Utilities and Taxes			
(50501) Telephone	1,123,068	1,424,195	1,386,000
Utilities and Taxes Total	1,123,068	1,424,195	1,386,000
Non-Labor Total	\$5,271,158	\$5,844,603	\$7,081,084
Grand Total	\$12,358,645	\$13,796,342	\$16,066,340

Innovation & Technology Department Positions

Department & Position Title	FY 18-19 Mid-Year Headcount	FY19-20 Adopted Headcount	FY20-21 Proposed Headcount
Salaried			
Chief Information Officer	1	1	1
Computer Ops Administrator	1	1	1
Database Administrator	4	5	5
Dir of Sys and Software Dev	1	1	1
Enterprise Network Engineer	1	1	1
Enterprise Software Engineer	2	2	2
Executive Administrative Asst.	1	1	1
Information Technology Manager	1	1	1
Network Security Engineer	1	2	2
Network Server Administrator	1	1	1
Network/PC Analyst	6	6	6
Network/Server Engineer	3	3	3
Project Coordinator	1	1	1
Project Manager	1	1	1
Senior PeopleSoft Engineer	5	5	5
Senior Project Manager	2	2	2
Software Engineer	3	3	3
Sr. Network/PC Analyst	1	1	1
Telecomm Administrator	1	1	1
Telecommunications Coord.	2	2	2
Salaried Total	39	41	41
Grand Total	39	41	41

8.HUMAN RESOURCES

Human Resources Department at a Glance

Category	FY 19-20 Adopted Headcount	FY 19-20 Adopted Budget	FY 19-20 Proposed Headcount	FY 19-20 Proposed Budget
Labor				
Operators		40,000		
Clerical	4	274,445	4	361,258
Salaried	29	2,654,277	29	2,594,421
Fringe Benefits		2,996,545		2,963,132
Temp Help		73,486		
Labor Total	33	\$6,038,753	33	\$5,918,811
Non-Labor				
Fuel & Lubricants		2,500		
Materials & Supplies		88,267		44,650
Miscellaneous		136,650		93,000
Outside Professional Services		1,359,287		1,934,799
Taxes				
Non-Labor Total		\$1,586,704		\$2,072,449
Grand Total	33	\$7,625,457	33	\$7,991,260

Human Resources Department Budget Worksheet

Category	FY 18-19 Actuals	FY 19-20 Adopted Budget	FY 20-21 Proposed Budget
Labor			
Operators			
(50101) Operators Regular Time		40,000	
(50105) Operators Premium Time	4,950		
Operators Total	4,950	40,000	
Clerical			
(50120) Clerical Regular Time	188,683	274,445	281,771
(50125) Clerical Overtime			58,466
(50126) Clerical Holiday Time			21,021
Clerical Total	188,683	274,445	361,258
Salaried			
(50130) Salaried Regular Time	2,590,797	2,652,777	2,554,363
(50135) Salaried Overtime	792	1,500	32,078
(50136) Salaried Holiday Time			7,980
Salaried Total	2,591,589	2,654,277	2,594,421
Fringe Benefits	3,248,492	2,996,545	2,963,132
Temp Help			
(50340) Temporary Help	476,632	73,486	
Temp Help Total	476,632	73,486	
Labor Total	\$6,510,345	\$6,038,753	\$5,918,811
Non-Labor			
Fuel & Lubricants			
(50438) Diesel Fuel		2,500	
Fuel & Lubricants Total		2,500	
Materials & Supplies			
(50443) Hardware	6,119		
(50460) Stationery Supplies	18,670	13,500	15,200
(50461) Office Furniture and Equipment <\$5,000	15,998	36,750	22,500
(50462) Postage	276	1,017	950
(50463) Printing Supplies		4,500	4,500
(50480) Computer Related Equipment		16,000	
(50495) Miscellaneous Supplies	45,480	16,500	1,500

Category	FY 18-19 Actuals	FY 19-20 Adopted Budget	FY 20-21 Proposed Budget
Materials & Supplies Total	86,543	88,267	44,650
Miscellaneous			
(50901) Dues and Subscriptions	6,294	17,100	7,500
(50905) Travel and Meetings	43,227	25,650	10,500
(50930) Employee Incentive	63,155	93,400	75,000
(50990) Other Miscellaneous Expenses	20	500	
Miscellaneous Total	112,696	136,650	93,000
Outside Professional Services			
(50301) Management Service Fees	18,418	75,000	46,000
(50308) Professional and Technical Services	550,590	701,338	621,000
(50309) Software Licenses	1,266		
(50320) Physicals		30,000	27,917
(50330) Non-Lawyer Legal	58,274	60,000	80,000
(50357) Outside Training Services	49,998	142,449	71,500
(50360) Printing Services	24,841	60,500	43,000
(50365) Help Wanted Advertisement	92,633	90,000	50,000
(50341) Temporary Help - Additional		200,000	995,382
Outside Professional Services Total	796,021	1,359,287	1,934,799
Taxes			
(50702) Workers Compensation Assessment Fee	(3,310)		
Taxes Total	(3,310)		
Non-Labor Total	\$991,949	\$1,586,704	\$2,072,449
Grand Total	\$7,502,294	\$7,625,457	\$7,991,260

Human Resources Department Positions

Department & Position Title	FY 18-19 Mid-Year Headcount	FY19-20 Adopted Headcount	FY20-21 Proposed Headcount
Clerical			
Senior Administrative Clerk	3	3	3
Senior Typist Clerk	1	1	1
Clerical Total	4	4	4
Salaried			
Exec Dir of Human Resources	1	1	1
Human Resources Analyst	4	4	4
Human Resources Assistant	2	2	2
Human Resources Manager	3	3	3
Labor & Employee Relations Mgr	1	1	1
Labor Relations Representative	1	1	1
Labor Relatns Administrator	1	1	1
Management Analyst	1	1	1
Project Manager	1	1	1
Senior Administrative Asst.	3	3	3
Senior Human Resources Analyst	4	4	4
Sr HR Info Systems Analyst	2	2	2
Sr Human Resources Admin	2	3	3
Sr. Employee Development Rep	1	1	1
Wellness Coordinator	1	1	1
Salaried Total	28	29	29
Grand Total	32	33	33

9.EXTERNAL AFFAIRS

External Affairs Department at a Glance

Category	FY 19-20 Adopted Headcount	FY 19-20 Adopted Budget	FY 19-20 Proposed Headcount	FY 19-20 Proposed Budget
Labor				
Operators		1,000		
Maintenance	4	230,972	4	251,196
Clerical	5	319,457	5	348,029
Salaried	28	2,372,828	28	2,752,072
Fringe Benefits		3,139,068		3,527,574
Temp Help		120,032		
Labor Total	37	\$6,183,358	37	\$6,878,870
Non-Labor				
Fuel & Lubricants				
Leases & Rentals		137,569		162,000
Materials & Supplies		490,855		521,918
Miscellaneous		698,671		833,241
Outside Professional Services		1,934,266		1,844,520
Expense Reclass		(250,000)		(450,000)
Non-Labor Total		\$3,011,361		\$2,911,679
Grand Total	37	\$9,194,719	37	\$9,790,550

External Affairs Department Budget Worksheet

Category	FY 18-19 Actuals	FY 19-20 Adopted Budget	FY 20-21 Proposed Budget
Labor			
Operators			
(50101) Operators Regular Time	93,840		
(50105) Operators Premium Time	1,396	1,000	
Operators Total	95,236	1,000	
Maintenance			
(50110) Maintenance Regular Time	218,503	226,972	231,801
(50115) Maintenance Overtime	1,588	4,000	15,230
(50116) Maintenance Holiday Time			4,165
Maintenance Total	220,092	230,972	251,196
Clerical			
(50120) Clerical Regular Time	240,311	315,457	299,031
(50125) Clerical Overtime	3,010	4,000	40,089
(50126) Clerical Holiday Time			8,909
Clerical Total	243,322	319,457	348,029
Salaried			
(50130) Salaried Regular Time	2,345,210	2,357,828	2,685,690
(50135) Salaried Overtime	1,367	15,000	53,113
(50136) Salaried Holiday Time	496		13,268
Salaried Total	2,347,073	2,372,828	2,752,072
Fringe Benefits	2,559,758	3,139,068	3,527,574
Temp Help			
(50340) Temporary Help	337,541	120,032	
Temp Help Total	337,541	120,032	
Labor Total	\$5,803,021	\$6,183,358	\$6,878,870
Non-Labor			
Fuel & Lubricants			
(50447) Lubricants	29		
Fuel & Lubricants Total	29		
Leases & Rentals			

Category	FY 18-19 Actuals	FY 19-20 Adopted Budget	FY 20-21 Proposed Budget
(51201) Leases and Rentals	125,881	137,569	162,000
Leases & Rentals Total	125,881	137,569	162,000
Materials & Supplies			
(50424) Body Parts	107	62	
(50443) Hardware	14,885	61,885	151,624
(50444) Shop Materials	327		
(50445) Cleaning and Painting Supplies	302		
(50450) Building Supplies	9,405	1,800	1,800
(50460) Stationery Supplies	42,271	40,438	38,650
(50461) Office Furniture and Equipment <\$5,000	4,471	3,000	3,800
(50462) Postage	7,129	13,500	15,050
(50463) Printing Supplies	165,870	205,400	170,333
(50468) Timetables	93,524	63,200	60,300
(50474) Safety and Medical Supplies		40	
(50475) Coveralls and Coats	14	750	400
(50480) Computer Related Equipment		180	5,333
(50495) Miscellaneous Supplies	73,288	100,600	74,628
Materials & Supplies Total	411,594	490,855	521,918
Miscellaneous			
(50901) Dues and Subscriptions	196,698	249,140	226,854
(50905) Travel and Meetings	9,808	30,800	25,800
(50910) BART Tickets	500	525	700
(50930) Employee Incentive	2,732	5,800	5,500
(50945) Cash Over and Short		1,000	1,000
(50960) Advertisement and Promotion Media Fees	176,133	263,496	262,500
(50990) Other Miscellaneous Expenses	1,106		5,550
(50991) Miscellaneous Marketing Expenses	71,147	147,910	305,337
Miscellaneous Total	458,124	698,671	833,241
Outside Professional Services			
(50301) Management Service Fees	185,000	229,166	190,000
(50305) Advertising Production Costs	16,668	34,000	93,100
(50308) Professional and Technical Services	476,481	642,200	572,700
(50309) Software Licenses	13,558	45,158	151,655
(50342) Outside Repair Services	5,687	6,000	6,000
(50345) Contract Maintenance Services	12,758	12,808	1,000
(50355) Security Services	2,969	2,970	3,462
(50357) Outside Training Services	12,759	62,800	41,000
(50360) Printing Services	152,396	143,600	171,608
(50390) Other Services	344,021	672,201	485,000

Category	FY 18-19 Actuals	FY 19-20 Adopted Budget	FY 20-21 Proposed Budget
(50341) Temporary Help - Additional		83,364	128,995
Outside Professional Services Total	1,222,298	1,934,266	1,844,520
Expense Reclass			
(51002) Functional Expense Reclassifications	(406,038)	(250,000)	(450,000)
Expense Reclass Total	(406,038)	(250,000)	(450,000)
Non-Labor Total	\$1,811,888	\$3,011,361	\$2,911,679
Grand Total	\$7,614,909	\$9,194,719	\$9,790,550

External Affairs Department Positions

Department & Position Title	FY 18-19 Mid-Year Headcount	FY19-20 Adopted Headcount	FY20-21 Proposed Headcount
Clerical			
Customer Service Clerk	4	4	4
Lead Customer Service Clerk	1	1	1
Clerical Total	5	5	5
Maintenance			
Bindery Worker	1	1	1
Graphic Arts/Comput Typesetter	1	1	1
Printer	1	1	1
Printing Press Operator	1	1	1
Maintenance Total	4	4	4
Salaried			
Administrative Coordinator	3	3	3
Assistant Graphic Designer	1	1	1
Customer Services Manager	1	1	1
Customer Services Supervisor	1	1	1
Digital Communications Spec	1	1	1
Dir of Legis Aff & Comm Rel	1	1	1
Exec Dir ExtrnAffrs,Mktg,Commn	1	1	1
Executive Administrative Asst.	1	1	1
External Affairs Rep	4	4	4
Marketing Administrator	4	4	4
Mktg/Communications Manager	2	2	2
Mrkt'g & Communicatns Director	1	1	1
Print Shop Supervisor	1	1	1
Public Info Systems Coord	1	1	1
Public Information SystemsAsst	1	1	1
Social Media Coordinator	2	2	2
Sr. Marketing Representative	2	2	2
Salaried Total	28	28	28
Grand Total	37	37	37

10. FINANCE

Finance Department at a Glance

Category	FY 19-20 Adopted Headcount	FY 19-20 Adopted Budget	FY 19-20 Proposed Headcount	FY 19-20 Proposed Budget
Labor				
Maintenance	34	1,939,417	34	2,120,403
Clerical	4	251,077	4	286,024
Salaried	55	5,120,855	56	5,624,351
Fringe Benefits		7,338,034		8,195,665
Temp Help		30,000		
Labor Total	93	\$14,679,383	94	\$16,226,444
Non-Labor				
Fuel & Lubricants				
Materials & Supplies		553,942		497,520
Miscellaneous		104,921		89,926
Outside Professional Services		3,979,023		3,890,458
Taxes		2,100		2,600
Non-Labor Total		\$4,639,985		\$4,480,504
Grand Total	93	\$19,319,368	94	\$20,706,948

Finance Department Budget Worksheet

Category	FY 18-19 Actuals	FY 19-20 Adopted Budget	FY 20-21 Proposed Budget
Labor			
Maintenance			
(50110) Maintenance Regular Time	1,916,376	1,811,202	1,952,527
(50115) Maintenance Overtime	171,458	119,692	131,841
(50116) Maintenance Holiday Time	7,855	8,522	36,035
Maintenance Total	2,095,688	1,939,417	2,120,403
Clerical			
(50120) Clerical Regular Time	206,874	251,077	248,038
(50125) Clerical Overtime	228		31,080
(50126) Clerical Holiday Time	365		6,907
Clerical Total	207,467	251,077	286,024
Salaried			
(50130) Salaried Regular Time	4,544,336	5,060,927	5,503,937
(50135) Salaried Overtime	22,917	50,828	96,425
(50136) Salaried Holiday Time	6,509	9,100	23,988
Salaried Total	4,573,762	5,120,855	5,624,351
Fringe Benefits	6,245,142	7,338,034	8,195,665
Temp Help			
(50340) Temporary Help	976,865	30,000	
Temp Help Total	976,865	30,000	
Labor Total	\$14,098,925	\$14,679,383	\$16,226,444
Non-Labor			
Fuel & Lubricants			
(50437) Gasoline	(1,934)		
(50438) Diesel Fuel	(54)		
(50439) Motor Oil	(6,792)		
(50447) Lubricants	3,872		
(50448) Hydrogen Fuel	405		
Fuel & Lubricants Total	(4,503)		
Materials & Supplies			
(50401) Front Axle	(1,008)		
(50402) Rear Axle	(761)		

Category	FY 18-19 Actuals	FY 19-20 Adopted Budget	FY 20-21 Proposed Budget
(50404) Brakes	(13,771)		
(50406) Cooling System	(13,111)		
(50407) Electrical	769		
(50408) Engine	11,570		
(50412) Fuel System	(856)		
(50416) Steering	293		
(50417) Transmission	11,286		
(50418) Propeller Shaft	1,347		
(50419) Wheel Bearings	4,413		
(50424) Body Parts	11,653	235,046	200,000
(50426) Air Conditioning	22,333		
(50430) Air Brake and Door Control	9,518		
(50435) Fuel, Oil, Water Elements	104		
(50436) Flex Lines and Fitting	(25)		
(50443) Hardware	937		
(50444) Shop Materials	2,509		
(50445) Cleaning and Painting Supplies	3,387		
(50450) Building Supplies	2,200		
(50451) GFI Genfare Farebox Materials	(325)		
(50453) Electronic Destination Sign Materials	546		
(50455) Bus Lift Materials	669		
(50456) Trans ISS Mach Materials	(10,055)		
(50457) Radio Parts	(13,309)		
(50460) Stationery Supplies	61,117	61,125	64,000
(50461) Office Furniture and Equipment <\$5,000	8,211	91,700	83,300
(50462) Postage	17,314	69,698	69,720
(50463) Printing Supplies	1,901	2,500	3,500
(50468) Timetables	(875)		
(50470) Price Variance Expense	11,292		
(50471) Inventory Adjustment	685,192		
(50474) Safety and Medical Supplies	381		
(50475) Coveralls and Coats	642		
(50480) Computer Related Equipment	17,820	37,440	10,000
(50490) Standard Price Postings	(39,611)		
(50495) Miscellaneous Supplies	25,961	6,433	7,000
(50497) Freight-In	3,368		
(50498) Transfers Tickets	50,216	50,000	60,000
(50499) Warranties	457		
Materials & Supplies Total	873,695	553,942	497,520
Miscellaneous			
(50901) Dues and Subscriptions	15,823	18,280	19,290

Category	FY 18-19 Actuals	FY 19-20 Adopted Budget	FY 20-21 Proposed Budget
(50905) Travel and Meetings	23,657	37,500	23,636
(50915) Bridge, Tunnel, Highway Tolls	6		
(50945) Cash Over and Short		25	
(50960) Advertisement and Promotion Media Fees	7,834	10,000	10,000
(50970) Bank Charges	35,768	39,116	37,000
Miscellaneous Total	83,088	104,921	89,926
Outside Professional Services			
(50308) Professional and Technical Services	516,334	1,198,988	1,168,388
(50309) Software Licenses			130,000
(50335) Audit Fees	198,385	254,500	254,500
(50342) Outside Repair Services	1,520		
(50357) Outside Training Services	27,015	139,136	86,377
(50360) Printing Services	4,240	8,625	9,850
(50365) Help Wanted Advertisement		1,000	
(50390) Other Services	82,500	102,000	102,000
(50307) Clipper Expenses	1,758,031	1,495,000	1,580,000
(50341) Temporary Help - Additional		779,774	559,343
Outside Professional Services Total	2,588,024	3,979,023	3,890,458
Taxes			
(50705) Vehicle License and Registration	537	2,000	2,000
(50715) Use Tax	218,295		
(50725) Permits	266	100	600
Taxes Total	219,098	2,100	2,600
Non-Labor Total	\$3,759,402	\$4,639,985	\$4,480,504
Grand Total	\$17,858,326	\$19,319,368	\$20,706,948

Finance Department Positions

Department & Position Title	FY 18-19 Mid-Year Headcount	FY19-20 Adopted Headcount	FY20-21 Proposed Headcount
Clerical			
Senior Account Clerk	3	3	3
Senior Clerk	1	1	1
Clerical Total	4	4	4
Maintenance			
Inventory Control Clerk	5	5	5
Parts Clerk	27	27	27
Shipping/Receiving Clerk	2	2	2
Maintenance Total	34	34	34
Salaried			
Administrative Coordinator	1	1	1
Assistant Contracts Specialist	1	2	2
Asst Dir of Procurement&Matrls	1	1	1
Asst Materials Superintendent	1	1	1
Budget Manager	1	1	1
Buyer	2	2	2
Capital Planning & Grants Mgr	1	1	1
Chief Financial Officer	1	1	1
Contracts Services Manager	1	1	1
Contracts Specialist	5	5	4
Controller	1	1	1
Deputy Chief Financial Officer	0	0	1
Director of Mgmt and Budget	1	1	1
Director of Revenue Management	1	1	1
Executive Administrative Asst.	1	1	1
Finance Administrator	2	2	3
Financial Analyst	1	1	1
Management Analyst	1	1	1
Materials Superintendent	1	1	1
Materials Supervisor	1	1	1
Payroll Administrator	1	1	1
Payroll Manager	1	1	1
Payroll Specialist	4	4	4
Principal Financial Analyst	1	1	1
Procurement & Matrls Director	1	1	1
Project Manager	1	1	1
Purchasing Manager	1	1	1

Department & Position Title	FY 18-19 Mid-Year Headcount	FY19-20 Adopted Headcount	FY20-21 Proposed Headcount
Real Estate Manager	1	1	1
Senior Administrative Asst.	1	1	1
Senior Capital Planning Spec.	2	2	2
Senior Contracts Specialist	1	1	1
Senior Financial Analyst	2	2	2
Senior Payroll Specialist	2	2	2
Senior Project Manager	0	1	0
Sr Fin Analyst-Budget	1	1	1
Sr Fin Analyst-Fin Reporting	3	3	3
Sr Fin Analyst-FixedAssetGrnts	1	1	1
Sr. Buyer	3	3	3
Treasury Administrator	1	1	1
Salaried Total	53	55	55
Grand Total	91	93	93

11. DISTRICT OVERHEAD

District Overhead Department at a Glance

Category	FY 19-20 Adopted Budget	FY 19-20 Proposed Budget
Labor		
Operators		
Fringe Benefits	7,452,089	5,567,947
Labor Total	\$7,452,089	\$5,567,947
Non-Labor		
Interest Expense	1,027,703	490,685
Materials & Supplies	1,236,600	1,140,000
Miscellaneous	1,213,111	1,716,266
Outside Professional Services	395,760	423,000
Taxes	2,372,380	1,817,572
Expense Reclass	(1,200,000)	(1,200,000)
Utilities and Taxes	2,120,000	2,440,004
Casualty and Liabilities	(360,768)	(360,000)
Non-Labor Total	\$6,804,784	\$6,467,527
Grand Total	\$14,256,873	\$12,035,474

District Overhead Department Budget Worksheet

Category	FY 18-19 Actuals	FY 19-20 Adopted Budget	FY 20-21 Proposed Budget
Labor			
Operators			
(50105) Operators Premium Time	111		
Operators Total	111		
Fringe Benefits	6,491,517	7,452,089	5,567,947
Labor Total	\$6,491,628	\$7,452,089	\$5,567,947
Non-Labor			
Interest Expense			
(51105) Interest Expense	674,343	651,859	300,000
(51125) Bank Credit Line Interest	222,250	375,843	190,685
Interest Expense Total	896,593	1,027,703	490,685
Materials & Supplies			
(50462) Postage	(167)		
(50480) Computer Related Equipment		98,325	
(50495) Miscellaneous Supplies	48,124	1,054,275	1,055,000
(50497) Freight-In	62,433	84,000	85,000
Materials & Supplies Total	110,390	1,236,600	1,140,000
Miscellaneous			
(50901) Dues and Subscriptions	131,525	153,275	156,000
(50915) Bridge, Tunnel, Highway Tolls	790		
(50920) Fines and Penalties	36,034		20,000
(50930) Employee Incentive	7,903		10,000
(50940) Election of Directors	532,168	1,056,416	1,527,266
(50955) Vendor Discounts	3,332	3,420	3,000
Miscellaneous Total	711,751	1,213,111	1,716,266
Outside Professional Services			
(50301) Management Service Fees	161,568	185,000	185,000
(50308) Professional and Technical Services	3,743	210,760	8,000
(50390) Other Services	(325,339)		
(50307) Clipper Expenses	(96)		
(50341) Temporary Help - Additional			230,000
Outside Professional Services Total	(160,124)	395,760	423,000

Category	FY 18-19 Actuals	FY 19-20 Adopted Budget	FY 20-21 Proposed Budget
Taxes			
(50710) Fuel and Lubricant Taxes	162,563	177,600	170,000
(50715) Use Tax	1,973,471	2,194,780	1,647,572
Taxes Total	2,136,033	2,372,380	1,817,572
Expense Reclass			
(51005) Grant Labor Reclass to Capital		(1,200,000)	(1,200,000)
Expense Reclass Total		(1,200,000)	(1,200,000)
Utilities and Taxes			
(50505) Electric and Gas	1,561,025	1,800,000	2,123,004
(50510) Water	289,771	303,000	300,000
(50520) Waste Management	16,944	17,000	17,000
Utilities and Taxes Total	1,867,739	2,120,000	2,440,004
Casualty and Liabilities			
(50605) Loss Recoveries	(351,672)	(360,768)	(360,000)
(50641) Casualty and Liability Costs	(3,267,795)		
(50642) Property Damage	(531,967)		
Casualty and Liabilities Total	(4,151,434)	(360,768)	(360,000)
Non-Labor Total	\$1,410,949	\$6,804,784	\$6,467,527
Grand Total	\$7,902,577	\$14,256,873	\$12,035,474

12. RETIREMENT

Retirement Department at a Glance

Category	FY 19-20 Adopted Headcount	FY 19-20 Adopted Budget	FY 19-20 Proposed Headcount	FY 19-20 Proposed Budget
Labor				
Salaried	4	350,745	4	382,211
Fringe Benefits		417,525		479,270
Temp Help				
Labor Total	4	\$768,270	4	\$861,481
Non-Labor				
Materials & Supplies		1,250		1,300
Outside Professional Services		76,300		1,300
Expense Reclass		(845,819)		(845,000)
Non-Labor Total		-\$768,269		-\$842,400
Grand Total	4	\$1	4	\$19,081

Retirement Department Budget Worksheet

Category	FY 18-19 Actuals	FY 19-20 Adopted Budget	FY 20-21 Proposed Budget
Labor			
Salaried			
(50130) Salaried Regular Time	264,784	350,745	374,066
(50135) Salaried Overtime			6,495
(50136) Salaried Holiday Time			1,650
Salaried Total	264,784	350,745	382,211
Fringe Benefits	360,692	417,525	479,270
Temp Help			
(50340) Temporary Help	171,121		
Temp Help Total	171,121		
Labor Total	\$796,597	\$768,270	\$861,481
Non-Labor			
Materials & Supplies			
(50460) Stationery Supplies		300	300
(50461) Office Furniture and Equipment <\$5,000	532	700	700
(50462) Postage	212	250	300
Materials & Supplies Total	744	1,250	1,300
Outside Professional Services			
(50360) Printing Services	564	1,300	1,300
(50341) Temporary Help - Additional		75,000	
Outside Professional Services Total	564	76,300	1,300
Expense Reclass			
(51002) Functional Expense Reclassifications	(1,170,608)	(845,819)	(845,000)
Expense Reclass Total	(1,170,608)	(845,819)	(845,000)
Non-Labor Total	-\$1,169,300	-\$768,269	-\$842,400
Grand Total	-\$372,704	\$1	\$19,081

Retirement Department Positions

Department & Position Title	FY 18-19 Mid-Year Headcount	FY19-20 Adopted Headcount	FY20-21 Proposed Headcount
Salaried			
Retirement Sys Administrator	1	1	1
Retirement System Analyst	1	1	1
Retirement System Assistant	1	1	1
Retirement System Manager	1	1	1
Salaried Total	4	4	4
Grand Total	4	4	4

CAPITAL BUDGET

Proposed FY 2020-2021 Capital Budget

Project ID	Project Title	FY19-20 & Prior	Total	Grant Funds	District Capital	Total Project Cost
Corridor						
BRT	BRT Program	205,301,675	26,966,075	7,632,249	<i>Line of Credit*</i>	232,267,750
2007	BRT Related Costs	357,660	82,000	82,000	-	439,660
2009	BRT Non-Project Costs	4,044,845	616,009	616,009	-	4,660,854
2054	San Leandro BART Terminal	4,920,767	3,879,555	3,879,555	-	8,800,322
2164	Rapid Corridor Improvements	1,864,617	12,364,075	12,364,075	-	12,596,825
2165	Southside Transit Lanes	65,072	273,797	273,797	-	338,869
2179	Dumbarton IDEA	520,564	3,115,764	3,115,764	-	3,636,329
NEW	All-Door Boarding Pilot	-	100,000	-	100,000	100,000
NEW	Line 51 Rapid Corridor Gap Closure	-	500,000	500,000	-	9,900,000
Subtotal			47,897,275	28,463,449	100,000	
Safety and Environmental						
2150	D6 Security Enhancements	521,262	77,288	34,637	42,651	598,550
NEW	D2- Replace Undergnd Storage Tank	-	945,000	945,000	-	945,000
NEW	CMF - Replace 2 single-wall USTs	-	2,000,000	2,000,000	-	2,000,000
Subtotal			3,022,288	2,979,637	42,651	
IT						
10019	Hastus Integrated Operations	3,786,721	222,799	-	222,799	4,009,520
1856	State of Good Repair Asset Mgm	4,192,811	377,764	302,216	75,548	4,570,575
1861	CAD/AVL Real Time Bus Comm	21,214,720	6,523,480	5,580,875	942,605	27,738,200
2106	IT-Upgrade Peoplesoft v9.2	1,402,120	17,880	-	17,880	1,420,000
2116	IT-Network Core Equip Upgrade	246,595	23,405	-	23,405	270,000
2121	IT-Rebuild ACTransit Website	71,500	223,500	-	223,500	295,000
2159	IT-LAN LocalArea Network Equip	540,299	19,701	-	19,701	560,000
YRLY	IT-Equipment Repl FY21	-	130,000	-	130,000	130,000

Project ID	Project Title	FY19-20 & Prior	Total	Grant Funds	District Capital	Total Project Cost
NEW	Peoplesoft Cloud Migration	-	200,000	-	200,000	200,000
NEW	Cisco Blade Server Replacement	-	400,000	-	400,000	400,000
NEW	GO Emergency Operations Center	-	350,000	280,000	70,000	350,000
Subtotal			8,488,529	6,163,090	2,325,439	
Facilities						
2023	D6-Reroof Mack Bldg	1,866,110	1,032,297	213,358	818,938	2,898,406
2064	Richmond Parkway TC Rehab	250,749	2,769,974	2,769,974	-	3,020,723
2071	GO-Cust Serv Renovation	310,973	1,491,917	1,353,825	138,092	1,802,889
2082	Contra Costa College TC Rehab	221,358	105,187	20,937	84,250	326,545
2089	D3 Bus Washer Rehab	2,226,966	436,094	436,094	-	2,663,060
2094	Lift & Hoist Replacement	62,747	1,737,253	1,737,253	-	1,800,000
2123	Facilities Assessment	323,126	100,000	80,000	20,000	846,330
2130	Point Richmond Restroom	485,910	346,194	-	346,194	832,103
2156	D2 Hydrogen facilities upgrade	4,307,253	726,342	726,342	-	5,033,595
2157	GO Water Intrusion Repairs	197,641	1,156,709	927,909	228,800	1,354,351
2158	D2 Paint Booth Rehab	10,933	75,000	-	75,000	225,000
2160	D4-Transp HVAC Repair	-	675,000	-	675,000	675,000
2169	CMF Boiler Replacement	762,287	591,764	-	591,764	1,354,052
2174	BART Restrooms	186,506	638,826	-	638,826	825,332
2180	D4 Bus Washer Rehab	150,017	2,006,057	2,006,057	-	2,156,075
2182	D2 Re-roofing	-	1,825,111	1,825,111	-	1,825,111
YRLY	BRT Capital Maintenance FY21	-	100,000		100,000	100,000
NEW	D2 Charging Infrastructure	-	375,000	375,000	-	3,690,247
NEW	D4 Charging Facility	-	618,265	618,265	-	12,365,395
YRLY	Emergency Facility Repair FY21	-	200,000	-	200,000	200,000
YRLY	Facilities Equipment Repl FY21	-	50,000	-	50,000	50,000
Subtotal			17,056,990	13,090,126	3,966,864	
Vehicles						
2166	Buses funded with AHSC Grants	788,352	2,313,000	1,983,000	330,000	4,401,352

Project ID	Project Title	FY19-20 & Prior	Total	Grant Funds	District Capital	Total Project Cost
2175	40 Zero Emission Buses	815,902	-	-	-	46,815,902
2177	36 MCI Coach buses	-	1,380,889	1,104,711	276,178	27,617,783
2178	Bus Operator Security Shields	-	280,000	-	280,000	840,000
YRLY	Non Revenue Fleet Repl FY21	-	1,000,000	1,000,000	-	1,000,000
NEW	Transbay buses - 5 DD, 14 MCI	-	<i>(Contract issuance only)</i>			13,125,000
NEW	50 40-ft Diesel buses	-	<i>(Contract issuance only)</i>			26,994,895
NEW	1 ZEB AHSC Berkeley Way	-	<i>(Contract issuance only)</i>			1,300,000
Subtotal			4,973,889	4,087,711	886,178	
Other						
YRLY	Finance Equipment Repl FY21	-	10,000	-	10,000	10,000
3011	STC Capital Contribution	-	500,000	-	500,000	500,000
Subtotal			510,000	-	510,000	
FY20-21 Total			81,948,971	54,784,013	7,831,132	

* FY20-21 Capital Budget includes \$19.3M in spending from the BRT Line of Credit