



ALAMEDA-CONTRA COSTA TRANSIT DISTRICT

Master Minute Order

File Number: 20-062c

Report ID: 20-062c

Type: Regular - Finance & Audit

Status: Approved

Agenda
Section:

Meeting Body: Board of Directors -
Regular Meeting

Report Created: 06/10/2020

Final Action: 08/05/2020

ded Action: Consider approving a new set of Budget Goals for FY 2020-21; receiving report on the Proposed FY 2020-21 Operating and Capital Budgets; and receiving the bi-monthly budget update for the period of July through June for the Fiscal Year 2019-20.

Sponsors:

Enactment Date:

Attachments: STAFF REPORT, Att 1 Budget goals, Att 2 New Budget Goals, Att 3 Proposed Op Budget, Att 4 New Positions, Att 5 Proposed Cap Budget, Att 6 Proposed Budget Presentation, Att 7 Bi-Monthly Report, Att 8 Proposed Budget Book

Enactment Number:

Hearing Date:

Effective Date:

History of Legislative File

Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
Board of Directors - Regular Meeting	08/05/2020	Approved				Pass
Action Text:	MOTION: ORTIZ/SHAW a adopt a new set of Budget Goals for FY 2020-21; receive report on the Proposed FY 2020-21 Operating and Capital Budgets; and receive the bi-monthly budget update for the period of July through June for the Fiscal Year 2019-20. The motion carried by the following vote:					
Notes:	Chief Financial Officer Claudia Allen made a brief introduction of the agenda item and invited Acting Deputy Chief Financial Officer Chris Andrichak to make a presentation.					
	Director Shaw asked if projects were taken out of the capital budget due to COVID-19 and whether any of the eliminated projects was related the Zero Emission Bus (ZEB) program. Mr. Andrichak advised that there were projects that were planned for this fiscal year that were deferred due to a focus on controlling the amount of District/matching funds that would be needed. He added that a project on ZEB data integration was deferred because it was deemed non-essential to running the system.					

Vice President Ortiz asked about the fifth budget goal concerning public communications and how staff planned to implement it. Executive Director of External Affairs, Marketing and Communications Beverly Greene advised that this years' focus was on advocacy and making sure the public knows that buses are clean and disinfected as well as what new services the District will be providing. Vice President Ortiz requested that a plan be presented to the Board. General Manager Michael Hursh advised that the need to communicate with riders, employees and stakeholder was very important and promised that a plan would be forthcoming.

Vice President Ortiz inquired about Cap & Trade revenue, saying she recently read that revenues had come in below estimates. Mr. Andrichak advised that staff did not expect much impact in the current fiscal year but was monitoring this revenue source for impacts in future years.

Vice President Ortiz further asked why there would be a 25% increase in operating expenses associated with the Salesforce Transit Center. Mr. Andrichak advised that it was because the Transbay Joint Powers Authority is experiencing similar revenue losses seen by other public agencies.

Vice President commented that the District needed to be transparent about statements concerning the hiring freeze.

Vice President Ortiz also asked about the status of Regional Measure 3 and when staff expected money to flow to transit agencies. Mr. Andrichak advised that the last court decision was favorable, but still open to appeal.

Director Peebles inquired about FEMA reimbursement and why it was not included in the budget. Mr. Andrichak advised that it involved a lengthy process for which reimbursement was not expected in the near term.

Director Harper felt the District needed to have a grasp of the next two fiscal years in order to develop the current budget. Mr. Andrichak advised that staff was already looking at the next fiscal year, noting that the bulk of the cost are labor costs and staff will trying to manage the shrinking of the District's workforce toward the end of the fiscal year. He added that any impact in a reduction of property tax revenues would be felt in the next fiscal year.

Ayes: 7 President Wallace, Vice President Ortiz, Director Harper, Director Shaw,
Director Williams, Director Peebles, Director Young
