

**TRAVEL/MEETING EXPENSE**  
**Directors and Officers**  
**FY 2020-21 - First Quarter Report**

Director	Expense Description	Expense Q1	Quarter	Declining Balance
	(Pursuant to Board Policy 155, the Board President shall receive an additional \$2000 available during 1st half of fiscal year, and \$2,000 available during 2nd half of fiscal year)			
<b>WALLACE</b>	<b>Beginning Balance</b>			<b>\$9,000.00</b>
<b>7201</b>	<b>10% Budget Reduction</b>			<b>-\$900.00</b>
	<b>Additional \$2,000 for 1st half of fiscal year - Board President</b>			<b>\$2,000.00</b>
	1st Quarter Travel/Meetings (July/Aug/Sep)	\$260.44	\$260.44	\$9,839.56
	2nd Quarter Travel/Meetings (Oct/Nov/Dec)		\$0.00	\$9,839.56
	3rd Quarter Travel/Meetings (Jan/Feb/Mar)		\$0.00	\$9,839.56
	4th Quarter Travel/Meetings (Apr/May/Jun)		\$0.00	\$9,839.56
	<b>1st Quarter Report</b>			
	<b>July</b>			
	Fax line charges, 07/09/2020	\$22.50		
	07/30/2020 - Office Equipment (laser printer) by Staples Order	\$152.94		
	PDA Service Fee*	\$40.00		
	<b>August</b>			
	Fax line charges, 08/09/2020	\$22.50		
	<b>September</b>			
	Fax line charges, 09/09/2020	\$22.50		
	<b>Total:</b>	<b>\$260.44</b>		

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Director	Expense Description	Expense Q1	Quarter	Declining Balance
<b>HARPER</b>	<b>Beginning Balance</b>			<b>\$9,000.00</b>
<b>7202</b>	<b>10% Budget Reduction</b>			<b>-\$900.00</b>
	1st Quarter Travel/Meetings (July/Aug/Sep)	\$0.00	\$0.00	\$8,100.00
	2nd Quarter Travel/Meetings (Oct/Nov/Dec)		\$0.00	\$8,100.00
	3rd Quarter Travel/Meetings (Jan/Feb/Mar)		\$0.00	\$8,100.00
	4th Quarter Travel/Meetings (Apr/May/Jun)		\$0.00	\$8,100.00
	<b>1st Quarter Report</b>			
	<b>July</b>			
	No Reportables.			
	<b>August</b>			
	No Reportables.			
	<b>September</b>			
	No Reportables.			
	<b>Total:</b>	<b>\$0.00</b>		

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Director	Expense Description	Expense Q1	Quarter	Declining Balance
<b>ORTIZ</b>	<b>Beginning Balance</b>			<b>\$9,000.00</b>
<b>7203</b>	<b>10% Budget Reduction</b>			<b>-\$900.00</b>
	1st Quarter Travel/Meetings (July/Aug/Sep)	\$454.82	\$454.82	\$7,645.18
	2nd Quarter Travel/Meetings (Oct/Nov/Dec)		\$19.65	\$7,625.53
	3rd Quarter Travel/Meetings (Jan/Feb/Mar)		\$0.00	\$7,625.53
	4th Quarter Travel/Meetings (Apr/May/Jun)		\$0.00	\$7,625.53
<b>1st Quarter Report</b>				
	<b>July</b>			
	06/25/2020 - Office Supplies - Printer Ink (Office Max) CC**	\$90.43		
	06/25/2020 - Office Supplies - Printer Ink (Staples) on account**	\$41.44		
	07/08/2020 - Webcam pd by EO	\$87.39		
	**Reported After Close of FY 2019-20			
	PDA Service Fee*	\$40.00		
	<b>August</b>			
	08/07/2020 - Office Equipment - Laser Printer (Amazon) - pd by EO	\$195.56		
	<b>September</b>			
	No Reportables.			
	<b>Total:</b>	<b>\$454.82</b>		

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Director	Expense Description	Expense Q1	Quarter	Declining Balance
<b>WILLIAMS</b>	<b>Beginning Balance</b>			<b>\$9,000.00</b>
<b>7204</b>	<b>10% Budget Reduction</b>			<b>-\$900.00</b>
	1st Quarter Travel/Meetings (July/Aug/Sep)	\$208.61	\$208.61	\$7,891.39
	2nd Quarter Travel/Meetings (Oct/Nov/Dec)		\$0.00	\$7,891.39
	3rd Quarter Travel/Meetings (Jan/Feb/Mar)		\$0.00	\$7,891.39
	4th Quarter Travel/Meetings (Apr/May/Jun)		\$0.00	\$7,891.39
	<b>1st Quarter Report</b>			
	<b>July</b>			
	PDA Service Fee*	\$50.00		
	<b>August</b>			
	No Reportables.			
	<b>September</b>			
	Contra Costa Building & Construction Trades Council's 6th Annual High-Level Networking Luncheon - 09/09/2020			
	Registration (\$150.00 + \$8.61 fee) by CC 07/17/2020	\$158.61		
	<b>Total:</b>	<b>\$208.61</b>		

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Director	Expense Description	Expense Q1	Quarter	Declining Balance
<b>SHAW</b>	<b>Beginning Balance</b>			<b>\$9,000.00</b>
<b>7205</b>	<b>10% Budget Reduction</b>			<b>-\$900.00</b>
	1st Quarter Travel/Meetings (July/Aug/Sep)	\$365.64	\$365.64	\$7,734.36
	2nd Quarter Travel/Meetings (Oct/Nov/Dec)		\$0.00	\$7,734.36
	3rd Quarter Travel/Meetings (Jan/Feb/Mar)		\$0.00	\$7,734.36
	4th Quarter Travel/Meetings (Apr/May/Jun)		\$0.00	\$7,734.36
	<b>1st Quarter Report</b>			
	<b>July</b>			
	Oakland Chamber of Commerce 115th Annual Mtg/Luncheon - 06/30/2020			
	Registration - Paid by CC	\$25.64		
	2020-21 WTS International Membership Dues - 06/30/2020 - Paid by CC	\$95.00		
	PDA Service Fee*	\$50.00		
	<b>August</b>			
	2020 APTATech Conference (Virtual) - 09/09/2020			
	Event Registration - paid by CC 08/24/2020	\$195.00		
	<b>September</b>			
	No Reportables.			
	<b>Total:</b>	<b>\$365.64</b>		

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<b>PEEPLS</b>	<b>Beginning Balance</b>			<b>\$9,000.00</b>
<b>7200</b>	<b>10% Budget Reduction</b>			<b>-\$900.00</b>
	1st Quarter Travel/Meetings (July/Aug/Sep)	\$115.00	\$115.00	\$7,985.00
	2nd Quarter Travel/Meetings (Oct/Nov/Dec)		\$635.00	\$7,350.00
	3rd Quarter Travel/Meetings (Jan/Feb/Mar)		\$0.00	\$7,350.00
	4th Quarter Travel/Meetings (Apr/May/Jun)		\$0.00	\$7,350.00
	<b>1st Quarter Report</b>			
	<b>July</b>			
	PDA Service Fee*	\$40.00		
	<b>August</b>			
	No Reportables.			
	<b>September</b>			
	09/25/2020 - SPUR (SF Bay Area Planning and Urban Research Association 2020-21 Membership Fee - paid by District CC	\$75.00		
	<b>Total:</b>	<b>\$115.00</b>		

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Director	Expense Description	Expense Q1	Quarter	Declining Balance
<b>YOUNG</b>	<b>Beginning Balance</b>			<b>\$9,000.00</b>
<b>7206</b>	<b>10% Budget Reduction</b>			<b>-\$900.00</b>
	1st Quarter Travel/Meetings (July/Aug/Sep)	\$40.00	\$40.00	\$8,060.00
	2nd Quarter Travel/Meetings (Oct/Nov/Dec)		\$0.00	\$8,060.00
	3rd Quarter Travel/Meetings (Jan/Feb/Mar)		\$0.00	\$8,060.00
	4th Quarter Travel/Meetings (Apr/May/Jun)		\$0.00	\$8,060.00
	<b>1st Quarter Report</b>			
	<b>July</b>			
	PDA Service Fee*	\$40.00		
	<b>August</b>			
	No Reportables.			
	<b>September</b>			
	No Reportables.			
	<b>Total:</b>	<b>\$40.00</b>		

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	<b>Expense Description</b>	<b>Expense Q1</b>	<b>Quarter</b>	<b>Declining Balance</b>
<b>BOARD OFFICERS</b>	<b>MICHAEL A. HURSH, GENERAL MANAGER</b>			
	1st Quarter Travel/Meetings (July/Aug/Sep)	\$0.00	\$0.00	
	2nd Quarter Travel/Meetings (Oct/Nov/Dec)		\$0.00	
	3rd Quarter Travel/Meetings (Jan/Feb/Mar)		\$0.00	
	4th Quarter Travel/Meetings (Apr/May/Jun)		\$0.00	
	<b>1st Quarter Report</b>			
	<b>July</b>			
	No Reportables.			
	<b>August</b>			
	No Reportables.			
	<b>September</b>			
	No Reportables.			
	<b>Total:</b>	<b>\$0.00</b>		



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	Expense Description	Expense Q1	Quarter	Declining Balance
<b>BOARD OFFICERS</b>	<b>JILL SPRAGUE - GENERAL COUNSEL</b>			
	1st Quarter Travel/Meetings (July/Aug/Sep)	\$0.00	\$0.00	
	2nd Quarter Travel/Meetings (Oct/Nov/Dec)		\$0.00	
	3rd Quarter Travel/Meetings (Jan/Feb/Mar)		\$0.00	
	4th Quarter Travel/Meetings (Apr/May/Jun)		\$0.00	
	<b>1st Quarter Report</b>			
	<b>July</b>			
	No Reportables.			
	<b>August</b>			
	No Reportables.			
	<b>September</b>			
	No Reportables.			
	<b>Total:</b>	<b>\$0.00</b>		

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	<b>Expense Description</b>	<b>Expense Q1</b>	<b>Quarter</b>	<b>Declining Balance</b>
<b>BOARD OFFICERS</b>	<b>LINDA A. NEMEROFF - DISTRICT SECRETARY</b>			
	1st Quarter Travel/Meetings (July/Aug/Sep)	\$0.00	\$0.00	
	2nd Quarter Travel/Meetings (Oct/Nov/Dec)		\$0.00	
	3rd Quarter Travel/Meetings (Jan/Feb/Mar)		\$0.00	
	4th Quarter Travel/Meetings (Apr/May/Jun)		\$0.00	
	<b>1st Quarter Report</b>			
	<b>July</b>			
	No Reportables.			
	<b>August</b>			
	No Reportables.			
	<b>September</b>			
	No Reportables.			
	<b>Total:</b>	<b>\$0.00</b>		