

**MINUTES
VIRTUAL MEETING OF THE AC TRANSIT
ACCESSIBILITY ADVISORY COMMITTEE (AAC)
APRIL 13, 2021**

1. CALL TO ORDER

The meeting was called to order at 1:03 p.m.

2. ROLL CALL and Introduction of Members and Guests

AAC members present:

Janet Abelson	Erika Bruhns, Vice Chair
Chonita Chew	Mary Clutts
Jonathan Elkus	Pamela Fadem
Melissa Getz	Sandra Johnson, Chair
James Robson	Don Queen
Barbara Williams (left at 2:01 pm)	Hale Zukas

AAC members absent:

Shawn Fong
Tanya Washington (excused)

Staff:

Tammy Kylo, Administrative Coordinator
Kim Ridgeway, Senior Program Specialist
Mallory Nestor-Brush, Accessible Services Manager
Lynette Little, Director of Civil Rights & Compliance

Guests:

Diane Shaw, Board of Directors
H. E. Christian Peeples, Board of Directors
Alicia Brown, Paratransit, Inc.

3. ORDER OF AGENDA

The order of agenda was approved.

4. CONSENT CALENDAR

4.A. Approval of Minutes

MOTION: Getz/Elkus approved the March 9, 2021 AAC meeting minutes. The motion carried by the following vote:

AYES – 12: Abelson, Bruhns, Chew, Clutts, Elkus, Fadem, Getz, Johnson, Queen, Williams, Zukas

ABSTENTIONS – Robson

ABSENT – 2: Fong, Washington

5. REGULAR UPDATES

5.A. Review AAC Member Etiquette

Kim Ridgeway, Senior Project Specialist, reviewed the AAC Member Etiquette, which was revised to include conduct during virtual meetings.

5.B. Review Brown Act Voting Procedures

Tammy Kylo, Administrative Coordinator and AAC Committee Secretary, gave an overview of the Brown Act Voting Procedures.

5.C. Election of Chair/Vice Chair

Kim Ridgeway, Senior Project Specialist, opened up nominations for the AAC Chair 2021-2022.

Jim Robson nominated Barbara Williams. Barbara respectfully declined.

Pam Fadem nominated Chonita Chew. Chonita respectfully declined.

Barbara Williams nominated Mary Clutts. Mary respectfully declined.

Pam Fadem nominated Sandra Johnson. Sandra accepted the nomination.

Kim Ridgeway called for additional nominations; hearing none, nominations for the Chair of the AAC was closed.

MOTION: Elect Sandra Johnson as AAC Chair for 2021-2022

AYES – 12: Abelson, Bruhns, Chew, Clutts, Elkus, Fadem, Getz, Johnson, Queen, Robson, Williams, Zukas

ABSTENTIONS – None

ABSENT – 2: Fong, Washington

Sandra Johnson was elected Chair of the AAC for 2021-2022

Sandra Johnson, immediately assuming the role of Chair, opened nominations for the AAC Vice Chair 2021-2022.

Barbara Williams nominated Mary Clutts. Mary accepted the nomination.

Pam Fadem nominated Erika Bruns. Erika accepted the nomination.

Sandra Johnson called for additional nominations; hearing none, nominations for the Vice Chair of the AAC was closed

Mary Clutts decided to remove herself from the running of Vice Chair.

MOTION: Elect Erika Bruns as AAC Vice Chair for 2021-2022

AYES – 12: Abelson, Bruhns, Chew, Clutts, Elkus, Fadem, Getz, Johnson, Queen, Robson, Williams, Zukas

ABSTENTIONS – None

ABSENT – 2: Fong, Washington

Erika Bruns was elected Vice Chair of the AAC for 2021-2022

5.D. Review/Adopt AAC Top Priorities for 2021-2022.

Director Shaw asked the Committee to review the Top Priorities, adopt them, think of some actionable items for each of the priorities, and bring them to the May 2021 AAC meeting to discuss.

Janet Abelson voiced concern for what Committee Members would be able to do during the pandemic and suggested that language be added to the Top Priorities that states that due to the COVID-19 pandemic, the Committee recognizes that some activities, such as outreach, can not be achieved at this time.

Mallory Nestor-Brush, Accessible Services Manager, stated that Staff would work on the language to add and bring that back to the Committee in May. She reminded the members to bring their ideas for any actionable items for each of the priorities to the May meeting to discuss, which would then be agendaized for the Joint Board/AAC meeting in June.

MOTION: Williams/Abelson moved to put the COVID-19 pandemic language as part of the AAC Top Priorities for 2021-2022.

AYES – 12: Abelson, Bruhns, Chew, Clutts, Elkus, Fadem, Getz, Johnson, Queen, Robson, Williams, Zukas

ABSTENTIONS – None

ABSENT – 2: Fong, Washington

5.E. Review of Lift/Ramp Road Call Report

The Committee reviewed the Road Call report for February 1 – February 28, 2021. There were five (5) road calls; five (2) were chargeable. All vehicles passed the pre-trip inspection and thus any road call listed occurred in service.

5.F. Discussion of Joint Meeting with the Board on June 23, 2021

Mallory Nestor-Brush, Accessible Services Manager, asked the Committee to save the date for the Joint Meeting with the Board, which is scheduled for Wednesday, June 23rd. She also encouraged each Member to think of some items they'd want to discuss with the Board and bring them to the May AAC meeting. Those ideas will be forwarded to the Board Secretary who ultimately sets the agenda.

6. STANDING REPORTS

6.A. Chair's Report

None.

6.B. Board Liaison Report

Director Shaw reported that:

- Supplementary School service will be resuming soon.
- Several Public Meetings, by Ward, "Transit Talks", are currently scheduled. This information will be emailed to the Committee.
- The AAC should think of things they'd like to accomplish for the Joint AAC/Board Meeting.

Janet Abelson voiced concern about some drivers being vaccinated and others not; she would like to know which drivers have been vaccinated when she boards the bus.

Director Shaw responded that the District cannot force an individual to be vaccinated, but drivers are eligible for time off to get the vaccine as well as additional time off, as needed, for any sickness or side effects from taking the vaccine.

6.C. Alameda County Transportation Commission (ACTC) PAPCO Report

None.

6.D. Service Review Advisory Committee (SRAC) Report

None.

7. PUBLIC COMMENTS

None.

8. MEMBER/STAFF COMMUNICATIONS & ANNOUNCEMENTS

Melissa Getz asked that the Line 80 be restored and that all of the wheelchair securements on each bus be fixed or replaced.

Erika Bruhns reported that the Lighthouse for the Blind in San Francisco is offering vaccination appointments through May 2021.

Mary Clutts expressed concern that the scope of the AAC is limited and would like to expand the scope to include Blind/Low Vision and Deaf/Hearing Impaired individuals.

Pam Fadem responded that the scope of the AAC is all seniors and people with disabilities, including Blind/Low Vision and Deaf/Hearing Impaired communities.

Tammy Kylo, Committee Secretary, reminded each member to complete the AB 1234 Ethics Training no later than May 6th.

Tammy also reminded those individuals who have not completed the Form 700 to do so immediately, since it's passed due.

9. FUTURE AGENDA ITEMS & NEXT MEETING DATE

The next AAC Meeting will be held Tuesday, May 11, 2021 at 1:00 p.m. This will be a virtual meeting.

Future Agenda Items:

- Driver Customer Communication Training regarding Wheelchair Securement
- An ombudsman program
- Board Decisions on Legislation and Policy
- Wheelchair Securement Policy
- FASTER Bay Area
- AAC Programs/Projects to increase Senior Ridership

10. ADJOURNMENT

The meeting adjourned at 2:45 p.m.