



# ALAMEDA-CONTRA COSTA TRANSIT DISTRICT

## Master Minute Order

File Number: 20-062e

Report ID: 20-062e

Type: Regular - Finance & Audit

Status: Received

Agenda  
Section:

Meeting Body: Board of Directors -  
Regular Meeting

Report Created: 12/14/2020

Final Action: 02/10/2021

**ded Action:** Consider receiving the FY 2020-21 Mid-Year Budget review and Adopt Resolution No. 21-003 amending the General Fund Operating and Capital Budgets for FY 2020-21.

Per Richard Oslund, TMP-008 request to move to February 10th Board Meeting - `vm

Sponsors:

Enactment Date:

**Attachments:** STAFF REPORT, Att 1 Resolution, Att 2 Proposed  
Mid-Year Budget, Att 3 Capital Budget, FY21  
Mid-Year Presentation

Enactment Number:

Hearing Date:

Effective Date:

### History of Legislative File

Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
Board of Directors - Regular Meeting	02/10/2021	Received				Pass
<b>Action Text:</b> MOTION: ORTIZ/PEEPLS to receive the FY 2020-21 Mid-Year Budget review and adopt Resolution No. 21-003 amending the General Fund Operating and Capital Budgets for FY 2020-21. The motion carried by the following vote:						
<b>Notes:</b> <i>[The Budget Presentation given at the meeting is incorporated into the file by reference.]</i>						

Acting Chief Financial Officer Chris Andrichak presented the staff report, advising that staff would bring updated budget projections to the Board in the coming weeks.

Vice President Young asked staff to explain a statement in the staff report that seemed to indicate that farebox revenue decreased due to lower than forecasted ridership and lower than normal fare payment compliance. Mr. Andrichak advised that less fare revenue was collected for the number of riders on the Tempo Line.

Director Williams asked if the District planned to hire more janitors and whether staff had taken into account the potential for a future infrastructure bill and how it

might impact the District's capital program. General Manager Michael Hursh advised that the District has maintained tight control of hiring and that janitors are on the approved to hire list. He added that finances were such that it would be difficult to increase headcount in the current budget, but there may be an opportunity in the next year's budget depending on the amount CRRSAA funds the District receives. On the issue of infrastructure, Mr. Andrichak advised that staff had not taken an infrastructure bill into account, saying that facility rehabilitation, quick build projects and zero emission bus infrastructure would be high on the priority list if funding became available.

President Ortiz asked about the nature of the projected deficit in FY 21-22. Mr. Andrichak responded that it was a combination of issues centered around lower than expected revenues. President Ortiz inquired about CRRSAA funds and whether the District would use these funds to fill the budget deficit. Mr. Andrichak advised that staff was counting on these funds to fill the hole in next year's budget and possibly restore some bus service.

Director Beckles inquired about next year's budget deficit and the plan to prevent future cuts in service. Mr. Hursh reported on the District's advocacy at the Metropolitan Transportation Commission and the need to receive our fair share of funding necessary to address the projected deficit and expand service to those who need it the most. Director Beckles asked about the security of jobs. Mr. Hursh advised that job preservation was the number priority and the District was poised to begin hiring. He was confident the District could stave off layoffs, while maintaining tight control of the budget. Director Beckles expressed appreciation to staff for their efforts to keep expenses down and save \$4 million in the current fiscal year. President Ortiz praised staff's efforts as well.

Director Shaw asked if the cost of additional paratransit trips that would be needed to help people get vaccinated had been budgeted and whether the cost of additional Automatic Passenger Counters (APC) would require maintenance overtime. Mr. Andrichak advised that the paratransit budget could absorb the additional costs. Chief Information Officer Ahsan Baig advised that the APC project was still in the planning phase and the solicitation for the project would eventually inform what would be required in terms of additional expenses.

**Public Comment:**

**Sheela Gunn-Cushman** wondered whether the mid-year budget included costs for the increased coach and paratransit vehicles and drivers when more riders return to the system following vaccination.

Ayes: 7 President Ortiz, Vice President Young, Director Walsh, Director Beckles,  
Director Williams, Director Shaw, Director Peeples

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