

ALAMEDA-CONTRA COSTA TRANSIT DISTRICT



STAFF REPORT

MEETING DATE: 7/14/2021

Staff Report No. 21-305

TO: AC Transit Board of Directors
FROM: Linda A. Nemeroff, District Secretary
SUBJECT: Repeal of Board Policy 163

ACTION ITEM

RECOMMENDED ACTION(S):

Consider approving the repeal of Board Policy 163 - Notification of Meetings with Elected Officials.

STRATEGIC IMPORTANCE:

There is no strategic importance associated with this report.

BUDGETARY/FISCAL IMPACT:

There is no budgetary/fiscal impact associated with this report.

BACKGROUND/RATIONALE:

Board Policy 163 (originally numbered 148) was adopted by the Board on July 13, 1988. The policy requires staff to notify the Board of all meetings or hearings related to AC Transit which involve another publicly elected body, such as a city council, where the public is invited to attend. The goal of the policy was to make Board members aware of meetings occurring within their respective wards. Please see Attachments 1 and 2 which provide historical reference information concerning the creation of this policy.

It is clear that this policy pre-dates the internet and other modern technologies that allow Board members and members of the public to easily subscribe to meeting notifications. In addition, staff regularly produces a master calendar that is forwarded to the Board which provides a summary of meetings and events. With respect to the issue of distributing correspondence, all correspondence received by the District Secretary's Office is distributed to the Board via regular business process and does not rise to the level of a policy matter. Given modern advancements and the convenience of receiving meeting notifications electronically, staff believes this policy is no longer relevant and recommends repeal.

ADVANTAGES/DISADVANTAGES:

Other than purging an old policy that is no longer relevant, there are no advantages or disadvantages associated with this report.

ALTERNATIVES ANALYSIS:

There are no alternatives to the course of action recommended in this report.

PRIOR RELEVANT BOARD ACTION/POLICIES:

Board Policy 163 (formerly 148) Adopted on July 13, 1988

ATTACHMENTS:

1. GM Memo No. 88-112
2. Excerpt from Minutes of July 13, 1988
3. Board Policy 163

Prepared by:

Linda A. Nemeroff, District Secretary

Approved/Reviewed by:

Jill A. Sprague, General Counsel

Linda A. Nemeroff, District Secretary