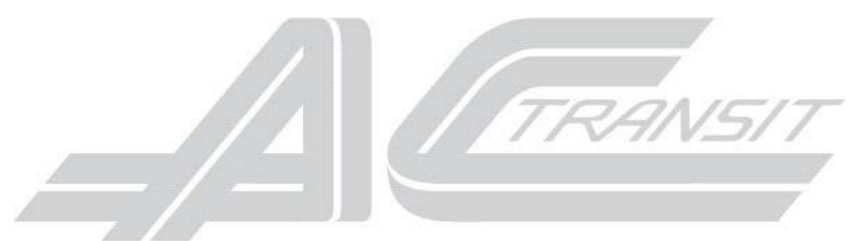




ADOPTED BUDGET FY 2021-2022







GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**Alameda-Contra Costa Transit District
California**

For the Fiscal Year Beginning

July 01, 2020

Christopher P. Morill

Executive Director

October 29, 2021

GENERAL MANAGER'S MESSAGE

I am pleased to present the Alameda-Contra Costa Transit District (AC Transit) Fiscal Year 2021-22 Amended Adopted Budget. As the Bay Area gradually recovers from the economic downturn caused by COVID-19, restoring bus service to accommodate rider demand is our highest priority. This budget supports the need for increased service and maintaining financial and operational stability over the long-term.

The FY 2021-22 Amended Adopted Operating Budget is comprised of \$499.0 million in revenues and expenses. The budget was developed on the basis of 1.9 million revenue service hours, 17.9 million revenue service miles, and 2,219 full-time employees.

The FY 2021-22 Capital Budget includes \$76.4 million in spending and is composed of \$69.2 million in grant funds and \$7.2 million in District Capital funds. The Capital Budget includes 9 new and 37 continuing projects for a total of 46 projects.

Funding from the Coronavirus Response and Relief Supplemental Appropriations (CRRSA) Act will allow the District to operate in FY 2021-22 at 85% of pre-pandemic service levels. Before the original Adopted Budget could be published, \$19.7 million in funds from the American Rescue Plan (ARP) Act were added at the September 8, 2021 board meeting to reach 90% service levels in FY 2022-23. Additional stimulus funding is necessary to be able to sustain and continue to restore service.

Recruiting, hiring, and training new bus operators is the greatest challenge for the District and other transit agencies in the region as we all try to restore service. On-the-job public health concerns pose another challenge, despite COVID-19 cases trending downward.

Despite the challenges, I am confident that the District can continue to meet the needs of our riders while maintaining operational and financial stability.

Sincerely,



Michael Hursh,
General Manager



**ALAMEDA-CONTRA COSTA TRANSIT DISTRICT
RESOLUTION NO. 21-035**

**A RESOLUTION AMENDING THE GENERAL FUND OPERATING BUDGET FOR
FISCAL YEAR 2021-22**

WHEREAS, the Board of Directors reviewed and established the Calendar, adoption of the FY 2021-22 budget, and approved Budget Goals for the Development of the General Fund Operating and Capital Budgets for FY 2021-22 during Budget meetings held during March 2021, April 2021, and May 2021; and

WHEREAS, the General Manager has developed the General Fund Operating and Capital Budgets for FY 2021-22 based on prevailing economic conditions; and

WHEREAS, the Board of Directors has received and reviewed the General Manager's Proposed General Fund Operating and Capital Budgets for FY 2021-22 during the Board meeting held May 26, 2021; and

WHEREAS, the Board of Directors has received and adopted the General Manager's Recommended General Fund Operating and Capital Budgets for FY 2021-22 during the Board meeting held June 9, 2021.

NOW THEREFORE, the Board of Directors of the Alameda-Contra Costa Transit District does resolve as follows:

Section 1. Approves the Amended Recommended General Fund Operating Budget for Fiscal Year 2021-22 in the amount of \$499.0 Million with the expenses and transfers identified below and incorporated by reference as Attachment 2 of the Staff Report 21-140d:

- | | | |
|----|---|--------|
| a. | Total Operating Revenues: | 499.0M |
| b. | Total Operating Expenses: | 499.0M |
| c. | Transfer to/(from) Unrestricted Net Assets: | 0.0M |

Section 2. This resolution shall become effective immediately upon its passage by four affirmative votes of the Board of Directors.

PASSED AND ADOPTED this 8th day of September 2021.



Elsa Ortiz, President

Attest:



Linda A. Nemeroff, District Secretary

I, Linda A. Nemeroff, District Secretary for the Alameda-Contra Costa Transit District, do hereby certify that the foregoing Resolution was passed and adopted at a regular meeting of the Board of Directors held on the 8th day of September 2021, by the following roll call vote:

AYES: DIRECTOR PEEPLES, PRESIDENT ORTIZ, DIRECTORS BECKLES, WALSH, WILLIAMS, SHAW and VICE PRESIDENT YOUNG

NOES: NONE


ABSENT: NONE

ABSTAIN: NONE



Linda A. Nemeroff, District Secretary

Approved as to Form and Content:



Jill A. Sprague, General Counsel

**ALAMEDA-CONTRA COSTA TRANSIT DISTRICT
RESOLUTION NO. 21-020**

**A RESOLUTION ADOPTING THE GENERAL FUND OPERATING AND CAPITAL BUDGETS FOR
FISCAL YEAR 2021-22**

WHEREAS, the Board of Directors reviewed and established the Budget Calendar and approved Budget Goals for the Development of the General Fund Operating and Capital Budgets for FY 2021-22 during Budget meetings held during March 2021, April 2021, and May 2021; and

WHEREAS, the General Manager has developed the General Fund Operating and Capital Budgets for FY 2021-22 based on prevailing economic conditions; and

WHEREAS, the Board of Directors has received and reviewed the General Manager's Proposed General Fund Operating and Capital Budgets for FY 2021-22 during the Board meeting held May 26, 2021.

NOW THEREFORE, the Board of Directors of the Alameda-Contra Costa Transit District does resolve as follows:

Section 1. Approves the Recommended General Fund Operating and Capital Budgets for Fiscal Year 2021-22 in the amount of \$479.7 Million with the expenses and transfers identified below and incorporated by reference as Attachments 2 and 3 of the Staff Report 21-140c:

a. Total Operating Revenues:	479.7M
b. Total Operating Expenses:	479.7M
c. Transfer to/(from) Unrestricted Net Assets:	0.0M
e. District Funded Capital:	7.2M
f. Transfer to/(from) General Fund:	(7.2M)
g. Total Capital Program Contribution:	76.4M

Section 2. Approves a 3.0 percent increase to base salary for all unrepresented employees, excluding Board Officers.

Section 3. Recognizes the 3.0 percent increase to base salary for ATU as of July 1, 2021 and a 3.0 percent increase to base salary for IBEW employee members as of January 1, 2022, as per their collective bargaining agreements.

Section 5. Directs the General Manager to return to the Board at a later date to obtain approval to implement any changes to district employees' wages and benefits not already negotiated or approved.

Section 6. This resolution shall become effective immediately upon its passage by four affirmative votes of the Board of Directors.

PASSED AND ADOPTED this 9th day of June 2021.


Elsa Ortiz, President

Attest:


Linda A. Nemeroff, District Secretary

I, Linda A. Nemeroff, District Secretary for the Alameda-Contra Costa Transit District, do hereby certify that the foregoing Resolution was passed and adopted at a regular meeting of the Board of Directors held on the 9th day of June, 2021, by the following roll call vote:

AYES: DIRECTORS BECKLES, PEEPLES, WALSH, WILLIAMS, SHAW, VICE PRESIDENT
YOUNG, AND PRESIDENT ORTIZ

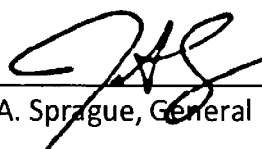
NOES: NONE

ABSENT: NONE

ABSTAIN: NONE


Linda A. Nemeroff, District Secretary

Approved as to Form and Content:


Jill A. Sprague, General Counsel

BUDGET OVERVIEW

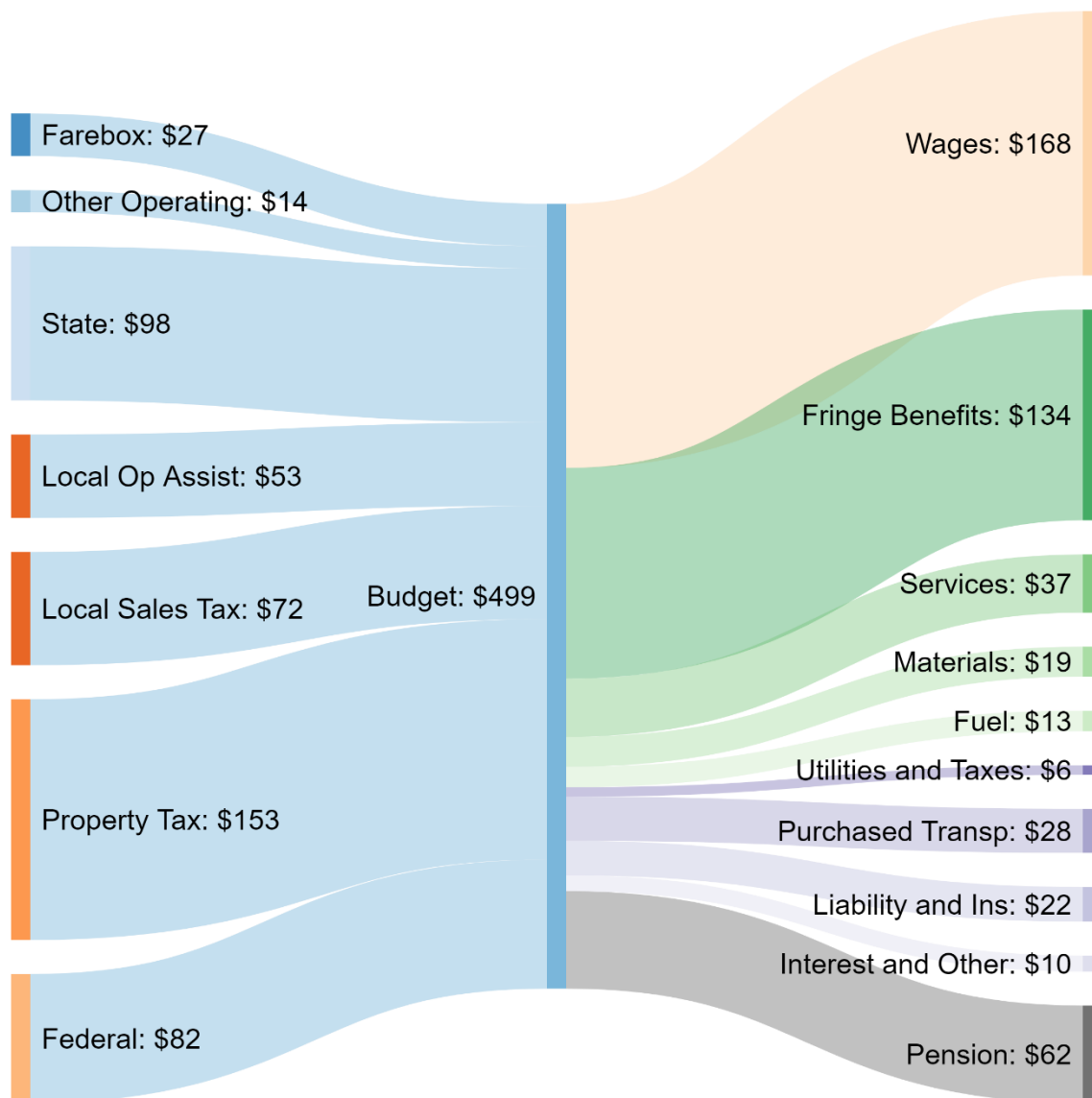
BUDGET SUMMARY

Resolution 21-020 was adopted on June 9, 2021 by the Alameda-Contra Costa Transit District Board of Directors approving \$479.7 million and \$7.2 million in the General Fund Operating and Capital Budgets, respectively.

Resolution 21-035 was adopted on September 8, 2021 by the Alameda-Contra Costa Transit District Board of Directors approving \$499.0 million in the General Fund Operating Budget. (No change to Capital Budget).

In this budget book, "FY 2021-22 Adopted Budget" refers to the amended operating budget, as approved in resolution 21-035.

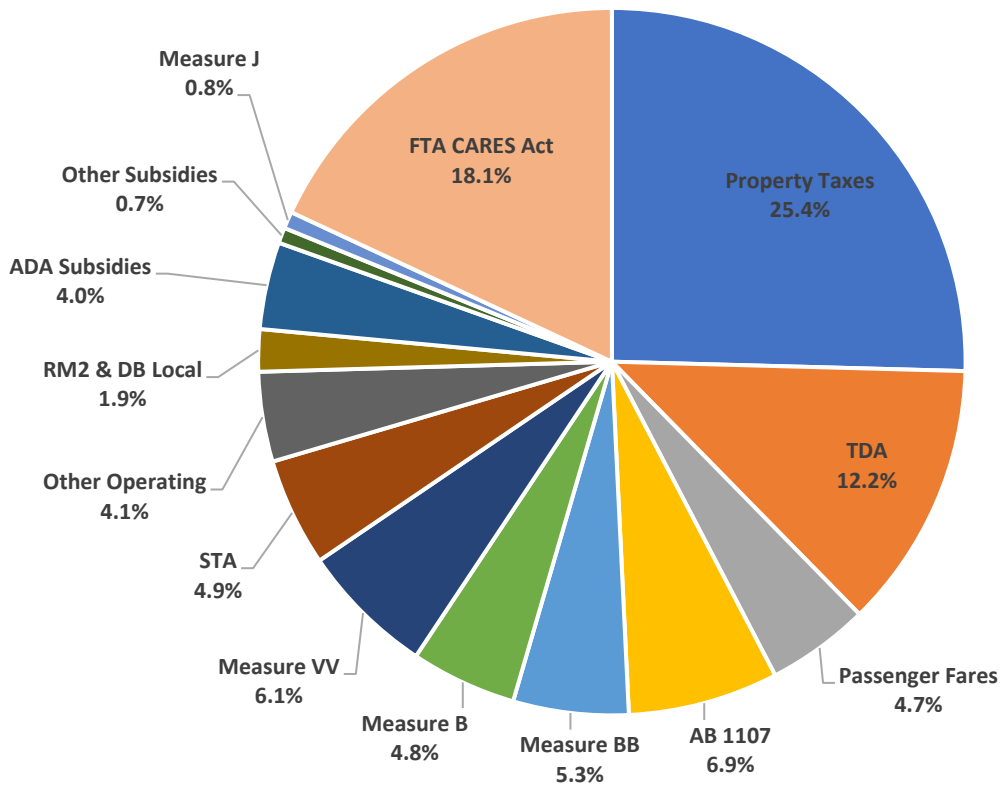
The Adopted Operating Budget is balanced at \$499.0 million in operating revenues/subsidies and expenses. This is \$32M or 7% higher than the pre-pandemic budget from FY 2019-20, but also only includes 85% of pre-pandemic service.



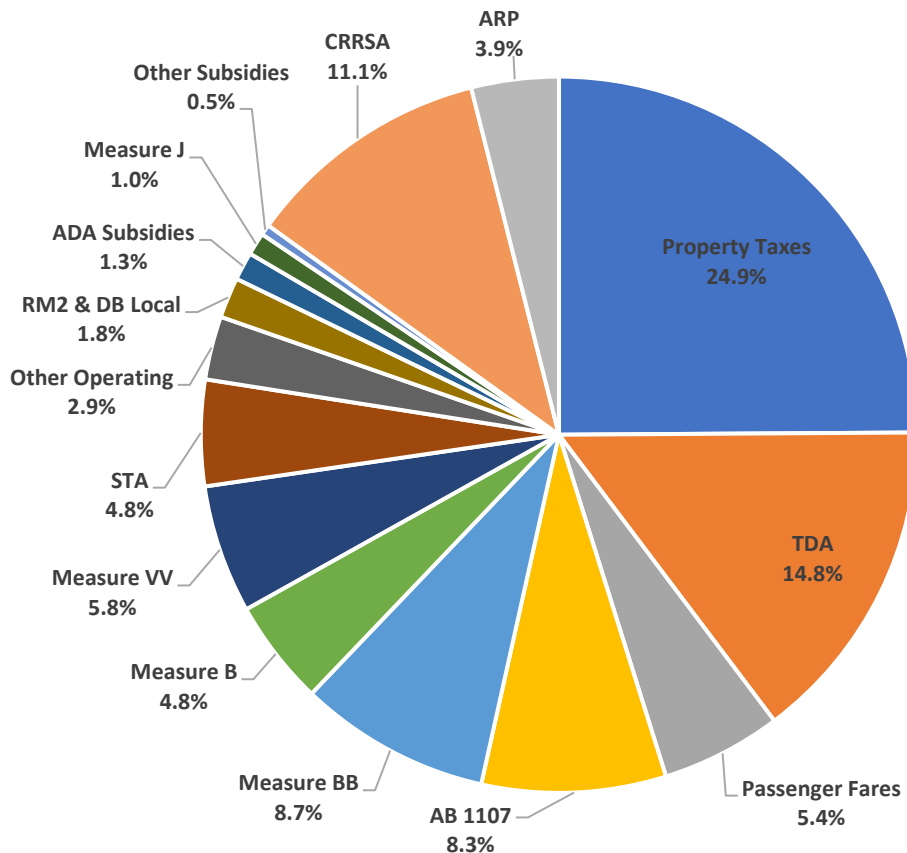
AC TRANSIT
FY 2021-22 ADOPTED OPERATING REVENUE AND SUBSIDIES BUDGET
(\$ IN THOUSANDS)

		FY 2019-20 ACTUALS	FY 2020-21 ADOPTED BUDGET	FY 2021-22 ADOPTED BUDGET
	REVENUE & SUBSIDIES			
Line	<u>Operating</u>			
1	Passenger Fares	44,490	21,918	27,156
2	Contract Services	8,637	9,786	5,300
3	BART Transfers	5,532	4,824	5,318
4	Advertising	1,349	1,147	1,080
5	Other Revenue	830	1,364	519
6	Real Estate	1,146	1,385	1,928
7	Interest Income	933	630	143
8	Total Operating Revenues	62,917	41,053	41,443
	<u>Unrestricted Subsidies</u>			
9	State - TDA	76,626	57,056	73,970
10	State - AB1107, Sales Tax	44,486	32,057	41,500
11	Local Sales Taxes - Measure B	31,002	22,573	23,745
12	Local Sales Taxes - Measure BB	34,304	24,590	43,181
13	Local Sales Taxes - Measure J	4,784	3,611	5,072
14	Property Taxes	119,487	118,568	124,258
15	Parcel Taxes - Measure VV	29,615	28,678	28,907
16	State - STA	30,266	23,080	23,890
17	State - AB2972, OUSD	-	1,000	1,843
18	RM2 and DB Service	11,820	9,001	9,134
19	ADA Federal	-	13,462	5,385
20	ADA State and Local	2,276	5,121	944
21	Other Federal	33,000	85,184	75,222
22	Other Local	1,648	1,328	500
23	Total Unrestricted Subsidies	419,313	425,311	457,552
24	TOTAL UNRESTRICTED	482,230	466,364	498,995
25	Restricted Preventative Maintenance	-	11,451	-
26	TOTAL ALL REVENUE & SUBSIDIES	482,230	477,814	498,995

FY 2020-21 Revenue Budget



FY 2021-22 Revenue Budget

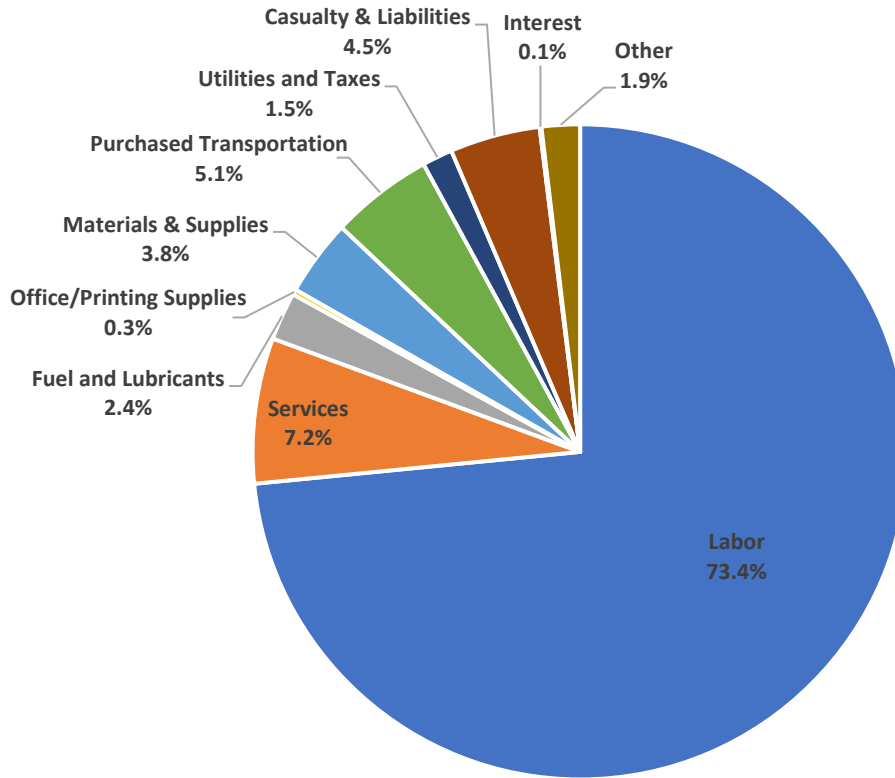


* Totals may not add to 100% due to rounding

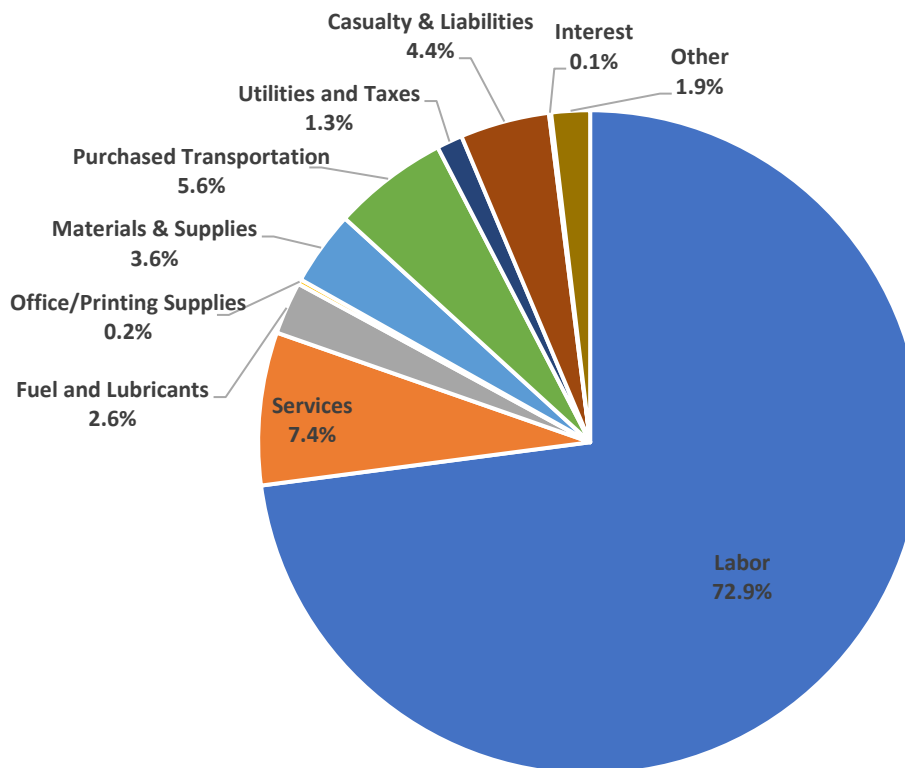
AC TRANSIT
FY 2021-22 ADOPTED OPERATING BUDGET
(\$ IN THOUSANDS)

		FY 2019-20 ACTUALS	FY 2020-21 ADOPTED BUDGET	FY 2021-22 ADOPTED BUDGET
Line	REVENUES & SUBSIDIES			
1	Operating	62,917	41,053	41,443
2	Unrestricted Subsidies	419,981	425,311	457,552
3	TOTAL REVENUES & SUBSIDIES	482,898	466,364	498,995
	OPERATING EXPENSES			
	<u>Labor</u>			
4	Operator Wages	89,804	79,279	88,647
5	Other Wages	75,035	74,785	79,190
6	Fringe Benefits	124,353	122,533	133,654
7	Pension Expense	59,423	60,744	62,351
8	TOTAL LABOR COSTS	348,615	337,340	363,842
	<u>Non-Labor</u>			
9	Services	26,348	32,954	37,126
10	Fuel and Lubricants	11,897	10,857	12,766
11	Office/Printing Supplies	1,001	1,208	1,202
12	Materials & Supplies	17,288	17,300	18,061
13	Purchased Transportation	31,249	23,207	28,100
14	Utilities and Taxes	6,773	6,885	6,281
15	Casualty and Liabilities	8,027	20,462	21,707
16	Interest Expense	683	402	532
17	Other Operating Expenses	5,099	8,682	9,379
18	TOTAL NON-LABOR	108,365	121,957	135,153
19	TOTAL OPERATING EXPENSES	456,980	459,297	498,995
20	NET OPERATING SURPLUS/(DEFICIT)	25,918	7,066	(0)
21	RESTRICTED PM	-	11,451	-
22	OPEB FUND CONTRIBUTION	1,000	2,000	
23	DISTRICT CAPITAL CONTRIBUTION	9,766	7,861	7,209
24	NET OF NON-OPERATING ITEMS	15,152	8,656	(7,209)

FY 2020-21 Adopted Budget



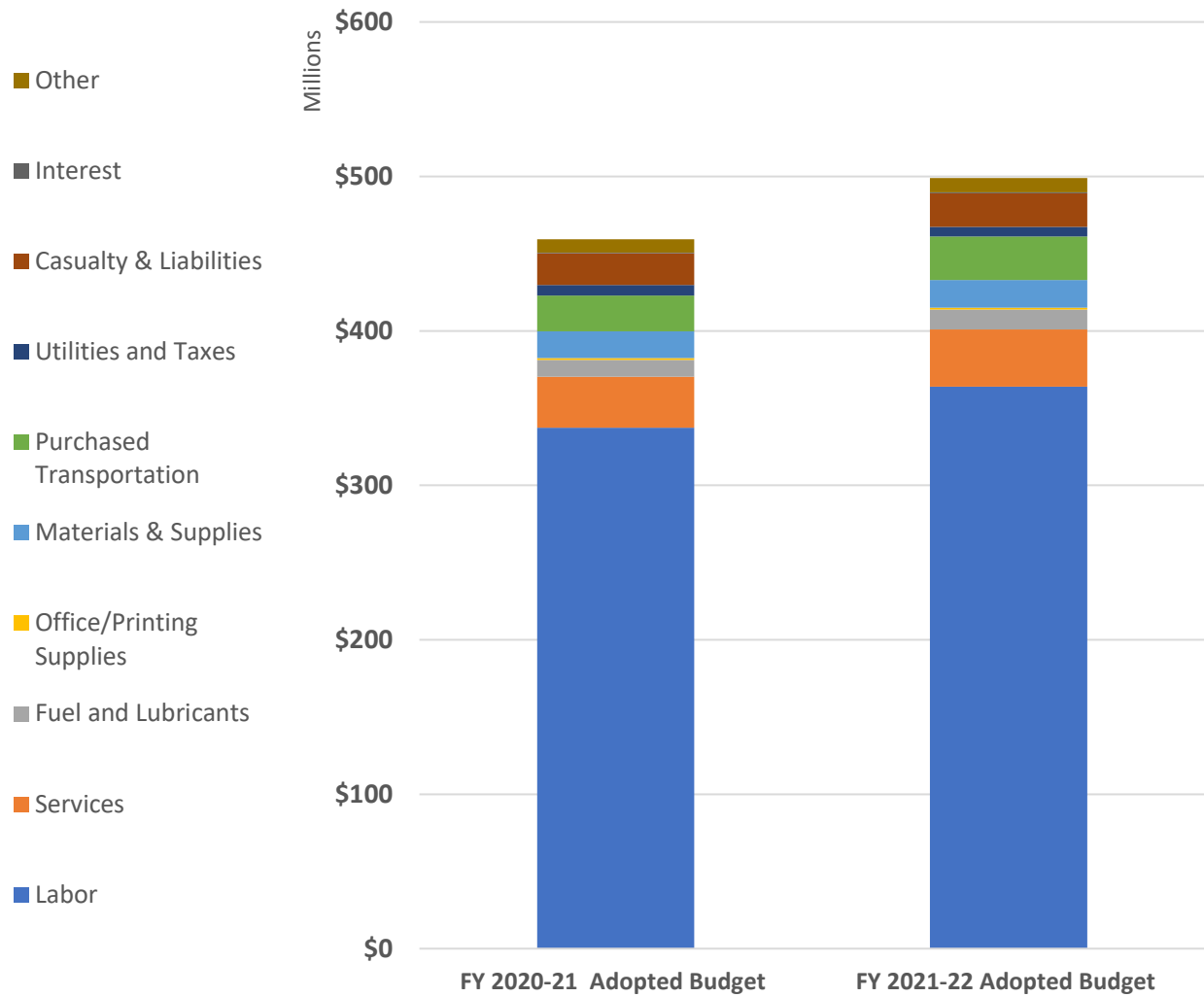
FY 2021-22 Adopted Budget



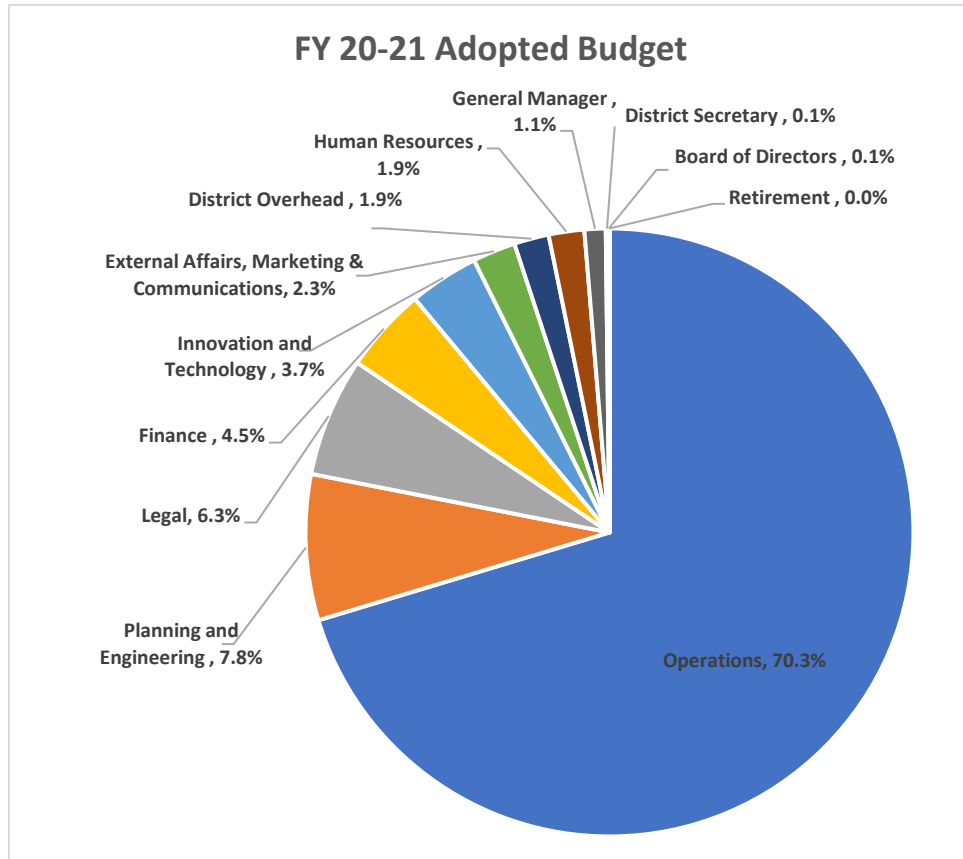
* Totals may not add to 100% due to rounding

ALAMEDA-CONTRA COSTA TRANSIT

DOLLAR SHARE OF OPERATING EXPENSES BY USE OF FUNDS



ALAMEDA-CONTRA COSTA TRANSIT FY20-21 OPERATING EXPENSE BUDGET BY DEPARTMENT

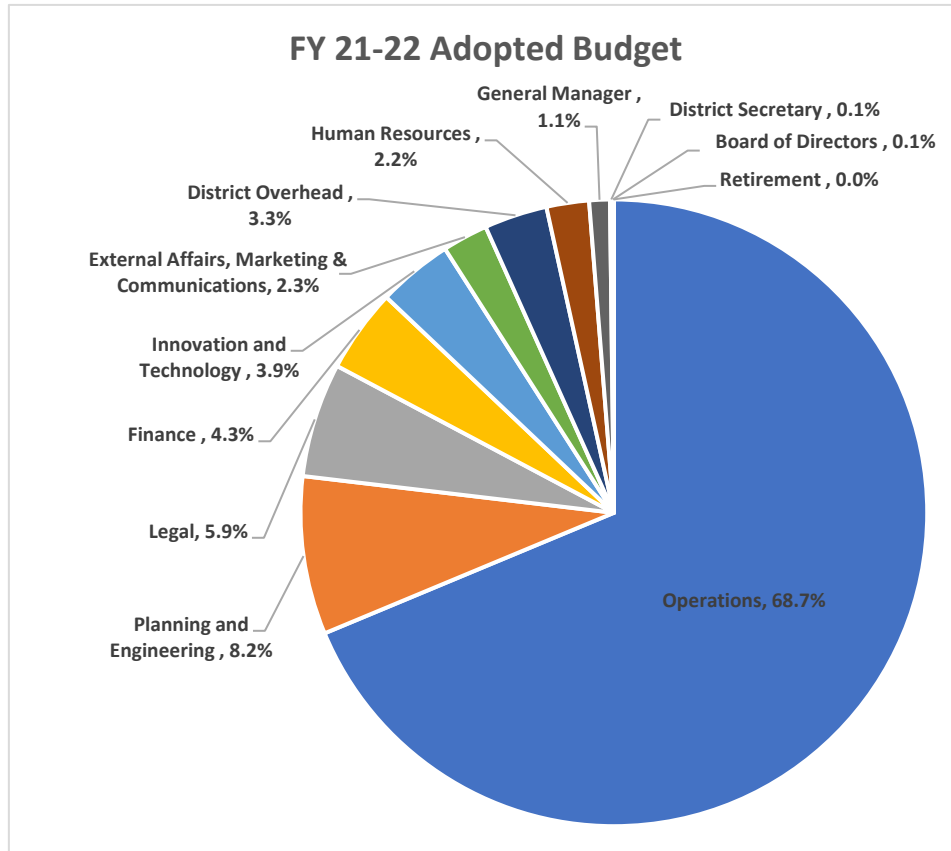


Department	FY 20-21 Adopted Budget	% of Total
Operations	\$ 323,052,509	70.3%
Planning and Engineering	\$ 35,601,008	7.8%
Legal	\$ 29,134,510	6.3%
Finance	\$ 20,753,057	4.5%
Innovation and Technology	\$ 17,020,570	3.7%
External Affairs, Marketing & Communications	\$ 10,492,732	2.3%
District Overhead	\$ 8,499,453	1.9%
Human Resources	\$ 8,679,053	1.9%
General Manager	\$ 5,174,890	1.1%
District Secretary	\$ 591,694	0.1%
Board of Directors	\$ 285,039	0.1%
Retirement	\$ 12,588	0.0%
TOTAL	\$ 459,297,103	100.0%

* Totals may not add to 100% due to rounding

ALAMEDA-CONTRA COSTA TRANSIT

FY21-22 OPERATING EXPENSE BUDGET BY DEPARTMENT



Department	FY 21-22 Adopted Budget	% of Total
Operations	\$ 342,896,140	68.7%
Planning and Engineering	\$ 40,707,776	8.2%
Legal	\$ 29,383,449	5.9%
Finance	\$ 21,507,988	4.3%
Innovation and Technology	\$ 19,311,532	3.9%
External Affairs, Marketing & Communications	\$ 11,715,299	2.3%
District Overhead	\$ 16,227,982	3.3%
Human Resources	\$ 10,945,923	2.2%
General Manager	\$ 5,321,281	1.1%
District Secretary	\$ 646,921	0.1%
Board of Directors	\$ 254,329	0.1%
Retirement	\$ 76,748	0.0%
TOTAL	\$ 498,995,368	100.0%

* Totals may not add to 100% due to rounding

POSITION COUNT BY DEPARTMENT

Positions	FY19-20 Adopted Position	FY20-21 Adopted Position	FY21-22 Adopted Position
District Secretary	3	3	3
External Affairs, Marketing & Communications	37	37	39
Finance	93	93	94
General Manager	21	21	21
Human Resource	33	33	34
Innovation and Technology	41	41	42
Legal	23	23	23
Operations	1,963	1,903	1,908
Planning and Engineering	50	51	51
Retirement	4	4	4
Grand Total	2,268	2,209	2,219

POSITIONS BY CLASSIFICATION GROUP

Positions	FY19-20 Adopted Position	FY20-21 Adopted Postion	FY21-22 Adopted Position
Clerical	61	61	63
Maintenance	447	457	457
Operators	1,350	1,280	1,280
Salaried	410	411	419
Grand Total	2,268	2,209	2,219

FY 2020-21 NEW POSITIONS

Department		FY21-22 Adopted Position
External Affairs, Marketing & Communications	Assistant Graphic Designer	1
	Social Media Coordinator	1
Finance	Contracts Specialist	1
Human Resource	Human Resources Analyst	1
Innovation and Technology	Firewall Engineer	1
Operations	Assistant Facilities Maintenance Manager	1
	BRT Platform Agent	2
	Training Instructor	2
Grand Total		10

FY 2020-21 ADOPTED OPERATING EXPENSE BUDGET BY DEPARTMENT

Department	FY19-20 Actuals	FY20-21 Adopted Budget	FY21-22 Adopted Budget
Board of Directors	233,450	285,039	254,329
District Secretary	615,220	591,694	646,921
External Affairs	8,985,590	10,492,732	11,715,299
Finance	17,648,556	20,753,057	21,507,988
General Manager	4,267,682	5,174,890	5,321,281
HR	7,235,093	8,679,053	10,945,923
IT	13,336,007	17,020,570	19,311,532
Legal	23,944,914	29,134,510	29,383,449
Operations	330,745,395	323,052,509	342,896,140
Overhead	8,886,833	8,499,453	16,227,982
Planning	40,960,280	35,601,008	40,707,776
Retirement	120,981	12,588	76,748
Grand Total	456,980,001	459,297,103	498,995,368

CAPITAL BUDGET

District Funded Capital Program FY 2021-22 marks the first year of the District's second iteration of its five-year Capital Improvement Plan (CIP), from FY 2021-22 through FY 2025-26. With the second CIP the District has continued to mature its planning and programming processes. The FY2021-22 Capital Budget includes a projected spending plan of \$76.4 million, composed of \$69.2million in grant funds and \$7.2 million in District Capital funds.

The FY 2021-22 Capital Budget includes 9 new and 37 continuing projects, for a total of 46 projects. The new projects are mostly advanced from the current CIP as this fiscal year is in the third year of the current CIP. A few of the new projects, such as the Quick Build Projects and Tempo Lane Delineation, are from successful grant applications that were for specific types of projects and were therefore opportunities to enhance existing equipment or systems.

The largest project to be completed this fiscal year is the purchase of 40 zero-emission buses. The District anticipates taking delivery of the buses in the second half of the fiscal year and they will be placed in service in Divisions 2 and 4. Other vehicle purchases on the horizon include 19 additional Transbay buses and 50 new forty-foot diesel buses. Staff plans to begin procurement of these bus purchases in the coming fiscal year.



FY 2020-2021 Adopted Capital Budget

				FY 2021-22		
Project ID	Project Title	FY20-21 & Prior	Total	Grant Funds	District Capital	Total Project Cost
Corridor						
2164	Rapid Corridor Improvements	7,025,693	5,716,905	5,716,905		12,742,598
2165	Southside Transit Lanes	72,614	266,288	266,288		338,869
2179	Dumbarton IDEA	3,065,157	779,172	777,172	2,000	3,844,329
610	Quick Build Projects		1,742,000	1,654,000	88,000	1,742,000
617	Tempo BRT Lane Delineation		400,000	300,000	100,000	400,000
			8,904,365	8,714,365	190,000	

Safety and Environmental						
2188	D2- Replace Undergnd Storage Tank	817,100	132,900	132,900		950,000
3038	CMF - Replace 2 single-wall USTs	1,784,250	215,750	215,750		2,000,000
476	D4-Ent./Exit Gate & Guard Shk		700,000	700,000		700,000
YRLY	Environmental Remediation		200,000		200,000	200,000
			1,248,650	1,048,650	200,000	

Facilities						
2064	Richmond Parkway TC Rehab	1,502,488	1,516,799	1,516,799		3,019,287
2089	D3 Bus Washer Rehab	2,227,528	435,532	435,532		2,663,060
2094	Lift & Hoist Replacement	62,747	1,737,253	1,737,253		1,800,000
2123	Facilities Assessment	323,126	100,000	80,000	20,000	423,126
2150	D6 Security Enhancements	590,192	88,358		88,358	678,550
2157	GO Roof Repair	1,135,717	348,697	287,499	61,198	1,484,414
2160	D4-Transp HVAC Repair	250,000	425,000		425,000	675,000
2174	BART Restrooms	297,606	527,726		527,726	825,332
2180	D4 Bus Washer Rehab	1,514,418	551,766	551,766		2,066,184
2182	D2 Re-roofing	140,652	1,896,921	1,896,921		2,037,573
2183	D2 Charging Infrastructure	222,536	3,401,214	3,401,214		3,623,750
2184	D4 Charging Facility		625,000	625,000		12,223,985
3057	Design & Sketch 9th Flr Mod		30,000		30,000	30,000
3062	Replace Old Forklifts		170,000	150,000	20,000	650,000
YRLY	BRT Capital Maintenance FY22		100,000		100,000	100,000
YRLY	Emergency Facility Repair FY22		200,000		200,000	200,000
YRLY	Facilities Equipment Repl FY22		50,000		50,000	50,000
YRLY	Maintenance Equipment Repl FY22		50,000		50,000	50,000
			12,254,267	10,681,985	1,572,282	

IT						
10019	Hastus Integrated Operations	3,899,678	109,842	-	109,842	4,009,520
1861	CAD/AVL Real Time Bus Comm	27,847,186	886,376	127,655	758,721	28,733,439

				FY 2021-22		
Project ID	Project Title	FY20-21 & Prior	Total	Grant Funds	District Capital	Total Project Cost
3048	GO Emergency Operations Center	-	350,000	-	350,000	350,000
3065	Expansion and Upgrade of APC		507,000	-	507,000	1,500,000
538	Hastus Upgrade to latest version		250,000	-	250,000	1,800,000
540	ZEB Data Integr, Mgmt, Analytics Pltfrm		340,000	-	340,000	800,000
YRLY	IT-Equipment Repl FY22	-	130,000	-	130,000	130,000
			2,573,218	127,655	2,445,563	

Vehicles						
2166	Buses funded with AHSC Grants	3,781,075	452,790	411,994	40,796	4,233,865
2175	40 Zero Emission Buses	1,003,810	45,000,000	45,000,000	-	46,003,810
2177	36 MCI Coach buses	27,566,212	2,051,571	1,641,257	410,314	29,617,783
2178	Bus Operator Security Shields	-	140,000	-	140,000	420,000
3014	Non Revenue Fleet Repl SGR	-	1,000,000	1,000,000	-	1,000,000
3016	BRT Trucks		200,000	-	200,000	200,000
626	Transbay buses - 5 DD, 14 MCI	-	contract issuance only			16,019,200
627	50 40-ft Diesel buses (2022)	-	contract issuance only			28,887,533
			48,844,361	48,053,251	791,110	

Other						
3011	STC Capital Contribution	500,000	500,000	-	500,000	500,000
3056	TEC Modernization		500,000	500,000	-	17,000,000
622	East Bay Paratransit Software Purchase		1,500,000		1,500,000	3,000,000
YRLY	Finance Equipment Repl FY22	-	10,000	-	10,000	10,000
			2,510,000	500,000	2,010,000	
			76,334,861	69,125,906	7,208,955	





Alameda-Contra Costa Transit District
1600 Franklin Street
Oakland, CA 94612
Call 511
Visit actransit.org

AC Transit Budget Department